

# FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

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*(In terms of Regulation 25 of SEBI (LODR) Regulations 2015)*

- 1. Nucleus Software Exports Ltd. (the Company) has constituted various familiarization programmes for its Directors (Independent and Non-Independent), with an objective to :**
  - a) Provide them with every opportunity to familiarize themselves with the Company, Nucleus's board practices and processes, its management and its operations and above all the Industry perspective & issues.
  - b) To familiarize them with regards to their rights, duties and functions;
  - c) To ensure that all Directors are cognizant and appreciate the legal and ethical framework in which they must conduct themselves;
  - d) To ensure that all Directors attain a level of understanding of the business and industry in which Nucleus functions;
  - e) To maximise on the level and degree of each Director's contribution to the Board;
  - f) To ensure that all Directors make informed decisions in their deliberation of matters concerning the Company; and
  - g) To foster a spirit of independence in all Directors in order to ensure that they contribute meaningfully and impartially.
  
- 2. The familiarization programmes comprise of a combination of written information, presentations and activities, including meetings and site visits and are based on the following:**
  - a) In-house training and updates by the Company officials is provided to the Directors about all business matters including Finance, Marketing, HR, Product Management, Risk Assessment & Mitigation and New Strategies through presentations and written documents at the meetings or through website/emails.
  - b) The Company also engages specialists in various areas/domains to provide information on topics of interest.
  - c) The Company also looks for training programs/conferences/seminars/workshops etc. organized by external agencies and reputed institutions on such subjects, which would enable Directors to update their knowledge base. The Company Secretary informs all the Directors about such training programs and facilitates the attendance of the interested Directors. At the same time, the Directors may also self- nominate themselves for any such training program.
  - d) For Independent Directors, the Company conducts/provides lectures/materials/documents to cover topics of relevance.
  - e) The Company also has a web based secured information portal, with access only to Directors, where they can log in and get all Board and its meetings/committee meetings required data and information besides regulatory and other industry updates.

	<b>FY 2020-21</b>	<b>Name of Independent Directors</b>	<b>Mr. Prithvi Haldea</b>	<b>Mrs. Elaine Mathias</b>	<b>Prof. Trilochan Sastry</b>	<b>Mr. S M Acharya</b>	<b>Yasmin Javeri Krishan</b>
1.	Presentation on Marketing Strategy	Whether attended (Y / N / NA / AVC	Y	Y	Y	Y	Y
		Hours Spent	6	6	6	6	6
2.	Presentation on Financial Inclusion	Whether attended (Y / N / NA / AVC	Y	Y	Y	Y	Y
		Hours Spent	4	4	4	4	4
3.	Quarterly Presentation on Business Plan and Achievements	Whether attended (Y / N / NA / AVC	Y	Y	Y	Y	Y
		Hours Spent	4	4	4	4	4
4.	Quarterly Presentation on Cyber Security	Whether attended (Y / N / NA / AVC	Y	Y	Y	Y	Y
		Hours Spent	4	4	4	4	4
5.	Quarterly Presentation on Risk monitoring and mitigation plans	Whether attended (Y / N / NA / AVC	Y	Y	Y	Y	Y
		Hours Spent	6	6	6	6	6
6.	Presentation on Quality Assurance, HR, Legal updates	Whether attended (Y / N / NA / AVC	Y	Y	Y	Y	Y
		Hours Spent	4	4	4	4	4

7	Quarterly Presentation on Investment and Forex updates	Whether attended (Y / N / NA / AVC	Y	Y	Y	Y	Y
		Hours Spent	5	5	5	5	5

In the above table the following signs denote the following:

Y – Present for the meeting in person

N – Absent for the meeting

AYC – Present for the meeting through Audio / Video Conferencing

NA – Not applicable being not a director at the time of meeting / Not applicable being not a member of the Committee at the time of meeting