The Companies Act, 1956 Company Limited by Shares

Memorandum and Articles of Association of



No. 11-6	1074
CERTIFICATE OF	CHANGE OF NAME
UNDER THE COM	PANIES ACT, 1956.
In the matter of DLUE DART EX	PRESS PRIVATE LIMITED
I do hereby certify that pursu	ant to the provisions of section
23 of Companies Act, 1956 at	nd the Special Resolution passed
by the Company at its whole on the 15TH JUNE, 1994	MExtra-Ordinary General Meeting
EXPRESS PRIVATE LIMITED	the name of " BLUE DART
	BLUE DART EXPRESS LINITED
And that the sald company ha	as been duly incorporated as a
And that the said company has company under the provisions of a	as been duly incorporated as a the said Act.
And that the said company has company under the provisions of a Dated this · SEVENTEENTH	as been duly incorporated as a the said Act.
And that the said company has company under the provisions of a Dated this · SEVENTEENTH	as been duly incorporated as a the said Act.
	as been duly incorporated as a the said Act.
And that the said company has company under the provisions of a Dated this · SEVENTEENTH	as been duly incorporated as a the said Act. day of JUNE nety four. (S.R.V.V.SAYYANARAYANA) Addl. Registrar of Companies
And that the said company has company under the provisions of a Dated this · SEVENTEENTH	as been duly incorporated as a the said Act. day of JUNE nety four.
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	विगमन का ममाण-पत्र CERTIFICATE OF INCORPORATION	
Å	ता॰ No. 11-61074 of 1991	
	में एतद्दारा प्रमाणित करता हूं कि माव	
	म्पनी अधिनियम 1956 (1956 का 1) के अधीन निगमित की गई है और यह ज्यनी परिसीमित है। i hereby certily that	
	LIMITED	
i is	s this day incorporated under the Companies Act, 1956 (No. 1 01 1950)	
	मेरे इस्ताबर से आज ता	
	day ofAPRIL One thousand nine hundred and. NANSTYCE.	
	(R. AGHURAFURTHY) mufful at tates	
14.18	Non Maharashtra	

# THE COMPANIES ACT, 1956 COMPANY LIMITED BY SHARES MEMORANDUM OF ASSOCIATION OF

## **BLUE DART EXPRESS LIMITED\***

MEMORANDUM OF ASSOCIATION of BLUE DART EXPRESS LIMITED\*a Company underPart IX of the Companies Act, 1956 made and entered at Bombay this 26th day of March One thousand nine hundred and ninety one by and between:

- (1) MR. KHUSHROO DUBHASH, OF Bombay, Indian inhabitant (hereinafter referred to as the party of the First Part) of the First Part ;
- (2) MRS. FARIDA CLYDE COOPER, of Bombay, Indian inhabitant (hereinafter referred to as the party of the Second Part) of the Second Part;
- (3) MISS HARSHA KUMUDRAI JANI, also of Bombay Indian inhabitant (hereinafter referred to as the party of the Third Part) of the Third Part;
- (4) MISS CHARU KUMUDRAI JANI, also of Bombay Indian inhabitant (hereinafter referred to as the party of the Fourth Part) of the Fourth Part;
- (5) MR. RAJIV J. BHATT, also of Bombay Indian inhabitant (hereinafter referred to as the party of the Fifth Part) of the Fifth Part;
- (6) MR. ASHOK KUMUDRAI JANI in his capacity as Karta of and representing ASHOK K. JANI (H.U.F), (hereinafter referred to as the Party of the Sixth Part) of the Sixth part;
- (7) MR. TUSHAR KUMUDRAI JANI in his capacity as Karta of and representing TUSHAR K. JANI. (H.U.F), (hereinafter referred to as the Party of the Seventh Part) of the Seventh part;
- (8) M/S. BLUE DART COURIER SERVICES PVT. LTD. (hereinafter referred to as the Party of the Eighth Part) of the Eighth Part;

AND WHEREAS the parties hereto were carrying on business under the name and style of Messrs Blue Dart Courier Services under an original Partnership Deed dated 9th November 1983 and since modified by the Partnership Deed dated 29th June 1984 and since further modified by Retirement Deed dated 5th September 1984 and the Partnership Deed dated 5th September 1984 and since further modified by partnership Deed dated 6th May 1988 and since further modified by supplementary Partnership Deed dated 5th October 1990 changing the name of the Firm to Messrs Blue Dart Express without changing the Constitution of the Firm and Ownership thereof and since further modified by Partnership Deed dated 14th November 1990 and the Partnership having been duly registered under the provision of the Indian Partnership Act with the Registrar of Firms, Maharashtra vide Registration number **B-193415** 

AND WHEREAS the Partnership Firm of Messrs Blue Dart Express has been carrying on business as witnessed by original Deed of Partnership Deed dated 9th November 1983 as Messrs Blue Dart Courier Services registered with the Registrar of Firm, Maharashtra under Entry dated 18th May 1984.

THAT THE PARTY of the First Part has been Partner of the Firm vide Partnership Deed dated 9th November 1983, the Party of the Second Part has been Partner vide Partnership Deed dated 9th November 1983 and the Party of the For BLUE DART EXPRESS LTD.

TUSHAR GUNDERIA COMPANY SECRETARY & HEAD - LEGAL & COMPLIANCE

Third Part has been Partner of the Firm vide Partnership Deed dated 9th November 1983 and the Party of the Fourth Part has been Partner of the Firm vide Partnership Deed 9th November 1983 and the Party of the Fifth Part was admitted to the benefit of Partnership since inception vide Partnership Deed dated 9th November 1983 as Minor and attained majority on 22nd August 1984 and had elected to become a regular Partner and the Partner Party of the Seventh Part has been Partner of the Firm vide Partnership Deed dated 6th May 1988 and the Party of the Ninth Part has been a Partner to the benefit of Partnership since inception whose father and natural guardian is Mr. Clyde C. Cooper.

THAT THE PARTIES hereinabove executed Partnership Deed dated 14th November 1990 and that the firm has been carrying on business as specified in the Partnership Deed dated 14th November 1990 with its office in Bombay and with a permanent capital of Rs. 10 lakhs (Rupees ten lakhs only) contributed and held by the parties hereto as stated in the capital clause here in.

AND WHEREAS the parties have expressed their desire vide unanimous resolution dated 1st January 1991 (enclosed and marked 'Exhibit A') to register this Joint Stock Company within the meaning of Section 566 of the Companies Act, 1956 as a Private Company limited by shares under the Provisions of Chapter IX of the Companies Act, 1956.

THAT NOW THIS MEMORANDUM WITNESSETH AND IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO THAT THEIR RIGHTS AND OBLIGATIONS BE GOVERNED BY THE FOLLOWING REGULATIONS THAT IS TO SAY :

In these presents unless there be something in the subject or context inconsistent therewith, the expression "Company" means the joint stock company and the partnership hereinreferred, to and after registration of the Company, the Company so incorporated.

- I. The name of the Company is "BLUE DART EXPRESS LIMITED".\*
- II. The Registered Office of the Company will be situated in the State of Maharashtra.

The Objects for which the Company is established are:

Pursuant to Special Resolution passed at the Extraordinary General Meeting of the Company held on 15th June, 1994, the Company became a public Company within meaning of Section 3(i) (iv) of the Companies Act, 1956

- (A) THE MAIN OBJECT OF THE COMPANY TO BE PURSUED BY THE COMPANY ON ITS INCORPORATION.
  - 1. To carry on the courier business for carriage and door-to-door delivery of commercial documents, samples, parcels, and printed matters in India and throughout the world.
- (B) THE OBJECTS INCIDENTAL OR ANCILLARY TO THE ATTAINMENT OF THE MAIN OBJECTS.
  - 2. To carry on business of tourist agents, traveling agents, tour promoters and clearing and forwarding agents.
  - 3. To take on hire or acquire planes, aircrafts, ships, steamers, rails, cars, trucks, buses, cycles, mopeds, carts, vehicles or any other means for the purpose of carriage and delivery of commercial documents, samples, parcels, and printed matters, and for transport, transportation, traveling and conveyance and to develop, maintain, run and conduct any facility in connection therewith.
  - 4. To acquire and undertake the whole or any part of the business, goodwill and assets of any person, firm or company carrying on or proposing to carry on any of the businesses which the Company is authorised to carry on.
  - 5. To invest and deal with the moneys of the Company not immediately required in such shares or upon such securities and in such manner as may from time to time be determined.

- 6. To borrow or raise money in such manner as the Company shall think fit, and in particular by the issue of debentures, or debenture stock (perpetual or otherwise) and to secure repayment of any money borrowed, raised, or owning, by mortgage, charge, or lien upon the whole or any part of the Company's property or assets (whether present or future), including its uncalled capital, and also by a similar mortgage, charge or lien to secure and guarantee the performance by the Company of any obligation or liability it may undertake provided the Company shall not carry on Banking business as defined in the Banking Regulation Act, 1949.
- 7. To draw, make, accept, endorse, discount, execute and issue promissory notes, bills of exchange, bills of lading, warrants, debentures and other negotiable or transferable instruments.
- 8. To draw, make, accept, endorse and negotiate cheques, promissory notes, bills of exchange, hundis and other instruments.
- 9. To remunerate any person, firm or company rendering services to this Company, either by cash payment or by the allotment to him or them of shares or securities of the Company credited as paid up in full or in part, or otherwise, as may be considered expedient.
- 10. To promote any other company for the purpose of acquiring the whole or any part of the business or property and the liabilities of this Company, or of undertaking any business or operations which may appear likely to assist or benefit this Company or to enhance the value of any property or business of this Company, and to place or guarantee the placing of, underwrite, subscribe for, or otherwise acquire all or any part of the shares or securities of any such company as aforesaid.
- 11. To sell or otherwise dispose of the whole or any part of the business or property of the company, either together or in portions, for such consideration as the Company may think fit and in particular for shares, debentures, or securities of any company purchasing the same.
- 12. Subject to any law in force in India, to subscribe or contribute any money for any national, charitable, benevolent, public objects of any exhibition, or for any other purpose including contributions, which may be considered likely to further the objects of the Company directly or indirectly or the interests of its members or its profitability.
- 13. To buy, sell, underwrite, deal, invest in and acquire and hold shares, stocks, debentures, debentures-stock, bonds, obligations and securities issued of guaranteed, by any company constituted or carrying on business in India and/or elsewhere, debentures, debenture-stock, bonds, obligations and securities issued or guaranteed by any government, State, dominions, sovereign, ruler, commissioner, public body or authority, supreme, municipal, local or otherwise firm or persons whether in India or elsewhere and to deal with and turn to account the same, provided always, that no investment imposing unlimited liability on the Company shall be made.
- 14. To accept expeditions and commissions, to employ and remunerate experts or other agents in connection therewith with a view to secure any of the objects of the Company
- 15. To purchase, hire or deal in, or by any other means, acquire any free-hold, leasehold, or other property for any estate or interest whatsoever and any buildings, offices, factories, mills, works, wharves, roads, roadways, machinery, engines, rolling stock, vehicles, plant, live and dead stock, barges, vessels or things and any real or personal property or rights whatsoever.
- 16. To build, construct, maintain, alter, enlarge, pull down, and remove or replace any buildings, offices, factories, mills, works, wharves, roads, tramways, machinery, engines, walls, fences, banks, dams, sluices, or watercourse and to clear sites for the same or to join with any person, firm or company in doing any of the things aforesaid, and to work, manage, and control the same or join with others in so doing.

- 17. To acquire by purchase, lease, exchange or otherwise and make advances on the security of any land, buildings, and hereditaments, of any tenure or description and any estate or interest therein, and any rights over or connected with land, and to turn the same to account as seem expedient, and in particular by laying out and preparing land for building purposes and preparing building sites, by planting, paying, draining and cultivating land, and by constructing reconstructing, pulling down, altering, improving, decorating, furnishing and maintaining offices, flats, service flats, houses, bungalows, chawls, factories, warehouses, shops, wharves, buildings, work and conveniences of all kinds, and by consolidating, or connecting, or subdividing properties, and by leasing, letting on building lease or building agreement, selling (by installments or otherwise) and otherwise disposing of the same and by advancing moneys to and entering into contracts and arrangements of all kinds with builders, tenants and others.
- 18. To enter into/or procure any arrangements with person, firm or company in or outside India or obtaining or supply of technical know-how and/or technical and/or administrative services within India, or outside India, or outside India including the benefit of existing techniques, benefit of technical research, training of technical or administrative personnel abroad, selection and purchase of plant and negotiating the terms for payment and specification for the plant and layout of the plant and all other services.
- 19. To guarantee the payment of money unsecured or secured by or payable under or in respect of promissory notes, bonds, debentures, debentures stock, contracts, mortgages, charges, obligations, instruments and securities of any company or any authority, supreme, national, municipal, local or otherwise or of any persons whomsoever, whether incorporated or not incorporated and generally to guarantee or become sureties for the performance of any contracts or obligations.
- 20. To enter into partnership or into any arrangement for sharing profits, union of interests, cooperation, joint venture, reciprocal concessions or otherwise with any person or company is authorized to carry on or engage in or to enter into and conduct any business agreement, undertaking or transaction with any Government, person, firm of corporation which may be advisable or seem capable of being carried on or conducted so as directly or indirectly to benefit the Company and to lend money, to guarantee the contracts of or otherwise assist any such person, firm or company and to place, take or otherwise acquire and hold shares or securities of any such person, firm or company, and to sell, hold, reissue with or without guarantee or otherwise deal with the same.
- 21. To register the Company under any other statue, whether in or outside India.
- 22. To insure any of the properties, undertakings, contracts, guarantees or obligation of the Company of every nature and kind in any manner whatsoever.

#### (C) OTHER OBJECTS.

- 23. To subscribe for, take, purchase, or otherwise acquire and hold shares or other interests in or securities of any other companies.
- 24. To carry on business in movable and immovable properties, to buy, sell or deal in and to act as agents for the purchase, sale or disposal of movable and immovable properties.
- 25. To purchase, sell, exchange, trade, export, import, or deal in various commodities including machinery, merchandise, goods, materials, stores, articles or things and to act as principals, selling or other agents, distributors, brokers, commission agents, representatives or otherwise.
- 26. To supply to and to provide, maintain and operate services, facilities, conveniences, bureaus and the like for the benefit of any company, corporate body, trust, association, society or organization whatsoever, including services facilities, conveniences and bureaus, such as, internal telephone, teleprinter and communication services and facilities, medical and health services, industrial health facilities and services, industrial relations, department, transportation

of moneys and valuables, watch and ward, canteens, housing, education and recreation, holiday homes, and other social amenities, or similar thereto and generally to act as a service organization or bureau for providing general administrative and other services to companies, corporate bodies, trusts, associations or organizations whatsoever.

- 27. To purchase, take in exchange, charter, hire or other wise acquire, build and hold ships, aircrafts or vessels and to maintain, repair, improve, alter, sell, exchange or let out to hire or otherwise deal with, dispose of any ships, aircrafts and vessels.
- 28. To do business of hiring, re-hiring, selling on hire purchase of all kinds of machinery, furniture, domestic, industrial, and laboratory appliance and instruments, vehicles, vessels of all types and also luxury articles of all kinds.
- 29. To carry on the business of restaurant or hotel or boarding, house keepers, wine and spirits, cigar and cigarettes merchants, licensed victualers, tea or coffee, shopkeepers and suppliers of provision and stores and aerated waters and drinks of any kind.
- 30. To manufacture, buy, produce, acquire, import, export, programme, extract, assemble, improve upon, maintain, sell, market, lease, hire, design, develop, maintain, operate, convert, alter, overhaul, dispose of, distribute, consume, repair or otherwise deal in electronic goods, devices, equipments, appliances, apparatus, sensors, instruments and computers (hardware and software), computer stationery, data processing equipments, micro computers, micro films, disks, microprocessors chips, optical fibers, testing equipments, electronic typewriters, electronic clocks, photocopiers, facsimile equipments, television, radio receivers, wireless apparatus, radiograms, gramophones, audio and video cassettes and discs, players and recorders, video games, electronic toys, broadcast relay and reception equipments, transmitters, telecommunication equipments, domestic and commercial refrigerators, coolers, freezers of all kinds, ventilating and cooling plants, telephone equipment and exchange and air-conditioning of all kinds and of every description including all future developments in electronic and computer technology and to research in or develop equipments, machinery, apparatus, gadgets, implements, accessories, parts, spares, components and plants as also to manufacture, import, sell or otherwise deal in the plant, machinery and tools therefor.
- 31. To act as warehousers of warehousing agents for buyers, sellers, agents and distributors of and importers and exporters of and dealers in all kinds of goods, articles and merchandise, including consumer goods, raw materials, commodities, products, ferrous and non-ferrous metals, chemicals, packaging material, minerals, goods, articles, spare parts, appliances, machinery, equipments.
- 32. To carry on the business of running of petrol pumps for sale and distribution of petrol and other petroleum products and to carry on the business or businesses incidental to the said business.
- 33. To manufacture, buy, sell, exchange, alter, repair, and/or service or otherwise deal in either as principals or agents, all types of aircrafts, air-taxis, automobiles, cars, trucks, motorcycles, scooters, scooterettes, autocycles, engines, pistons, pistonrings, piston pins, cylinder, sleeves, connecting rods, gaskets, other automotive parts, shock absorbers, tractors, trailers, and to buy, sell, let on hire, repair, alter and deal in machinery, components, parts, accessories and fittings of all kinds for all articles and things referred to above and all other things capable of being used in manufacture, maintenance and working thereof. To carry on business as designers, manufactures, assemblers, repairers, contract for, buy, sell, let out on hire and generally to deal in automobiles of all types and all other motors, engines, agricultural tractors, and implements and other allied goods, materials, parts and accessories or requirements thereof.
- 34. To negotiate, enter into agreements, contracts and to collaborate with Indian and foreign firms, companies or persons for technical assistance, establishment of manufacturing, marketing, supplying and distributing activities as enumerated hereinabove and acquire, receive and take

on loan technical know-how, technicians, machineries and plants and give or lend technical know-how, technicians, machineries and plants to other states in India and other countries of the world and to enter into barter agreements for the same in exchange for any other commodity or products or skills or machineries as permitted by the laws of the respective countries from time to time.

- 35. To carry on the business of advertising contractors and agents, to acquire and dispose of advertising time, space or opportunities in any media, to undertake advertising and promotional campaigns of every nature, to acquire and provide promotional requisites.
- 36. To carry on the business as consultants and render consultancy and advisory services to any person, whether in India or any wherein the world, including but not limited to the areas of data processing, systems analysis, production, scientific, industrial, technical, marketing, economic, administration, management, legal, statistical, accounting, financial, commercial, investment, or any other functions, for any business, industry, occupation, vocation, avocation, etc.
- 37. To lend and advance money or to give credit to such persons or companies and on such terms as may seem expedient and in particular to customers, dealers, agents, business associates and others having dealings with the Company and to guarantee the performance of any contract or obligation and the payment of money of or by any such persons or companies and generally to give guarantees and indemnities and to carry on the said or similar businesses carried on by firms and companies engaged in the business of credit cards.
- 38. To let on lease or on hire-purchase system or to lend or otherwise dispose of any property belonging to the Company, and to finance the purchase of any article or articles, whether manufactured or traded by the Company or not, by way of loans or by the purchase of any such article or articles, and the letting thereof on the hire-purchase system, leasing or otherwise howsoever, and to act as financiers generally. To carry on and undertake the business of leasing and hire purchase finance company and to finance lease operations of all kinds, factoring, discount houses, purchasing, selling, dealing, trading, investments, hiring or letting on hire all kinds and types of industrial and non-industrial office, plant, equipment, machinery, vehicles, computers, buildings and real estate required for manufacturing, processing, transportation and trading business and other commercial, non-commercial, service and business purposes or any other movable or immovable assets and to assist in financing of all and every kind and to acquire, to provide on lease or to provide on hire purchase or deferred payment basis any of the above and to finance industrial enterprises and promote and assist companies engaged in industrial or in trading or any other business.
- 39. To act as airlines agents, travel agents and tourist guides, air-freight carriers, agents and contractors.

#### AND IT IS HERE BY DECLARED THAT:

- (I) The Objects of the Company shall extend to all States in the Union of India and to all other parts to the World.
- (ii) The objects incidental or ancillary to the attainment of the main objects of the Company as aforesaid shall be incidental or ancillary to the attainment of other objects of the company herein mentioned.
- (iii) The word "Company" (save when used with reference to this Company) in this Memorandum shall be deemed to include any partnership or other body or association of persons whether incorporated or not and wherever domiciled.
- (iv) The objects set forth in each of the several clauses of paragraph 3 hereof shall extend to any part of the world and shall have the widest possible construction.
- (v) Subject to the provisions of the Companies Act, 1956, the objects set forth in any clause of sub-

paragraph 3(C) above shall be independent and shall be in no way limited or restricted by reference to or inference from the terms of any of the clauses in sub-paragraph 3(A) or by the name of the Company. None of the clause in sub-paragraph 3(C) or the objects therein or the powers thereby conferred shall be deemed subsidiary or auxiliary to the objects mentioned in any of the clauses of sub-paragraph 3(A).

- (vi) Nothing in this paragraph shall authorize the Company to do any business, which may fall within the purview of the Banking Regulation Act, 1949, or Insurance Act, 1938.
- IV The Liability of the members is limited.
- V The Authorised Share Capital of the Company is Rs. 40,00,00,000/- (Rupees Forty Crores only) divided into 4,00,00,000 (Four Crores only) shares of Rs. 10/- each (Rupees Ten only) with power to increase or reduce the capital of the Company and the Legislative provisions for the time being in force in this behalf and with power to divide the share capital for the time being into equity share capital and preference share capital and to attach thereto respectively any preferential, deferred, qualified or special rights, privileges or conditions and to vary, modify or abrogate the same in such manner as may be determined by or in accordance with these presents.
- VI All properties of the said firm, whether moveable or immovable, tangible or intangible including actionable claims belonging to the said firm shall continue to be vested in the company and all liabilities of the said firm shall continue to be the company after registration accordance with the provisions of part IX of the Companies Act, 1956 and the company shall pay, observe, satisfy, perform and fulfill all agreements, arrangements and liabilities of the said firm entered in the name of the said firm.
- VII No member shall be liable to pay calls or to contribute to an extent exceeding the amount for the time being unpaid or not credited as paid up on the shares held by him and on the incorporation of Company the liabilities of the members shall be limited.
- VIII The rules and regulations governing the Company from the date of its registration by the Registrar of Companies, Maharashtra shall be as laid down in the Articles of Association as executed this day by the signatories to this Memorandum.

We, the Partners of the Partnership firm, M/s. Blue Dart Express, Joint Stock Company within the meaning of Part IX of the Companies Act, 1956 whose names and addresses are given below being desirous to get our said Joint Stock Company registered under the Companies Act, 1956 for the purpose of continuing to carry on our activities in pursuance of the Memorandum & Articles of Association, we respectively agree to have shares in the share capital of the company set opposite our respective names.

Name, address, description, and Occupation of each Subscriber	No. of equity Shares taken by each Subscriber	Signature of Subscribers	Name, Address & Description of Witness
Mr. KHUSHROO DUBHASH S/o. Mr. Maneck Dubhash 604, Varun J.P. Road, Versova, Bombay 400 058	3200 (Three thousand two hundred only)	Sd/-	
Business			
MS. FARIDA COOPER W/o. Mr. Clyde Cooper 7 Deepali St. Cyril's Rd., Bandra Bombay 400 050	1800 (One thousand eight hundred only)	Sd/-	Sd/-
Business	500	Sd/-	SURESH SHETH
MS. HARSHA KUMUDRAI JANI D/o. Mr. Kumudrai Kanji Jani 227/14, Laxman Niwas Sion (East) Bombay 400 022	500 (Five hundred Only)	34/	Sheth Sheth & Co., Chartered Accountants Krishna Bldg., 4th Floor Near Edward Cinema, Kalbadevi
Librarian MS. CHARU KUMUDRAI	500	Sd/-	Road, Bombay 400
JANI D/o. Mr. Kumudral Kanji Jani 227/14, Laxman Niwas, Sion (East), Bombay 400 022	(Five hundred Only)		022 Occupation: Chartered Accountant
Doctor		6	1.00
MR. RAJIV JASHAVANTRAY BHATT S/o. Mr. Jashavantray H. Bhatt A/8, Sonal Apartments, J.P. Road No. 2, Goregaon (East), Bombay-400 063	1000 (One Thousand Only)	Sd/-	
Business			

For BLUE DART EXPRESS LTD. TUSHAR GUNDERIA COMPANY SECRETARY & HEAD - LEGAL & COMPLIANCE



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Name, address, description, and Occupation of each Subscriber	No. of equity Shares taken by each Subscriber	Signature of Subscribers	Name,Address & Description of Witness	
MR. ASHOK KUMUDRAI JANI S/o. Mr. Kumudrai Kanji Jani 227/10, Ram Niwas, Sion (East), Bombay 400 022 Business	600 (Six hundred only)	Sd/-	Sd/- <b>SURESH SHETH</b> S/o. Girdhari H.	
MR. TUSHAR KUMUDRAI JANI S/o. Mr. Kumudrai Kanji Jani 227/10, Ram Niwas Sion (East) Bombay 400 022 Business	600 (Six hundred only)	Sd/-	Sheth Sheth & Co., Chartered Accountants Krishna Bldg., 4th Floor Near Edward Cinema, Kalbadevi Road, Bombay	
BLUE DART COURIER SERVICE PVT. LTD. Lumbini Palace, 4, Tejpal Road, Vile Parle (East); Bombay 400 022 Business Through Mr. Khushroo Dubhash Director	400 (Four hundred only)	For Blue Dart Courier Service Pvt. Ltd. Sd/- Director	400022 Occupation: Chartered Accountant	
TOTAL	8600 (Eight thousand six hundred only)			

Bombay, 26-3-1991.

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For BLUE DART EXPRESS LTD. TUSHAR GUNDERIA COMPANY SECRETARY & HEAD - LEGAL & COMPLIANCE



#### ARTICLES OF ASSOCIATION OF

#### **BLUE DART EXPRESS LIMITED**

#### PRELIMINARY

1.

2.

The regulations contained in Table F in the First Schedule to the Companies Act, 2013 shall not apply to this Company, but the regulations for the management of the Company and for the observance by the Members thereof and their representative shall, subject to any exercise of the statutory powers of the Company in reference to the repeal or alteration of, or addition to its regulations by Special Resolution, as prescribed by the said Companies Act, 2013, be such as are contained in these Articles unless the same are repugnant or contrary to the provisions of the Companies Act, 2013.

Table F not to apply but Company to be governed by these Articles

#### INTERPRETATION

In the interpretation of these Articles, the following words and expression shall have the following meanings, unless repugnant to the subject or context:

"The Act" or "The said Act" means the Companies Act, 2013 as amended upto date or other Act or Acts for the time being in force in India containing the provisions of the legislature in relation to Companies and Rules notified there under.

BDEL means BLUE DART EXPRESS LIMITED a Company incorporated under the Companies Act, 1956, of India and having its Registered Office in the State of Maharashtra.

"The Board" or "The Board of Directors" means a meeting of the Directors duly called and constituted or, as the case may be, the Directors assembled at a Board or the requisite number of Directors entitled to pass a Circular Resolution in accordance with these Articles.

"The Company" or "This Company" means BLUE DART EXPRESS LIMITED"

"Directors" means the Directors for the time being of the Company or as the case may be, the Directors assembled at a Board.

"Alter" and "Alteration" shall include the making of additions, omissions, insertion, deletion and substitutions.

"Month" means a period of thirty days and a "Calendar month" means an English Calendar Month.

1





Clause

Interpretation

"The Act or the Sald Act"

"BDEL"

"The Board " or "The Board of Directors"

"The Company"

"Directors"

"Alter"

"Month" and "Calendar month"

"Member"	"Member" means the duly registered holder from time to time of the shares of the Company and includes the subscribers to the Memorandum and Articles of Association of the Company and Person(s) whose name(s) is/are entered as beneficial owner in the records of the Depository.
"Meeting" or "General Meeting"	"Meeting" or "General Meeting" means a meeting of members.
"Annual General meeting"	"Annual General meeting" means a general meeting of the members held in accordance with the provisions of Section 96 of the Act.
"Extra Ordinary General meeting"	"Extra Ordinary General meeting" means an Extra Ordinary General meeting of the member duly called and constituted and any adjournment thereof.
Independent Director	"Independent Directors" shall have the meaning assigned thereto by Section 149 (6) of the Act.
"Office"	"Office" means the registered office for the time being of the Company.
"Paid Up capital"	"Paid Up capital" means such aggregate amount of money credited as paid up as is equivalent to the amount received as paid up in respect of shares issued and also includes any amount credited as paid up in respect of shares of the company, but does not include any other amount received in respect of such shares, by whatever name called.
"Person"	"Person" includes an individual, an association of persons or body of individuals, whether incorporated or not and a firm.
"Promoter"	"Promoter" means DHL Express (Singapore) Pte. Ltd.
"Register of Members"	"Register of Members" means the Register of Members to be kept in pursuant to the provisions of the Act.
"Registrar"	"The Registrar" means the Registrar of Companies of the state in which the registered office of the Company is for the time being situated.
"Financial Statements"	"Financial Statements" shall have the same meaning as prescribed under the Act.
"These Presents" or "Regulations" or "Articles" or "Articles of Association"	"These Presents" or "Regulations" means these Article of Association as originally framed or altered from time to time and includes the Memorandum where the context so requires.
"Seal"	"Seal" means the Common Seal for the time being of the Company.

"Secretary" means a company secretary as defined in clause (c) of Sub Section (1) of Section 2 of the Companies Secretaries Act, 1980 who is appointed by the Company to perform the functions of a company secretary under the Act.	"Secretary"
"Share" means share in the share capital of the Company and includes stock.	"Share"
"Ordinary Resolution" and "Special Resolution" shall have the meaning assigned thereto by Section 114 of the Act.	"Ordinary Resolution" & "Special Resolution"
"Year" means the "Calendar year" and "Financial year" shall have the meaning assigned thereto by Section 2(41) of the Act.	"Year" and "Financial year"
Words imparting the masculine gender include the feminine gender.	"Gender"
Words imparting the singular number include the plural number.	"Singular Number"
Subject aforesaid, any words and expressions defined in the said Act as modified up to the date on which these Articles become binding on the Company shall, except where the subject or context otherwise require, bear the same meanings in these Articles.	"Words and Expressions defined in the Act"
"Related Party" shall have the meaning assigned thereto by Section 2 (76) of the Act and Rules prescribed under the Act.	"Related Party"
"Writing" shall include printing and lithography and any other mode or modes representing or reproducing words in visible forms.	"Writing"
"Competitor" shall mean any person who or which derives any of its annual revenue from the express industry and cargo aviation services.	"Competitor"

"Relative"	"Relative" shall have the same meaning as prescribed under the Act.
"Beneficial Owner"	"Beneficial Owner" means a person whose name is recorded as such with a depository.
"SEBI"	"SEBI" means the Securities and Exchange Board of India.
"Bye-Laws"	"Bye-Laws" means bye-laws made by a depository under Section 26 of the Depositories Act, 1996.
"Depositories Act"	"Depositories Act" means the Depositories Act, 1996, including any statutory modification or re-enactment thereof for the time being in force.
"Depository"	"Depository" means a Company which has been granted a certificate of registration under sub-Section (1A) of Section 12 of the Securities and Exchange Board of India Act, 1992.
"Books and Record"	"Books and Record" includes the records maintained in the form as may be determined by Regulations; whether in physical or electronic forms.
"Register and Index of beneficial owners"	"Register and Index of beneficial owners" maintained by a depository under Section 11 of the Depositories Act shall be deemed to be the Register and Index of Members for the purposes of the Act and these Articles.
"Security"	"Security" means share, debentures and such other security as may be specified by the SEBI from time to time.

"Marginal 3. The Marginal notes here to shall not effect the construction hereof.

#### SHARE CAPITAL

- Amount
  - 4. The Authorised Share Capital of the Company is Rs. 40,00,00,000/- (Rupees Forty crores only) divided into 4,00,00,000 (Four Crores only) equity shares of Rs. 10/-(Rupees Ten only ) each with the rights, privileges and conditions attaching thereto as provided by the Articles of Association of the Company for the time being. The Company has power from time to time to increase or reduce its Capital and to divide the shares in the Capital for the time being into other classes and to attach thereto respectively such preferential, deferred, qualified or other special rights, privileges, conditions or restrictions as may be determined by or in accordance with the Articles of Association of the Company and to vary, modify or abrogate any such right, privilege, conditions or restrictions in such manner as may for the time being be permitted by the Articles of Association of the Company or the legislative provisions for the time being in force in that behalf.
    - 5. Subject to the provisions of the Act and these Articles, the Board shall have power to issue warrants or other instruments which may entitle the holders thereof to

subscribe to equity shares or Convertible Debentures at a price and on such terms and conditions as the Board may deem fit.

- Subject to the provisions of the Act and in particular Article 6. 87 of these Articles, the shares in the Capital of the Company for the time being (including any share forming part of any increased capital of the Company) shall be under the control of the Directors who may allot or otherwise dispose of the same or any of them to such person in such proportion and on such terms and conditions and either at a premium or at par and at such time as they may from time to time think fit and proper, and with full power to give to any person the option to be allotted shares of the Company either at par or at a premium, such option being exercisable at such time and for such consideration as the Directors think fit. Provided that the option or right to call on shares shall not be given to any person or persons without the sanction of the Company in Board meeting.
- 7. Subject to Section 62 and 42 of the Act, and without derogating from the power for that purpose conferred on the Directors under Article 8, the Company in general meeting may, by special resolution, determine to issue further shares out of the authorised but unissued capital of the Company and may determine that any shares (whether forming part of the original capital or of any increased capital of the Company) shall be offered to such persons (whether members or holders of debentures of the Company or not) in such proportions and on such terms and conditions and either at a premium or at par as such general meeting shall determine and with full power to give any person (whether a member or holder of debentures of the Company or not) option to be allotted shares of any class of the Company either at a premium or at par. Such option is exercisable at such general meeting of the Company and the Company may make any other provisions whatsoever for the issue, allotment or disposal of any shares, subject to any direction given by the general meeting as aforesaid and the provisions of Article 79 hereof shall apply to any issue of new shares.
- 8. Subject to the provisions of the Act and these Articles, the Directors may allot and issue shares in the Capital of the Company in payment or part payment for any part payment for any property or assets of any kind whatsoever (including the goodwill of any business) sold or transferred or goods or machinery or know-how supplied or for services rendered to the Company either in or about the formation or promotion of the Company or the conduct of its business and any shares which may be so allotted may be issued as fully paid up or partly paid up otherwise than for cash, and if so issued shall be deemed to be fully paid up or partly paid up shares as aforesaid. The Directors shall cause returns to be filed of any such allotment as provided by Section 39 of the Act.
- 9. An application signed by or on behalf of an applicant for shares in the Company, followed by an allotment of any shares therein, shall be an acceptance of shares within the meaning of these Articles, and every person who thus or otherwise accepts any shares and whose name is entered

Shares under the control of Directors

Power of General Meeting to offer shares to such persons as the Company may resolve

Directors may allot shares as fully paid up

Acceptance of Shares on the register of Members shall for the purpose of these Articles be a member.

- The Company shall be entitled to treat the person whose Shareholder 10. name appears on the register of members as the holder of any Shares or other securities or whose name appear as the Beneficial owner of shares or other securities in the records of Depository, as the absolute owner thereof.
- The money (if any) which the Directors shall, on the Deposit and calls 11. allotment of any shares being made by them, require or etc. to be a debt direct to be paid by way of deposits, call or otherwise in payable respect of any shares allotted by them shall, immediately on immediately the insertion of the name of the allottee in the Register of members as the holders of such shares, become a debt due to and recoverable by the Company from the allottee thereof, and shall be paid by him accordingly.
- 12. If by the conditions of allotment of any share the whole or Installments on part of the amount or issue price thereof shall be payable by shares to be installments, every such installment shall, when due, be duly paid paid to the Company by the person who for the time being and from time to time shall be the registered holder of the share or his legal representative.
- 13. Except when required by law and in particular by Section 89 Company not of the Act, or ordered by a Court of competent jurisdiction, bound to the Company shall not be bound to recognize any person as recognize any holding any share upon any trust and the Company shall not interests in be bound by, or be compelled in any way to recognise (even shares other when having notice thereof) any equitable, contingent, than that of the future or partial interest in any share or any interest in any registered fractional part of a share, or (except only as by these holder. Articles or as ordered by a court of competent jurisdiction or by law otherwise provided) any other rights in respect of any share except an absolute right to the entirety thereof in the registered holder.

Funds of

Company

- 14. None of the funds of the Company shall be applied in the purchase of any shares of the Company and itself not give Company shall any financial assistance for or in connection with the not be applied purchase of subscription of any shares in the Company or its in purchase of holding Company save as provided by Section 67 of the Act. shares of the
  - 15. The Company shall have a power, subject to and in accordance with all applicable provisions of the Act to acquire/purchase and hold or resell any of its, fully or partly paid shares on such terms and conditions and upto such limits as may be determined by the Board or prescribed by law from time to time and make a payment out of capital in respect of such acquisition/purchase.

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#### UNDERWRITING AND BROKERAGE

16. The Company may, subject to the provisions of Section 40(6) and other applicable provisions (if any ) of the Act and rules made thereunder, at any time pay a commission to any person in consideration of his subscribing or agreeing to subscribe or his procuring or agreeing to procure subscriptions, whether absolutely or conditionally, for any shares in or debentures of the Company so that the amount or rate of commission does not exceed in the case of shares, 5% of the price at which the shares are issued and in the case of debentures,  $2^{1}/_{2}$ % of the price at which the debentures are issued. The commission may be satisfied by the payment of cash or the allotment of fully or partly paid shares or debentures or partly in the one way and partly in the other. The Company may also on any issue of shares or debentures pay such brokerage as may be lawful.

#### CERTIFICATES

17. The certificates of title to the shares shall be issued under the seal of the Company which shall be affixed in the presence of and signed by (i) two Directors duly authorized by the Board of the Company for the purpose or the committee of the Board, if so authorized by the Board (provided that if the composition of the Board permits one of the aforesaid two Directors shall be a person other than the managing or whole-time Director ) and (ii) the Secretary or some other person appointed by the Board for the purpose. Particulars of every share certificate issued shall be entered in the Register of Members against the said person to whom it has been issued indicating the date of issue. A Director shall be deemed to have signed the share certificate if his signature is printed thereon as a facsimile signature by means of any machine, equipment or other mechanical means such as engraving in metal or lithography, or digitally signed, but not by means of a rubber stamp, provided that the Director shall be personally responsible for permitting the affixation of his signature thus and the safe custody of such machine equipment or other material used, for the purpose. Provided always that notwithstanding anything contained in this Article, the certificates of title to shares may be executed and issued in accordance with such other provisions of the Act, or the rules made there under, as may in force for the time being and from time to time.

Commission for placing shares debentures etc.

Share Certificate

### DEMATERIALISATION OF SECURITIES

18. (a) Notwithstanding anything contained in these Articles and as provided under Section 29 of the Act, the Company shall be entitled to dematerialise its securities and to offer securities in a dematerialized form pursuant to Depositories Act, 1996 and the rules framed thereunder.

(b) Securities in depositories to be in fungible form :

- (i) All securities held by a depository shall be dematerialized and shall be in fungible form.
- Nothing contained in Section 89 of the Act shall (ii) apply to a depository in respect of the securities held by it on behalf of the beneficial owners.

(c) Section 45 of Act not to apply :

Notwithstanding anything to contrary contained in the Articles-

- Section 45 of the Act shall not apply to securities (i) held with a depository.
- (ii) Nothing contained in the Act or these Articles regarding the necessity of having distinctive number for securities issued by the Company shall apply to securities held in a depository.

Subject to the compliance of the relevant provisions of the 19. Act and the Companies (Share Capital and Debentures ) Rules 2014 every member or allottee of share(s) shall be entitled without payment to receive at least one or more certificate in the marketable lot under the seal of the Company for all the shares of each class or denomination registered in his name in such form as the Directors shall prescribe or approve, specifying the number of share or shares allotted to him and the amount paid thereon. Such certificate shall be issued only in pursuance of a resolution passed by the Board and on surrender to the Company of its letter of allotment or of its fractional coupons of requisite values, save in case of issues against letters of acceptance or of renunciation, or in case of issue of bonus shares. Provided that, if the letter of allotment is lost or destroyed, the Board may impose such reasonable terms, if any, as it thinks fit, as to seek supporting evidence and indemnity and the payment of out of pocket expenses incurred by the Company in investigating such evidence, as it may think fit.

Member's right to certificates

#### OPTION TO RECEIVE SECURITY CERTIFICATES OR HOLD SECURITIES WITH DEPOSITORY

20. (a) Every person subscribing to securities offered by the Company shall have the option to receive the security certificates or hold securities with a depository.

(b) Where a person opts to hold a security with a depository, the Company shall intimate such depository the details of allotment of the security, and on receipt of such information the depository shall enter in its record the name of the allottee as the beneficial owner of that security.

- (c) Rights of Depositories and Beneficial Owners :
  - (i) Notwithstanding anything to the contrary contained in the Articles, a depository shall be deemed to be registered owner for the purposes of effecting transfer of ownership of security on behalf of a beneficial owner.
  - (ii) Save as otherwise provided in clause (i) above, the depository as registered owner shall not have any voting rights or any other rights in respect of securities held by it.
  - (iii) Every person holding securities of the Company and whose name is entered as beneficial owner in the records of the depository shall be deemed to be a member of the Company. The beneficial owner shall be entitled to all the rights and benefits and be subject to all the liabilities in respect of his securities held by a depository.
- (d) Depository to furnish information:

Every depository shall, furnish information about the transfer of securities in the name of the beneficial owners at such intervals and in such manner as may be specified by the bye-laws and the Company in that behalf.

(e) Notwithstanding anything to the contrary contained in the Articles, where securities are held in a depository, the records of beneficial ownership may be served by such depository on the Company by means of electronic mode or by delivery of floppies or discs.

- (f) Option to opt out in respect of any security:
  - (i) If a beneficial owner seeks to opt out of a depository in respect of any security, he shall inform the depository accordingly.
  - (ii) The depository shall on receipt of such intimation make appropriate entries in its records and shall inform the Company.
  - (iii) The Company shall, within thirty (30) days of the receipt of intimation from a depository and on fulfillment of such conditions and on payment of

such fees as may be specified by the Regulations, issue the certificate of securities to the beneficial owner of the transferee, as the case may be.

Limitation of time 21. The Company shall, within two months after the allotment for issue of of any of its shares, or within six months after allotment of certificates any of its debentures or within one month from the date of receipt of the instrument of transfer or intimation of transmission of any such shares or debentures, complete and have ready for delivery the certificates of all shares and debentures allotted or transferred, unless the conditions of issue of the shares or debentures otherwise provide and the Company shall otherwise comply with the requirements of Section 56(4) and other applicable provisions (if any) of the Act.

As to issue of new 22. (a) No Certificate(s) of any share or shares or debenture or debentures shall be issued either in exchange for those of those defaced, which are subdivided or consolidated or in replacement of those which are defaced, torn or old, decrepit, worn out, or rendered useless from any cause whatsoever, or where the cases on the reverse for recording transfers have been fully utilized, unless the certificate in lieu of which they are issued are surrendered to the Company and the Company may charge such fee as the Board thinks fit, not exceeding rupees fifty per certificate.

(b) No duplicate certificates shall be issued in lieu of those that are lost or destroyed without the prior consent of the Board and without payment of such fees as the Board thinks fit, not exceeding rupees fifty per certificate and on such reasonable terms, if any, as to evidence of such loss or destruction and indemnity and the payment of out of pocket expenses incurred by the Company in investigating evidence as the Board thinks fit.

(c) When a new share certificate has been issued in pursuance of clause (a) of this Article, it shall state on the face of it and be recorded in the Register maintained for the purpose that it is "Issued in lieu of share certificate No. \_\_\_\_\_ sub divided/replaced/on consolidation."

(d) Where a new share certificate has been issued in pursuance of clause (b) of this Article, it shall be stated prominently on the face of it and be recorded in the Register maintained for the purpose, that it is "Duplicate issued in lieu of Share Certificate No. –". The word "Duplicate" shall be stamped or printed prominently on the face of the share certificates. The duplicate share certificates shall be issued within a period of fifteen days, from the date of submission of complete documents with the Company.

(e) Where a new share certificate has been issued in pursuance of clause (a) or clause (b) of this Article, particulars of every such share certificate shall be entered in a Register of Renewed and Duplicate Certificate including against the names of the persons to whom the certificate is issued, the number and date of issue of the share certificate in lieu of which the new certificate is issued, and the necessary changes indicated in the Register of Members of

suitable cross reference in the "Remarks" column. All entries made in the Register of Renewed and Duplicate Share Certificates shall be authenticated by the Company Secretary or such other person as may be authorised by the Board for the purposes of sealing and signing the share certificate.

(f) All blank forms to be issued for share certificates shall be printed and the printing shall be done only on the authority of a resolution of the Board. The blank form shall be consecutively machine numbered and the forms and the blocks, engravings, facsimiles and hues relating to the printing of such forms shall be kept in the custody of the Secretary or such other person as the Board may appoint for the purpose, and the Secretary or other persons aforesaid shall be responsible for rendering an account of these forms to the Board.

(g) The following persons shall be responsible for the maintenance, preservation and safe custody of all books and documents relating to the issue of share certificates, including the blank forms of share certificates referred to in clause (f) of this Article:

- the committee of the Board, if so authorized by the Board or where the Company has a Company Secretary, the Company secretary; or
- (ii) where the Company has no Company Secretary, a Director specifically authorised by the Board for such purpose

(h) All the books referred to in clause (g) of this Article shall be preserved in good order not less than thirty years and in case of disputed cases, shall be preserved permanently.

- 23. Every endorsement upon the certificate of any share in favour of any transferee thereof shall be signed by such person for the time being authorised by the Directors in that behalf.
- 24. The Board shall comply with requirements prescribed by any rules made pursuance to the said Act relating to the issue and execution of share certificates.

### CALLS

25. The Board of Directors may from time to time, (by a Resolution passed at the meeting of the Board and not by Circular Resolution) but subject to the conditions hereinafter mentioned, make such calls as they think fit, upon the members in respect of all monies unpaid on the shares held by them respectively (whether on account of the capital value of the shares or by way of premium) and which are not by the condition of the allotment, made payable at fixed times and each members shall pay the amount of every call so made on him to the persons and at the times appointed by Directors. A call may be made payable by installment. The call may be revoked or postponed at the discretion of the Board.

Endorsement of certificate

Directors to comply with rule

Board may make calls

- Calls on shares of<br/>same class to be26.Where any calls are made on shares, such calls shall be<br/>made on a uniform basis on all shares falling under the<br/>same class. For the purposes of this Article, share of the<br/>same nominal value of which different amounts have been<br/>paid up shall not be deemed to fall under the same class.
- Notice of Calls 27. At least thirty days' notice of every call, otherwise than an allotment, shall be given specifying the time of payment, provided that before the time for payment of such call the Directors may, by notice in writing to the members, revoke the same.
- Call to date from 28. A call shall be deemed to have been made at the time when Resolution 28. A call shall be deemed to have been made at the time when the resolution of the Board of Directors authorizing such call was passed and may be made payable by those members whose names appear on the Register of Members on such date, or, at the discretion of the Directors on such subsequent date as shall be fixed by the Directors.
- Directors may 29. The Directors may from time to time, at their discretion extend time. 29. The Directors may from time to time, at their discretion extend the time for the payment of any call and may extend such time as to payment of call for any of the members the Directors may deem entitled to such extension save as a matter of grace and favour.
- Amount payable at 30. If by the terms of issue of any shares, any amounts are made payable at any fixed time or by installment at fixed times (whether on account of the nominal amount of the share or by way of premium) every such amount or installment shall be payable as if it were a call duly made by the Directors and of which due notice has been given and all the provisions herein contained in respect of calls shall relate to such amount or installment accordingly.
- When interest on 31. If the sum payable in respect of any call or installments be call or installment not paid on or before the day appointed for payment payable thereof, the holder for the time being or allottee of the share(s) in respect of which a call shall have been made or the installments shall be due shall pay interest on the same at such rate as the Directors shall fix from the day appointed for the payment thereof to the time of actual payment but the Directors may waive payment of such interest wholly or in part.
- Judgment decree of 32. Neither a judgement nor a decree in favour of the Company partial payment not to preclude forfeiture by the Company of a portion of any money which shall from time to time be due from any member in respect of any shares either by way of principle or interest nor any indulgence granted by the Company in respect of the payment of any money shall preclude the forfeiture of such shares as hereinafter provided.

- 33. Subject to the provisions of the Act and these Articles on the trial or hearing of any action or suit brought by the Company against any member or his legal representative for the recovery of any money claimed to be due to the Company in respect of any shares, it shall be sufficient to prove that the name of the member in respect of whose shares money is sought to be recovered that the resolution making the calls duly recorded in the minutes book, and that notice of such calls was duly posted to the members or his representative in pursuance of these presents, and it shall not be necessary to prove the appointment of the Directors who made such call not that the meeting at which any call was made was duly convened or constituted nor any other matter whatsoever but the proof of the matters aforesaid shall be conclusive evidence of the debt.
- The Directors may, if they think, receive from any member 34. willing to advance the same, all or any part of the moneys due upon the shares held by him beyond the sums actually called for, and upon the moneys do paid in advance or so much thereof as from time to time the amount of calls then made upon the shares in respect of which such advance has been made the Company may pay interest at such rate as the member paying such sum in advance and the directors agree upon and the Company may at any time repay the amount so advanced either by agreement with a member or otherwise upon giving to such member three month's notice in writing. No member paying any sum in advance shall be entitled to participate in profits or dividend or to voting rights in respect of the moneys so paid by him until the same would, but for such payment, become presently payable.

#### FORFEITURE, SURRENDER, LIEN

- 35. If any member fails to pay the whole or any part of any call or installment or any money due in respect of any shares either by way of principle or interest on or before the day appointed for the payment of the same, the Directors may, at any time thereafter, during such time as the call or installment or any part thereof of other money as aforesaid remain unpaid or a judgment or decree in respect thereof remains unsatisfied in whole or in part, serve a notice on such member or on the person (if any) entitled to the shares by transmission, requiring him to pay such call or installment or such part thereof or other moneys as remain unpaid together with any interest that may have accrued and all expenses (Legal or otherwise) that may have been incurred by the Company by reason of such non-payment.
- 36. The Notice shall name a day (not being less than 14 days from the date of the notice) on or before which and the place or place at which such call, installment or such part thereof and such other moneys as aforesaid and such interest and expenses as aforesaid are to be paid, and if payable to any person other than the Company, the person to whom such payment is to be made. The notice shall also state that in the event of non-payment at or before the time and (if payable to any person other than the Company) at the place appointed, the shares in respect of which the call was made or installment is payable will be liable to be forfeited.

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Proof on trial of

suit for money

due on shares

If call or installment not paid notice may be given

Terms of notice

Evidence of forfeiture

Shares to be	37.	If the requirements of any such notice as aforesaid shall not
forfeited in default		be complied with, any of the shares in respect of which such
of payment		notice has been given may, at any time thereafter but
		before payment of all calls or installments, interest and
		expenses and other moneys due in respect thereof, be
		forfeited by a resolution of the Directors to that effect. Such
		forfeiture shall include all dividends declared in respect of
		the forfeited shares and not actually paid before the
		forfeiture.

- Entry of forfeiture 38. When any shares shall have been so forfeited, an entry of the forfeiture, with the date thereof, shall be made in the Register of Members and notice of the forfeiture shall be given to the member in whose name they stood immediately prior to the forfeiture but no forfeiture shall be in any manner invalidated by any omission or neglect to give such notice or to make any entry as aforesaid.
- Forfeited shares to<br/>be property of the39.Any shares so forfeited shall be deemed to be the property<br/>of the Company and may be sold, re-allotted or otherwise<br/>disposed of either to the original holder thereof or to any<br/>other person upon such terms and in such manner as the<br/>Board shall think fit.
- Directors may annul 40. The Directors may, at any time before any shares so forfeiture forfeited shall have been sold, re-allotted or otherwise disposed of, annul the forfeiture thereof upon such conditions as they think fit.
- Shareholders still 41. Any person whose shares have been forfeited shall notwithstanding the forfeiture, be liable to pay and shall liable to pay money forthwith pay to the Company all calls, installments, interest, owing at the time expenses and other moneys owing upon or in respect of of forfeiture and such shares at the time of forfeiture together with interest interest thereon from the time of the forfeiture until payment at such rates as the Directors may determine and the Directors may enforce the payment of the whole or a portion thereof as if it were a new call made at the date of forfeiture but shall not be under any obligation to do so.
- Effect of forfeiture 42. The forfeiture of a share shall involve the extinction at the time of the forfeiture of all interest and claims and demands against the Company in respect of the shares forfeited and all other rights incidental to the share, except only such of those rights as by these presents are expressly saved.
- Surrender of shares 43. The Directors may, subject to the provisions of the Act, accept a surrender of any share from or by any member desirous of surrendering them on such terms as they think fit.
- Company's lien on 44. The Company shall have no lien on its fully paid shares. In shares 44. The Company shall have no lien on its fully paid shares. In the case of partly paid up shares, the Company shall have a first and paramount lien on such shares registered in the name of the each member , whether solely or jointly with others and upon the proceeds of sale thereof for all moneys called or payable at a fixed time in respect of such shares and whether held solely or jointly with any other person and whether the period for the payment, fulfillment or discharge thereof shall have actually arrived or not, and no equitable

interest in any share shall be created except upon the footing, and condition that Article 13 is to have full effect. Any such lien shall extend to all dividends and bonuses from time to time declared in respect of such shares. Unless otherwise agreed, the registration of a transfer of shares shall operate as a waiver of the Company's lien, if any, on such shares. The Directors may at any time declare any share to be wholly or in part exempt from the provisions of this Article.

- For the purpose of enforcing such lien, the Board of 45. Directors may sell the shares subject thereto in such manner as they shall think fit, but no sale shall be made unless the sum in respect of which the lien exists is presently payable and until notice in writing of the intention to sell shall have been served on such member, his executors or administrators or his Committee, or other legal representatives as the case may be, and default shall have been made by him or them in the payment of the sum payable as aforesaid for fourteen days after the date of such notice. To give effect to any such sale, the Board may authorize some person to transfer the shares sold to the purchaser thereof and the purchaser shall be registered as the holder of the shares comprised in any such transfer. Upon any such sale as aforesaid, the certificate in respect of the shares sold shall stand cancelled and become null and void and of no effect and the Directors shall be entitled to issue a new certificate or certificates in lieu thereof to the purchaser or purchasers concerned.
- 46. The net proceeds of any such sale, after payment of the costs of such sale, shall be applied in or towards the satisfaction of such debts, liabilities or engagements of such member and the residue, (if any) shall, subject to a like lien for sums not presently payable as existed upon the shares before the sale, be paid to such member or the person (if any) entitled by transmission to the shares so sold.
- 47. A certificate in writing under the hand of a Director, manager or the secretary of the Company that the call in respect of a share was made, and notice thereof given, and that default in payment of the call was made, and that the forfeiture of the share was made by a resolution of the Directors to that effect shall be conclusive evidence of the facts stated therein as against all persons entitled to such share.
- 48. Upon any sale after forfeiture or for enforcing a lien in the exercise of the powers herein before given, the Board may appoint some person to execute an instrument of transfer of the shares sold and cause the purchaser's name to be entered in the Register in respect of the shares sold and the Company may receive the consideration, if any, given for the share on any sale, re-allotment or other disposition thereof and the person to whom such share is sold, re-allotted or disposed off may be registered as the holder of the share and he shall not be bound to sell to the application of the consideration, if any, nor shall his title to the share be affected by any irregularity or invalidity in the proceedings in reference to the forfeiture, sale, re-allotment or other disposal of the share and after his name has been

As to enforcement of lien on sale

Application of proceeds of sale

Certificate of forfeiture

Title of purchaser and allottee of forfeited shares of shares sold in exercise of lien entered in the Register in respect of such shares, the validity of the sale shall not be impeached by any person.

Upon any sale, re-allotment or other disposal under the 49. Cancellation of provisions of the proceeding Articles, the certificate or Share Certification certificates originally issued in respect of the relevant shares in respect of shall ( unless the same shall, on demand by the Company, forfeited shares have been previously surrendered to it by the defaulting member) stand cancelled and become null and void and of no effect and the Directors shall be entitled to issue a new certificate or certificates in respect of the said shares to the person or persons entitled thereto.

TRANSFER AND TRANSMISSIONS OF SHARES

50. The instrument of transfer of any shares shall be in writing Form of Transfer and all the provisions of Section 56 of the Act and of any statutory modifications thereof for the time being in force shall be duly complied with in respect of all transfers of shares and the registration thereof.

Instrument of

transfer to be

transferor and

transferee

transfer

- 51. Nothing contained in Section 56 of the Act, shall apply to transfer of securities effected by the transferor and the transferee both of whom are entered as beneficial owner in the record of the Company.
- 52. Every such instrument of transfer shall be signed by or on behalf of the transferor and by or on behalf of the executed by the transferee and the transferor shall be deemed to remain the holder of such share until the name of the transferee is entered in the Register of Members in respect thereof.
- Transfer not to be 53. The Company shall not register a transfer of shares in the registered except Company unless a proper instrument of transfer duly on production of stamped , dated and executed by or on behalf of the instrument of transferor and the transferee and specifying the name, address and occupation, if any, of the transferee has been delivered to the Company by the transferor and the transferee within the prescribed period along with the certificate relating to the shares, or if no such share certificate is in existence along with the letter of allotment of the shares. Provided that, where the instrument of transfer has been lost or the instrument of transfer has not been delivered within the prescribed period, the Company may register the transfer on such terms as to indemnity as the Board may think fit.

Subject to the provisions of Section 58 of the Act, the 54. Directors may Directors may at their absolute and uncontrolled discretion, refuse to register decline to register or acknowledge any transfer of shares and transfer shall not be bound to be give any reason for such refusal. In particular the Company may so decline in respect of shares upon which the Company has a lien or whilst any moneys in respect of the shares desired to be transferred or any of them remain unpaid and such refusal shall not be affected by the fact that the proposed transferee is already a member. Provided that registration of a transfer shall not be refused on the ground of the transferor being either alone or jointly with any other person or persons indebted to the Company on any account whatsoever except as stated hereinabove. The registration of the transfer shall be conclusive evidence of the approval by the Directors of the transferee.

- 55. The Company may refuse to register the transfer of any of its securities in the name of the transferee on any one or more of the following grounds and on no other ground namely;
  - (a) that the instrument of transfer is not proper or has not been duly stamped and executed or that the certificate relating to the security has not been delivered to the Company or that any other requirement under the law relating to the registration of such transfer has not been complied with;
  - (b) that the transfer of the security is in contravention of any law;
  - (c) that the transfer of the security is likely to result in such change in the composition of the Board of Directors as would be prejudicial to the interest or in the interest of the Company or to the public interest;
  - (d) that the transfer of the security is prohibited by any order of any court, tribunal or other authority under any law for the time being in force.

The transfer of shares, in whatever lot, would not be refused, though there could be no objection to the Company refusing to split a share certificate into several scrip's of small denominations or to consider a proposal for transfer of share comprised in a share certificate to several parties, involving such splitting, if on the face of it such splitting/transfer appears to be reasonable or with a genuine need.

Except as above, the Company would not refuse transfer in violation of the Stock Exchange listing requirements on the ground that the number of shares to be transferred is less than any specified number.

- 56. If the Company refuses to register the Transfer of any share or transmission of any right therein the Company shall, within one month from the date of which the instrument of transfer or intimation of transmission was lodged with the Company, send notice of refusal to the transferee and transferor, to the person giving intimation of transmission along with reasons for such refusal, as the case may be, and thereupon the provisions of Section 58 of the Act, or any statutory modification thereof for the time being in force shall apply.
- 57. A transfer of a share in the Company of a deceased member thereof made by his legal representative shall, although the legal representative is not himself a member be valid as if he had been a member at the time of the execution of the instrument of transfer.

Notice of refusal to be given to transferor and transferee

Transfer by legal representative

Custody of Instrument of transfer 58. The instrument of transfer after registration shall be retained by the Company and shall remain in its custody. All instruments of transfer which the Directors may decline to register shall, on demand, be returned to the persons depositing the same. The Directors may cause to be destroyed all transfer deeds lying with Company for a period of ten years or more.

Closure of transfer 59. The Directors shall have power, on giving not less than seven day's previous notice by advertisement as required by Section 91 of Act or such lesser time as may be prescribed by Securities Exchange Board of India / Stock Exchanges, to close the transfer books of the Company, the Register of Members or the Register of Debentures holders as the case may be at such time or times and for such period or periods of time not exceeding in the whole 45 days in each year and not exceeding 30 days at a time, as to them may seem fit. The minimum time gap between two book closure and/ or record dates would be at least 30 days

60. The executors or administrators or a holder of a Succession Title of shares of Certificate in respect of the estate of a deceased member, deceased holder not being one of two or more joint holders shall be the only persons recognized by the Company as having any title to the shares registered in the name of such deceased member and the Company shall not be bound to recognize such executors or administrators unless such executors or administrators shall have first obtained Probate or Letters of Administration as the case may be, from a duly constituted Court in India, provided that in any case where the Directors in their absolute discretion think fit, the Directors may dispense with the production of Probate or Letters of Administration or Succession Certificate and under the provisions of Article 67 register the name of any person who claims to be absolutely entitled to the shares standing in the name of a deceased member, as a member.

Subject to the provisions contained in Articles 63 and 64 61. Transmission hereof, any person becoming entitled to a share in Clause consequence of the death, lunacy or insolvency of any member, upon producing proper evidence of the grant of Probate or Letter of Administrations or Succession Certificate or such other evidence that he sustains the character in respect of which he purports to act under this Article or of his title to the Shares as the Board think sufficient may, with the consent of the Board (which it shall not be under any obligation to give), be registered as a member in respect of such shares, or may, subject to the regulations as to transfer hereinbefore contained, transfer such shares. This Article is herein referred to as the transmission Article.

Nomination of<br/>Shares62.(a) (i) Notwithstanding anything contained herein above,<br/>every shareholder of the Company, may at any time,<br/>nominate, in the prescribed manner, a person to whom his<br/>shares in the Company, shall vest in the event of his death.

(ii) Where the shares in the Company are held by more than one person jointly, the joint holders may together nominate, in the prescribed manner, a person to whom all the rights in the shares in the Company, shall vest in the event of death of all the joint holders. (iii) Notwithstanding anything contained in any other law for the time being in force or in any disposition, whether testamentary or otherwise, in respect of such shares in the Company, where a nomination made in the prescribed manner purports to confer on any person the right to vest the shares in the Company, the nominee shall, on the death of the shareholder or as the case may be, on the death of the joint holders become entitled to all the rights in such shares, of the holder or, as the case may be, of all the joint holders, to the exclusion of all other persons, unless the nomination is varied or cancelled in the prescribed manner.

(iv) Where the nominee is a minor, it shall be lawful for the holder of the shares, to make the nomination to appoint in the prescribed manner, any person to become entitled to shares in the Company, in the event of his death, during the minority.

(b) (i) A nominee may upon production of such evidence as may be required by the Board and subject as hereinafter provided, elect, either to be registered himself as holder of the share; or to make such transfer of the share as the deceased shareholder, could have made.

(ii) If the nominee elects to be registered as holder of the share himself, he shall deliver or send to the Company, a notice in writing signed by him stating that he so elects and such notice shall be accompanied with the death certificate of the deceased shareholder.

(iii) A nominee shall be entitled to the same dividends and other advantages to which he would be entitled to, if he were the registered holder of the share except that he shall not, before being registered as a member in respect of his share, be entitled in respect of it to exercise any right conferred by membership in relation to meetings of Company.

Provider further that the Board may, at any time, give notice requiring any such person to elect either to be registered himself or to transfer the share and if the notice is not complied with within ninety days, the Board may thereafter withhold payment of all dividends, bonuses or other moneys payable or rights accruing in respect of the share, until the requirements of the notice have been complied with.

- 63. Subject to the provisions of the Act and these Articles, the Directors shall have the same right to refuse to register a person entitled by transmission to any shares or his nominee as if he were the transferee named in an ordinary transfer for registration.
- 64. A person entitled to a share by transmission shall subject to the right of the Directors to retain such dividends or moneys as hereinafter provided, be entitled to receive and may give a discharge for any dividends or other moneys payable in respect of the shares.

Transmission of Shares by Nominee

Refusal to register in case of transmission

Persons entitled may receive dividend without being registered as member Board may require 65. Every transmission of a share shall be verified in such evidence of manner as the Directors may require and the Company may refuse to register any such transmission until the same be so verified or until or unless an indemnity be given to the Company with regard to such registration which the Directors at their discretion shall consider sufficient, provided nevertheless that there shall not be any obligation on the Company or the Directors to accept any indemnity.

- No fee on transfer66.The Company shall not charge any fee for registration of<br/>transfer or transmission in respect of shares or debentures<br/>of the Company.
- The Company shall incur no liability or responsibility 67. Company not liable whatsoever in consequences their registering or giving for disregard of a effect to any transfer of shares made or purporting to be notice prohibiting made by any apparent legal owner thereof (as shown or registration of appearing in the register of members) to the prejudice of transfer persons having or claiming any equitable right title or interest (to do such shares notwithstanding that the Company may not have notice of such equitable right, title or interest) or may have received a notice prohibiting registration of such transfer and may have entered such notice as referred thereto in any book of the Company, and save as provided by Section 89 of the Act, the Company shall not be bound or required to regard or attend or give effect to any notice which may be given to it of any equitable right, title or interest or be under any liability whatsoever for refusing or neglecting so to do though it may have been entered and referred to in some book of the Company but the Company shall nevertheless be at liberty to regard and attend to any such notice and give effect thereto, if the Directors so think fit.
- Register of Transfers

68.

The Company shall keep a book called the "Register of Transfer" and therein shall be fairly and distinctly entered the particulars of every transfer and transmission of any share in the Company.

# COPIES OF MEMORANDUM AND ARTICLES TO BE SENT TO MEMBERS

Copies of Memorandum and Articles of Association to be sent by the Company	69.	Copies of the Memorandum and Articles of Association of the Company and other documents referred to in Section 17 of the Act shall be sent by the Company to every member within 7 days of his request and on payment of such sum as may be determined by the Board of Directors.
		CONVERSION OF SHARES INTO STOCK
Conversion of shares into stock and reconversion	70.	<ul><li>The Company, by ordinary resolution in General Meeting may:</li><li>(a) Convert any fully paid-up shares into stock; and</li></ul>

(b) Re-convert any stock into fully paid-up shares of any denomination.

71. The holders of stock may transfer the same or any part thereof in the same manner as and subject to the same regulations under which the shares from which the stock arose might before the conversion have been transferred, or as near thereto as circumstances admit. Provided that, the Board may from time to time, fix the minimum amount of stock transferable, so however that such minimum shall not exceed the nominal amount of shares from which the stock arose.

- 72. The holders of stock shall, according to the amount of stock held by them, have the same rights, privileges and advantages as regards dividends, participation in profits, voting at meetings of the Company, and other matter, as if they held the shares from which the stock arose but no such privilege or advantage (except as regards dividends, participation in the profits of the Company and in the assets on winding up) shall be conferred by an amount of stock which would not, if existing in share, have conferred that privilege or advantage.
- 73. Such of the regulations of the Company (other than those relating to share warrants) as are applicable to paid-up shares shall apply to stock and the words "Share" and "Shareholders" in these regulations shall include stock and stockholder respectively.

#### INCREASE, REDUCTION AND ALTERATION OF CAPITAL

The Company may from time to time by ordinary resolution 74. in General Meetings increase its share capital by the creation and issue of new shares either by fresh issue of Equity Shares or increase in terms of / by conversion or otherwise of any instruments including warrants, convertible Debentures issued or to be issued in such manner, and of such amount as it thinks expedient. Subject to the provision of the Act, the new shares shall be issued upon such terms and conditions and with such rights and privileges annexed thereto as by the General Meeting creating the same shall direct and if no direction be given, as the Directors shall determine. Such shares may be issued with a preferential or qualified right as to dividends, and in the distribution of assets of the Company, and with a right of voting at General Meetings of the Company in conformity with Section 47 of the Act. Whenever the capital of the Company has been increased under the provisions of this Article, the Directors shall comply with the provisions of Section 64 of the Act.

(a) Where, at any time it is proposed to increase the subscribed capital of the Company by allotment of further shares, then such further shares shall be offered to the persons who, at the date of the offer, are holders of the Equity Shares of the Company, in proportion as nearly as circumstances admit, to the capital paid up on these shares at that date, and such offer shall be made in accordance with the provisions of Section 62 of the Act. Provided that notwithstanding anything hereinbefore contained the further shares aforesaid may be offered to any persons, whether or not those persons include the persons who, at the date of offer, are holders of the equity shares of the Company in any manner whatsoever, if a

Transfer of Stock

Rights of Stock holders

Regulations to apply to stocks

Increase of Capital

Right of Equity Share holders to further issue of Capital special resolution to that effect is passed by the Company in General Meetings.

(b) Subject to the provisions of Section 62 and pursuant to the approval of the shareholders granted by way of a special resolution, the Company may issue Warrants or other instruments which may entitle the holders thereof to subscribe Equity Shares and Convertible Debentures on such terms and conditions as the Board may think fit.

(c) Nothing in this Article shall apply to the increase of the subscribed capital caused by the exercise of an option attached to debentures issued of loans raised by the Company to convert such debentures or loan into shares in the Company or to subscribe for shares in the Company (whether such option is conferred by Article 8 or otherwise) provided that the terms of the issue of such debentures or of such loans include a term providing for such option and such terms have been approved by a Special Resolution passed by the Company in General Meeting before the issue of the debentures or the raising of the loans as the case may be.

(a) Except so far as otherwise provided by the conditions of Further issue of 75. issue or by these presents, any capital raised by the creation of new shares shall be considered part of the original capital and shall be subject to the provision herein contained with reference to the payment of calls and installments, transfer and transmission, forfeiture, lien, surrender, voting or otherwise.

> (b) The Company shall not issue any preference shares which are irredeemable.

> (c) The Company may issue preference shares which are liable to be redeemed within a period not exceeding twenty years from the date of their issue subject to following conditions:

- (i) the issue of such shares has been authorized by passing a special resolution in the general meeting of the Company;
- (ii) the Company at the time of such issue of preference shares has no subsisting default in the redemption of preference shares or in payment of dividend due on any preference shares.

Provided further that:

- No such shares shall be redeemed except out of (i) profits of the Company which would otherwise be available for dividend or out of the proceeds of a fresh issue of shares made for the purpose of redemption.
- (ii) No such shares shall be redeemed unless they are fully paid.
- The premium if any, payable on redemption must (iii) have been provided for out of the profits of the

Capital to be governed by same rules.

Company or the Company's share Premium Account before the shares are redeemed.

- (iv) Where any such shares are redeemed otherwise than out of the proceeds of a fresh issue there shall out of profits which would otherwise have been available for dividend be transferred to a reserve fund, to be called the 'Capital Redemption Reserve Account' a sum equal to the nominal amount of the shares to be redeemed and the provisions of the Act relating to the reduction of the Share Capital of the Company shall, except as provided in Section 55 of the Act, apply as if the Capital Redemption Reserve Account were the paid up share capital of the Company.
- 76. The Company may, subject to the provisions of the Act, from time to time by special Resolution reduce its share capital and any Capital Redemption Reserve Account or other Premium Account in any way authorized by law and in particular may pay off any paid up share capital upon the footing that it may be called up again or otherwise and may, if and so far as is necessary, alter its Memorandum by reducing the amount of its share capital and of its shares accordingly. This Article is not to derogate from any power the Company would have if it were omitted.
- 77. The Company in General Meeting may alter the conditions of its Memorandum as follows:
  - (a) consolidate and divide all or any of the share capital into shares of larger amount than its existing shares.
  - (b) sub-divide its shares or any of them into shares of smaller amounts than originally fixed by the Memorandum, so however, that in the sub-division the proportion between the amount paid and the amounts, if any, unpaid on each reduced share shall be the same as it was in the case of the share from which the reduced share is derived.
  - (c) cancel shares which at the date of such General Meeting have not been taken or agreed to be taken by any person and diminish the amount of its share Capital by the amount of the shares so cancelled.
- 78. The right conferred upon the holders of shares of any class issued with preferred or other rights shall not, unless otherwise expressly provided by the terms of issue of the shares of that class be deemed to be varied by the creation or issue of further shares ranking pari passu therewith.

Reduction of

Capital

Consolidation division and subdivision

Issue of further pari passu shares not to affect the rights of shares already issued

### MODIFICATION OF RIGHTS

79. If at any time the share capital is divided into different Rights attached to classes, the rights attached to any class of shares (unless any class of shares otherwise provided by the terms of issue of the shares of may be varied that class) may, subject to the provisions of Section 48 of the Act, be modified, commuted, affected, abrogated or varied (whether or not the Company is being wound up) with the consent in writing of the holders of not less than three-fourths of the issued shares of that class, or with the sanction of a special resolution passed at a separate meeting of the holder of that class of shares and all the provisions hereinafter contained as to General Meeting shall mutatis mutandis apply to every such meeting.

## JOINT HOLDERS

- Joint Holders 80. Where two or more persons are registered as the holders of any share they shall be deemed to hold the same as Joint holders with benefits of survivorship subject to the following and other provisions in the Articles:
  - (a) The Company may be entitled to decline to register more than three persons as the joint holders of any shares.
  - (b) The Joint Holders of any share shall be liable severally as well as jointly for and in respect of all calls and other payments which ought to be made in respect of such share.
  - (c) On the death of any such joint holder the survivor or survivors shall be the only person or persons recognized by the Company as having any title to the share but the Directors may require such evidence of death as they may deem fit and nothing herein contained shall be taken to release the estate of deceased joint holders from any liability in respect of the shares held by him jointly with any other person.
  - (d) Only the person whose name stands first in the Register of Members may give effectual receipts for any dividends or other money payable in respect of such share.
  - (e) Only the person whose name stands first in the Register of Members as one of the joint-holders of any share shall be entitled to delivery of the certificate relating to such share or to receive documents (which expression shall be deemed to include all documents referred to in Article 50) from the Company and any documents served on or sent to such person shall be deemed served on all the joint-holders.
  - (f) Any one of two or more joint-holders may vote at any meeting either personally or by proxy in respect of such shares as if he were solely entitled thereto

and if more than one of such joint holders be present at any meeting personally or by proxy then that one of such persons so present whose name stand first or higher (as the case may be) on the register in respect of such shares shall alone be entitled to vote in respect thereof but the other or others of the joint holders shall be entitled to be present at the meeting. Provided always that a joint holders present at any meeting personally shall be entitled to vote in preference to a joint holder present by proxy although the name of such joint holder present by proxy stands first or higher in the Register in respect of such shares. Several executors or administrators of a deceased member in whose (deceased member's) sole name any share stands shall for the purposes of this clause be deemed joint-holders.

## DECLARATION BY PERSON NOT HOLDING BENEFICIAL INTEREST IN ANY SHARE

81.

- (a) Notwithstanding anything herein contained, a person whose name is at any time entered in the Register of Members of the Company as the holder of a share in the Company, but who does not hold the beneficial interest in such share shall, within such time and in such form as may be prescribed, make a declaration to the Company specifying the name and other particulars of the person or persons who hold the beneficial interest in such share in such manner as may be provided in Section 89 of the Act;
- (b) A person who holds or acquires a beneficial interest in a share or a class of shares of the Company shall, within the time prescribed after his becoming such beneficial owner, make a declaration to the Company specifying the nature of his interest, particulars of the person in whose name the shares stand in the Register of members of the Company and such other particulars as may be prescribed as provided in Section 89 of the Act;
- (c) Whenever there is a change in the beneficial interest in share referred to above, the beneficial owner shall, within the time prescribed from the date of such change make a declaration to the Company in such form and containing such particulars as may be prescribed as provided in Section 89 of the Act;
- (d) Where any declaration referred to above is made to the Company, the Company shall make a note of such declaration in the Register of Members and file within 30 days from the date of receipt of the declaration by it, a return in the prescribed form with the Registrar with regard to such declaration along with such fees or additional fees as may be prescribed.

Declaration by person not holding beneficial interest in any share

#### BORROWING POWERS

- 82. Subject to the provisions of the Act and these Articles and Power to borrow without prejudice to the other powers conferred by these Articles, the Directors shall have the power from time to time at their discretion, by a resolution passed at meeting of the Board and not by Circular Resolution, to accept deposits from members other in advance of calls or otherwise and generally raise or borrow or secure the payment of any sum or sums of moneys for the purposes of the Company. Provided that where the total amount borrowed at any time together with the moneys already borrowed by the Company (apart from temporary loans obtained from the Company's Bankers in the ordinary course of business) exceeds the aggregate of the paid up capital of the Company and its free reserves that is to say, reserves not set apart for any specific purpose, the consent of the Company by way of a special resolution shall be required. Such special resolution shall specify the total amount up to which moneys may be borrowed by the Board. The expression "temporary loans" in this Article means loans repayable on demand or within six months from the date of the loans such as short terms loans, cash credit arrangements, discounting of bill and the issue of other short-term loans of reasonable character but does not include loans raised for the purpose of financing expenditure of a capital nature.
- Conditions on which 83. Subject to the provisions of Act and these Articles, the moneys may be Directors may, by a resolution passed at a meeting of the borrowed Board and not by circular resolution, raise or secure the payment of such sum or sums in such manner and upon such issue of bonds, perpetual or redeemable debentures or debenture-stock, or any mortgage or charge or other security on the undertaking of the whole or any part of the property of the Company (both present and future) including its uncalled capital for the time being.
- Bonds, Debentures84.Any bonds, debentures, debenture-stock or other securitiesetc. to be subject to<br/>control of Directorsissued or to be issued by the Company shall be under the<br/>control of Directors who may issue them upon such terms<br/>and conditions and in such manner and for such<br/>consideration as they shall consider to be for the benefit of<br/>the Company.
- Securities may be85.Debentures, debenture-stock, bonds or other securities may<br/>be made assignable free from any equities between the<br/>Company and the person to whom the same may be issued.
- Condition on which 86. Subject to the provisions of the Act and these Articles any bonds debentures bonds, debentures, debenture-stock or other securities may be issued at a , premium or otherwise and with any special rights, privileges and conditions as to redemption, surrender, drawings, allotment of shares, attending (but not voting) at general meeting, appointment of Directors or otherwise. Provided that debentures with the right to allotment of or Conversion into shares, either wholly or partly shall not be issued except with the sanction of the Company in General Meeting by way of a special resolution.

- 87. If any uncalled capital of the Company is included in or charged by way of mortgage or other security by the Directors, the Directors shall, subject to the provisions of the Act and these Articles, make calls on the members in respect of such uncalled capital in trust for the persons in whose favour such mortgage or security is executed or any other person in trust for him to receive moneys on call from the members in respect of such uncalled capital and the provisions hereinbefore contained in regard to calls shall mutatis mutandis apply to calls made under such authority may be made exercisable either conditionally or unconditionally and either presently or contingently and either to the exclusion of the Director's powers or otherwise and shall be assignable if expressed so to be.
- 88. Subject to the provisions of the Act and these Articles if the Directors or any of them or any other person shall incur or be about incur any liability whether as principal or surety for the payment of any sum primarily due from the Company, the Directors may execute any mortgage, charge, or security over or affecting the whole or any part of the assets of the Company by way of indemnity to secure the Directors or person so becoming liable as aforesaid from any loss in respect of such liability.
- 89. The Board shall cause a proper Register to be kept in accordance with the provisions of Section 85 of the Act of all mortgages, debentures and charges specifically affecting the property of the Company including all floating charges on the undertaking or any property of the Company, and shall cause the requirements of Sections 71, 77, 79,81 to 87 (both inclusive) of the Act in that behalf to be duly complied with, within the time prescribed by the said Sections or such extensions thereof as may be permitted by the Applicable Authority or the Registrar as may be applicable so far as they are to be complied with by the Board. The Company shall, if at any time it issues debentures, keep a Register and Index of Debenture holders in accordance with Section 88 of the Act.

#### DEBENTURES

90. The Company shall have power to issue debentures whether convertible or non-convertible, and whether linked to issue of equity shares or not, among members, but in exercising, this power, provisions of Sections 56, 71, 78, 88, 113 and 117 of the Act or any statutory modifications thereof shall be complied with.

## REGISTRATION OF CHARGES

91. (a) The provisions of the Act relating to registration of charges which expression shall include mortgages shall be complied with.

(b) In the case of a charge created within or out of India on the Company's property or assets or any of its undertaking, whether tangible or otherwise, and situated in or outside India, the provision of Section 77 of the Act shall be complied with. Mortgage of uncalled capital

Indemnity may be given

Register of mortgages etc. to be kept (c) Where any charge on any property of the Company required to be registered under Section 77 of the Act has been so registered, any person acquiring such property, assets, undertakings or part thereof or any share or interest therein, shall be deemed to have notice of the charge as from the date of such registration.

(d) In respect of registration of charges on properties acquired subject to charge, the provisions of Section 79 of the Act shall be complied with.

#### GENERAL MEETINGS

Annual General Meetings	92.	Subject to the provisions of Section 96 and 129 of the Act the Company shall, in addition to any other meetings, hold a general meeting (hereinafter called as 'Annual General Meeting") at the intervals and in accordance with the provisions contained in Section 96 of the Act.
Extra-Ordinary General Meetings	93.	All General Meetings other than Annual General Meetings shall be called Extra-Ordinary General Meetings.
Directors may call Extra-Ordinary General Meeting	94.	The Board of Directors may call an Extra-Ordinary General Meeting whenever they think fit.
Directors to call Extra-Ordinary General Meeting on requisition	95.	(a) The Board of Directors shall, on the requisition of such number of members of the Company who hold, in regard to any matter at the date of receipt of the requisitions, not less than one tenth of such of the paid-up capital of the Company upon which all calls or other moneys then due shall have been paid as at that matter, forthwith proceed duly to call an Extraordinary General Meeting of the Company and the provisions of Section 100 of the Act and the provisions herein below contained shall be applicable to such meeting.

(b) The requisition shall set out the matters for the consideration of which the meeting is to be called, shall be signed by the requisitionists, and shall be deposited at the Registered Office of the Company.

(c) The requisition may consist of several documents of the like from each signed by one or more requisitonists.

(d) Where two or more distinct matters are specified in the requisition, the provisions of clause (a) above shall apply separately in regard to each such matter, and the requisition shall accordingly be valid only in respect of those matters in regard to which the conditions specified in that clause is fulfilled.

(e) If the Board of Directors do not, within twenty one days from the date of the receipt of valid requisition in regard to any matter, proceed duly to call a meeting for the consideration of those matter on a day not later than forty five days from the date of the receipt of the requisition, the meeting may be called by the requisitionists themselves or by such of the requisitionists as represent either majority in value of the paid up share capital held by all of them or not less than one-tenth of such of the paid up share capital of the Company as is referred to in clause (a) above whichever is less.

(f) A meeting called under clause (e) above by the requisitionists or any of them shall be called and held in the same manner, as nearly as possible, as that in which meetings are called and held by the Board, but shall not be held after the expiration of three months from the date of the deposit of the requisition.

(g) Any reasonable expenses incurred by the requisitionist in calling a meeting under clause (e) above shall be reimbursed to the requisitionists by the Company, and any sum so paid shall be retained by the Company out of any sums due or to become due from the Company by way of fees or other remuneration for their services to such of the Directors as were in default.

96. (a) A General Meeting of the Company may be called by giving not less than twenty one days clear notice either in writing or in electronic mode in such manner as may be prescribed.

> (b) However a General Meeting may be called after giving a shorter notice, if the consent is given in writing or by electronic mode by not less than ninety five percent of the members entitled to vote at such meeting.

97. (a) Every notice of a meeting of the Company shall specify Contents of Notice the place, the date, the day and the hour of the meetings, and shall contain a statement of the business to be transacted thereat.

(b) In every notice there shall appear with reasonable prominence a statement that a member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself and that a proxy need not be a member of the Company.

- 98. (a) In case of an Annual General Meeting all business to be Special Business transacted at the meeting shall be deemed special, with the exception relating to:
  - the consideration of the Financial Statements and the report of the Board of Directors and auditors;
  - (ii) the declaration of any dividend;
  - (iii) the appointment of Directors in the place of those retiring;
  - (iv) the appointment of and the fixing of the remuneration of the Auditors;

(b) In the case of any other meeting all business shall be deemed special.

(c) Where any item of business to be transacted at the meeting is deemed to be special as aforesaid, there shall be annexed to the notice of the meeting a statement setting out all material facts concerning each such item of business including in particular, the nature of the concern

Explanatory Statement or interest if any, therein of (i) every Director and of the Manager if any; (ii) every other key managerial personnel; and relatives of the persons mentioned in sub clauses (i) and (ii) and any other information and facts that may enable members to understand the meaning, scope and implications of the items of business and to take decisions thereon. Provided that where any item of special business as aforesaid to be transacted at a meeting of the Company relates to or affects any other company, the extent of shareholding interest in that other company of every promoter, Director, the Manager, if any and of every other key managerial personnel of the Company shall also be set out in the explanatory statement, if the extent of such shareholding interest is not less than 2 per cent of the paid-up share capital of that other company.

(d) Where any item of business to be transacted at the meeting refers to any document, the time and place where the document can be inspected shall be specified in the explanatory statement.

- Service of Notice 99. Notice of every meeting shall be given to every member of the Company in any manner authorized by sub-section (2) of Section 20 of the Act and by these Articles.
- Notice to be given 100. Notice of every meeting of the Company and every other communication relating to any general meeting of the Company which any member of the Company is entitled to have sent to him, shall be given to the Auditor or Auditors for the time being of the Company in the manner authorized by Section 20 of the Act, as in the case of any member or members of the Company.
- As to omission to 101. The accidental omission to give notice of any meeting to or the non-receipt of any notice by any member or other person to whom it should be given shall not invalidate the proceedings at the meeting or the resolutions passed thereat.
- Resolutions102.(a) Where by any provision contained in the Act or in thisrequiring SpecialArticle, Special Notice is required of any resolution, notice of<br/>the intention to move the resolution shall be given to the<br/>Company by such number of members holding not less than<br/>one per cent of total voting power or holding shares on which<br/>such aggregate sum not exceeding Rs. 5 lakhs, not earlier<br/>than three months but not less than fourteen days before the<br/>meeting at which it is to be moved exclusive of the days on<br/>which the notice is served and the day of the meeting.

(b) The Company shall, immediately after the notice of the intention to move any such resolution has been received by it give its members, notice of the resolution at least seven days before the meeting exclusive of the day of dispatch of the notice and the day of the meeting, in the same manner as it give its notice of any general meeting. If that is not practicable, the notice shall be published in English language in English newspaper and in vernacular language in a vernacular newspaper, both having wide circulation in the State where the registered office of the Company is situated and such notice shall also be posted

on the website, if any, of the Company. Such notice shall be published not less than seven days before the meeting exclusive of the day of publication of the notice and day of the meeting.

- 103. Upon a requisition of members complying with Section 111 of the said Act, the Directors shall duly comply with the obligation of the Company under the said Act relating to circulation of members resolutions and statements.
- 104. A certificate in writing, signed by the Secretary or by a Director or some officer appointed by the Directors for the purpose, to the effect that according to the best of his belief the notice convening the meeting have been duly given shall be conclusive evidence thereof.
- 105. No General Meeting, Annual or Extra-ordinary, shall be competent to enter upon, discuss or transact any business or statement of which has not been specified in the notice covering the meeting, except as provided in the said Act.

#### PROCEEDING AT GENERAL MEETINGS

- 106. The quorum for the General Meeting shall be as follows:
  - (a) Five members personally present if the number of members as on the date of meeting is not more than one thousand;
  - (b) Fifteen members personally present if the number of members as on the date of meeting is more than one thousand but up to five thousand;
  - (c) Thirty members personally present if the number of members as on the date of the meeting exceeds five thousand.
- 107. No business shall be transacted at any General Meeting unless the requisite quorum be present at the commencement of the meeting.
- 108. If within half an hour after the time appointed for the holding of a General Meeting quorum be not present, the meeting, if convened on the requisition of shareholders shall be dissolved and in every other case, shall stand adjourned to the same day in the next week at the same time and place or to such other day, time and place as the Directors may by notice to the shareholders appoint. If even at such adjourned meeting the requisite quorum is not present within half an hour from the time appointed for holding the meeting, those members present shall be the quorum and may transact the business for which the meeting was called.
- 109. No business shall be transacted at any adjourned meeting other than the business which might have been transacted at the meeting from which the adjournment took place.

Circulation of member's resolution

Certificate conclusive as to Meeting have been duly called

Business which may not be transacted at the meeting

Quorum at General meeting

Proceedings when quorum not present

Business of adjourned meetings

		take the Chair at every General Meeting. If there be no Chairman or if at any meeting, he shall not be present within 15 minutes after the time appointed for holding such meeting or is unwilling to act, the Vice Chairman, or in the case of his absence or refusal, the Directors present may choose a Chairman, and in default of their doing so the members present shall choose one of the Directors to be the Chairman, and if no Director present be willing to take the chair, the members present shall choose one of the member to be the Chairman.	
Business confined to decision of Chairman whilst chair vacant	111.	(a) No business shall be discussed at any General Meeting except the election of Chairman whilst the Chair is vacant.	
		(b) If a poll is demanded on the election of the Chairman, it shall be taken forthwith in accordance with the provisions of the Act and these Articles and the Chairman so elected pursuant to Article 110, shall continue to exercise all the powers of the Chairman under the Act and these Articles. Where some other person is elected as a Chairman as a result of the poll, he shall then be the Chairman for the rest of the meeting.	
Chairman with consent may adjourn meeting	112.	The Chairman with the consent of any meeting at which a quorum is present can adjourn any meeting from time to time and from place to place in the city or town or village where the registered office of the Company is situated.	
Notice to be given where a meeting is adjourned for thirty days or more	113.	When a meeting is adjourned for thirty days or more, notice of the adjourned meeting shall be given as in the case of an original meeting. Save as aforesaid and as provided in Section 103 of the Act, it shall not be necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.	
Evidence of the passing of a resolution where poll not demanded	114.	At any General Meeting, a resolution put to the vote of the meeting shall, unless a poll is (before or on the declaration of the result on a show of hands) demanded be decided or a show of hands and unless a poll is so demanded, a declaration by the Chairman that a resolution has been carried, either unanimously or by a particular majority, and an entry to that effect in the books containing the minutes of the proceedings of the Company, shall be conclusive evidence of the fact without proof of the number or proportion of the votes cast in favour of or against such resolution.	
Demand for poll	115.	Before or on declaration of the result of the voting on a show of hands, the Chairman may on his own motion, order a poll to be taken. Poll shall also be ordered by Chairman if it is demanded by one or more members present at the meeting in person or by proxy and holding shares or being entitled to votes at least to the extent stipulated by Section 109 of the Act. The demand for a poll	

The Chairman of the Board of Directors shall be entitled to

110.

Chairman

who made the demand.

may be withdrawn at any time by the person or persons

- 116. A Poll demanded on any question (other than the election of the Chairman or on question of adjournment, which shall be taken forthwith) shall be taken at such place in the city/town or village in which the Registered Office of the Company is situated and at such time not being later than forty eight hours from the time when the demand was made as the Chairman may direct. Subject to the provisions of the Act, the Chairman of the meeting shall have power to regulate the manner in which a poll shall be taken, including the power to take the poll by open voting or by secret ballot and either at once or after the interval or adjournment or otherwise and the result of the poll shall be deemed to be the decision of the meeting on the resolution on which the poll was taken.
- 117. When a poll is to be taken, the Chairman of the meeting shall appoint such number of Scrutineers, as he deems necessary to scrutinize the votes given on the poll and to report, thereon to him in the manner as may be prescribed. The Chairman shall have the power, at any time before the result of the poll is declared, to remove a scrutineer from office and fill vacancies in the office of scrutineers arising from such removal or from any other cause. Of the scrutineers appointed under this Article, one shall always be a member (not being an officer or employee of the Company) present at the meeting provided such a member is available and willing to be appointed.
- 118. The demand for a poll shall not prevent the continuance of a meeting for transaction of any business other than question on which the poll has been demanded.
- 119. In the case of an equality of votes, whether on a show of hands or on a poll the Chairman of the meeting at which the show of hands has taken place, or at which the poll is demanded, shall be entitled to second or casting vote in addition to the vote or votes to which he may be entitled as a member.
- 120. At every Annual General Meeting of the Company there shall be laid on the tables the Directors Report and audited statement of Accounts Auditor's Report (if not already incorporated in the statement of accounts), the Proxy Register with proxies and the Register of Directors Key Managerial Personnel and their shareholding maintained under Section 170 of the Act. The qualifications, observations or comments on financial transactions, or matters, which have any adverse effect on the functioning of the Company mentioned in the auditors report shall be open to inspection by any member of Company. Where a Company has one or more subsidiaries, it shall prepare a consolidated Financial Statement of the Company and of all the subsidiaries in the same form and manner as that of its own which shall also be laid before the Annual General Meeting of the Company along with the laying of its Financial Statement as mentioned above. The Company shall also attach along with its audited statement of accounts, a separate statement containing the salient features of the audited accounts of its subsidiary or subsidiaries in such form as may be prescribed.

Time and manner of taking poll

Scrutineers at poll

Demand for poll not to prevent transaction of other business

Resolution have decided in case of equality of votes

Reports Statements and Registers to be laid on the table Registration of certain Resolution and Agreements 121.

A copy of each of the following resolutions (together with a copy of the statement of material facts annexed under Section 102 of the Act to the notice of the meeting in which such resolution has been passed) and agreements shall, within such period as may be prescribed after the passing or making thereof, be printed or typewritten and duly certified under the signature of an officer of the Company and filed with the Registrar:

- (a) Special Resolutions;
- (b) Resolution which have been agreed to by all the members of the Company but which, if not so agreed to, would not have been effective for their purpose unless they had been passed as special resolutions;
- (c) Resolutions of the Board of agreements relating to the appointment or reappointment or the renewal of the appointment or variation of the terms of appointment of a Managing Director;
- (d) Resolutions or agreements which have been agreed to by all the members of any class of shareholders but which if not so agreed to, would not have been effective for their purpose unless they had been passed by some particular majority or otherwise in some particular manner, and all resolutions or agreements which effectively bind all the members or any class of shareholders though not agreed to by all those members;
- Resolution requiring the Company to be wound up voluntarily passed in pursuance of Section 304 of the Act;
- (f) Resolutions passed in accordance with Sub Section(3) of Section 179 of the Act;
- (g) Any other resolution or agreement as may be prescribed and placed in the public domain.

A copy of every resolution of the Company which has the effect of altering the Articles of the Company and a copy of every agreement referred to in the above clause (c) and (d) and (g) shall be embodied in or annexed to every copy of the Articles of the Company issued after the passing of the resolution or the making of the agreement.

Minutes of General 122. The Company shall cause minutes of all proceedings of Meeting Provisions of Section 118 of the Act by making, within thirty days of the conclusion of each such meeting, entries thereof in books kept for that purpose with their pages consecutively numbered. Each page of every such book shall be initialed or signed and the last page of the record of proceedings of each meeting in such books shall be dated and signed by the Chairman of the same meeting within the aforesaid period of thirty days or in the event of the death or inability of the Chairman within that period, by a Director duly authorized by the Board for that purpose, in no case the minutes of the proceedings or a meeting shall be attached to any such book as aforesaid by pasting or otherwise. Any such minutes kept as aforesaid shall be evidence of the proceedings recorded therein.

- 123. The books containing the aforesaid minutes shall be kept at the Registered Office and be open during business hours to the inspection of any member without charge subject to such reasonable restrictions as the Company may by these Articles or in General Meeting impose in accordance with Section 119 of the Act. Any member shall be entitled to be furnished, within seven days after he had made a request in that behalf to the Company with a copy of the minutes on payment of Rs.10 per page or part of any page. Provided that a member who has made a request for provision of soft copy in respect of minutes of any previous general meetings held during a period immediately preceding three financial years shall be entitled to be furnished, with the same free of cost.
- 124. No report of the proceedings of any General Meeting of the Company shall be circulated or advertised at the expense of the Company unless it includes the matters required by these Articles or Section 119 of the Act to be contained in the Minutes of the proceedings of such meeting.

### VOTE OF MEMBERS

- a) Subject to the provisions of the Act and these Articles, votes may be given either personally or by proxy (only on poll) or in the case of a body corporate also by a representative duly authorized under Section 113 of the Act.
  - A member may exercise his vote at a general meeting by electronic means in accordance with Section 108 of the Act and rules prescribed under the Act and shall vote only once.
- 126. Subject to the Provisions of the Act:
  - (a) On a show of hands, every holder of equity shares entitled to vote and present in person shall have one vote and upon a poll every holder of equity shares entitled to vote and present in person or by proxy shall have voting rights in proportion to his share in the paid-up equity Capital of the Company.
  - (b) Every holder of a preference share in the capital of Company shall be entitled to vote at a General Meeting of Company only in accordance with the limitations and provisions laid down in Section 47(2) of the Act.
- 127. A member of unsound mind or in respect of whom an order has been made by any Court having jurisdiction in lunacy, may vote, whether on a show of hands or on a poll, by his committee or other legal guardian and any such committee or guardian may, on a poll, vote by proxy. If any member be a minor, the vote in respect of his share or shares shall be by his guardian or any one of his guardians, if more than one to be selected in case of dispute by the Chairman of the Meetings.

Inspection of Minutes Book of General Meetings

Publication of report of proceedings of General Meetings

Votes may be given by proxy or attorney

Electronic Voting

Subject to the Provisions of the Act:

Voting by members of unsound mind and minors

- No member to128.Subject to the provisions of the Act, no member shall be<br/>entitled to be present or to vote at any General Meeting<br/>either personally or by proxy or be reckoned in a quorum<br/>whilst any call or other sums shall be due and payable to<br/>the Company in respect of any of the shares of such<br/>member.
- Member129.On a poll taken at a meeting of the Company, a memberentitled to castentitled to more than one vote, or his proxy or otherhis voteperson entitled to vote for him, as the case may be, needdifferentlynot, if he votes, use all his votes or cast in the same way<br/>all the votes he uses.
- Where there are joint registered holder of any shares, any 130. Joint-holders one of such persons may vote at any meeting in respect of voting shares as if he were solely entitled thereto and if more than one of such joint holders be present at any meeting then one of the said person so present whose name stands first on the register in respect of such shares shall alone be entitled to vote in respect thereof. Where there are several executors or administrators of a deceased member in whose sole name any shares stand, any one of such executors or administrators may vote in respect of such shares unless any other of such executors is present at the meeting at which such vote is tendered and object to the votes in which case no such vote shall be exercised except with the unanimous consent of all the executors or administrators present.
- Votes of a person131.Any person entitled under the transmission Article (Article<br/>61) to transfer any share shall not be entitled to be<br/>present, or to vote at any meeting either personally or by<br/>proxy, in respect of such shares, unless at least forty-eight<br/>hours before the time for holding the meeting or adjourned<br/>meeting as the case may be, at which he proposes to be<br/>present and to vote, he shall have satisfied the Directors of<br/>his right to transfer such shares (as to which the opinion of<br/>the Directors shall be final) or unless the Directors shall<br/>have previously admitted his right to vote in respect<br/>thereof.
- Appointment of 132. Any member entitled to attend and vote at a meeting of the Company shall be entitled to appoint another person (whether a member or not) as his proxy to attend and vote instead of himself but a proxy so appointed shall not have any right to speak at the meeting and shall not be entitled to vote except on a poll.
- Deposit of 133. Every proxy shall be appointed by an instrument in writing signed by the appointer or his attorney duly authorized in writing, or if the appointer is a body corporate, be under its seal or be signed by an Officer or an attorney duly authorized by it.
- Timing of deposit of 134. (a) The instrument of proxy shall be deposited at the office proxy of the Company not less than forty eight hours before the time for holding the meeting at which the person named in the instrument proposes to vote and in default, the instrument of proxy shall not be treated as valid. No instrument appointing proxy shall be valid after the expiration of twelve months from the date of its execution

except in the case of the adjournment of any meeting first held previously to the expiration of such time.

(b) Every member entitled to vote at a meeting of the Company according to the provisions of these Articles on any resolution to be moved thereat, shall be entitled, during the period beginning twenty four hours before the time fixed for the commencement of the meeting of the Company according to the provisions of these Articles on any resolution to be moved thereat, shall be entitled, during the period beginning twenty four hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting, to inspect, the proxies lodged at any time during the business hours of the Company provided not less than three days' notice in writing of the intention so to inspect is given to the Company.

- 135. An instrument appointing a proxy shall be in such form as Form of proxy may be prescribed by the Act from time to time.
- 136. If any such instrument be confined to the object of appointing a proxy for voting at a meeting of the Company, it shall remain permanently or fix such time as the Directors may determine, in the custody of the Company, and if embracing other objects, a copy thereof, examined with the original, shall be delivered to the Company to remain in the custody of the Company.
- 137. A vote given in accordance with the terms of an instrument of proxy shall be valid notwithstanding the previous death or subsequent insanity of the principal or revocation of the proxy under such proxy was, signed or the transfer of the shares in respect of which the vote is given provided that no intimation in writing of the death, insanity, revocation or transfer shall have been received at the office of the Company before the meeting.
- 138. Subject to the provisions of the Act and these Articles, no objection shall be made to the validity of any vote except at the meeting or poll at which such vote is tendered and every vote whether given personally or by proxy or by any means hereby authorized, and not disallowed at such meeting or poll shall be deemed valid for all purposes of such meeting or poll whatsoever.
- 139. Subject to the provisions of the Act and these Articles, the Chairman of any meeting shall be the sole judge of the validity of every vote tendered or given at such meeting and subject as aforesaid, the Chairman present at the time of taking of a poll shall be the sole judge of the validity of every vote tendered at such poll.

# DIRECTORS

140. Subject to the provisions of Section 149 of the Act, the number of Directors shall not be less than three, and unless otherwise determined by the Company in General Meeting, not more than as stipulated under the Act. The Promoters shall have the right to nominate eight persons on the Board (the Promoter Directors).

Custody of the instrument of proxv

Validity of votes given by proxy nothwithstanding death of members etc

Times for objection to votes

Chairman of any meeting to be the judge of validity of any vote

Number of Directors

Provided that atleast one of the Directors so appointed, shall be a woman director.

Provided further that atleast one of the Directors so appointed, shall be a person who has resided in India for a period of atleast 182 days in the previous calendar year.

Provided further that atleast one third of the total number of Directors or atleast 2 of them, whichever is higher, shall be Independent Directors.

The First Directors of the Company were as under:

i) Mr. Khushroo Dubashii) Mr. Clyde Cooperiii) Mr. Tushar Jani

141. (a) The Company shall subject to the provision of the Act, be entitled to agree with any person, firm or corporation that he or it shall have right to appoint his or its nominee on the Board of Directors of the Company upon such terms and conditions as may be prescribed from time to time.

(b) (i) The promoters and / or

(ii) The relatives of any one or more of the promoters and/ or

(iii) Any firm, association of persons, trust, body of individuals, company or corporation, in which either not less than 15% of the equity share capital is held by one or more persons specified in sub clause (i) and (ii) of thisclause, whether singly or collectively or together, and/or

(iv) Any subsidiary or holding company of any Company or Corporation specified in sub clause (iii) of this clause and/or

(v) Any Company or Corporation in which not less than 15% of the Equity Share Capital is held by one or more of the persons specified in sub-clause (i) to (iv) of this clause, whether singly or collectively; hold singly or collectively in any combination whatsoever not less 15% of the equity Share Capital of the Company, then the promoters collectively or any other person so nominated collectively by them shall be entitled to appoint in the aggregate not exceeding one-third of the total number of Directors (including any Managing Director of the total number of Company) on the Board of Directors of the Company and to remove any such directors so appointed and to appoint another in his place or in the place of any such director who resigns or otherwise vacates his office. Such appointment shall be effected by writing to the Board and such appointment or removal shall take effect immediately upon such writing being delivered to the Company. Any director so appointed shall not be liable to retire by rotation at any general meeting of the Company and shall be known as Non-Retiring Director.

The appointment or removal of Non-Retiring Director under this Article shall be by a notice in writing addressed to the Company and shall take effect forth with upon such notice being received by the Company.

The right to appoint Non-Retiring Directors conferred as above shall be exercisable so long as promoters hold in the manner specified above (a) to (e) of Article 140 not less than 15% of the paid up equity Share Capital of the Company for the time being.

142. Every independent director shall at the first meeting of the Board in which he participates as a director and thereafter at the first meeting of the Board in every financial year or whenever there is any change in the circumstances which may affect his status as an independent director, give a declaration that he meets the criteria of independence as provided in sub-section (6) of Section 149 of the Act or as defined in the definition clause of these Articles. Notwithstanding anything contained in these Articles, the terms of appointment, manner of selection, remuneration, tenure of office, etc. of an Independent Director shall be subject to the provisions of the Act.

Independent Director shall not be liable to retire by rotation.

- 143. The Company may agree with any financial institution or any authority or person or State Government that in consideration of any loan or financial assistance of any kind whatsoever, which may be rendered by it to the Company, it shall till such time as the loans or financial assistance is outstanding have power to nominate one or more Directors on the Board of the Company and from time to time remove and re-appoint such Directors and to fill in any vacancy caused by the death or resignation of such Directors otherwise ceasing to hold office. Such Nominee Directors shall not be required to hold any qualification shares nor shall they be liable to retire by rotation.
- Any trust Deed for securing debentures or debenture-stock 144. may if so arranged provide for the appointment from time to time by the Trustees therefore or by the holders, of the debentures or debenture-stock of some person to be a Director of the Company and may empower such trustees or holder of debentures or debenture-stock from time to time to remove any Director so appointed. The Director appointed under this Article is herein referred to as the "Debenture Director" and the term "Debenture Director" means the Director for the time being in office under this Article. The Debenture Director shall not be bound to hold any qualification shares and shall not be liable to retire by rotation or, subject to the provision of the Act, be removed by the Company. The Trust Deed may contain such ancillary provisions as may be arranged between the Company and the Trustees and all such provisions shall have effect notwithstanding any of the other provisions herein contained.
- 145. The Board of Directors of the Company may appoint an alternate Director (not being a person holding any alternate directorship for any other director in the

Independent Director

Nominee Directors

Debenture Director

Appointment of Alternate Directors

Company) to act for a director (hereinafter called "the Original Director") during his absence for a period of not less than three months from India. Provided that no person shall be appointed as an alternate director for an Independent Director unless he is qualified to be appointed as an independent director under the Act. Such appointment shall have effect and such appointee, whilst he holds office as an Alternate Director, shall be entitled to receive notice of meetings of the Board and to attend and vote thereat accordingly. An Alternate Director appointed under this Article should not hold office as such for a period longer than that permissible to the Original Director in whose place he has been appointed and shall vacate office, if and when the Original Director returns to India. If the term of office of the Original Director is determined before he so returns to India, any provision in the Act or in these Articles for the automatic re- appointment of a retiring director in default of any other appointment shall apply to the Original Director and not to the Alternate Director. Such Alternate Director shall not be required to hold any qualification shares.

- Casual Vacancy 146. Subject to the provisions of Section 161(4), 169(7) and other applicable provisions (if any) of the Act, any casual vacancy occurring in the office of a Director before the term of office of such Director expires, may be filled up by the Directors at a meeting of the Board. Any person so appointed would have held office, if the vacancy had not occurred and shall hold office only upto the date upto which the Director in whose place he is so appointed would have held the office if it had not been vacated. Provided that, where a vacancy is created by removal of a director, the director who was removed from office shall not be reappointed as the director by the Board.
- 147. Subject to the provisions of Section 161 and other Appointment of applicable provisions (if any) of the Act, the Directors shall Additional Directors have power at any time and from time to time to appoint a person or persons, other than a person who fails to get appointed as a director in a general meeting, as Additional Director or Directors. Such Additional Director shall hold office only up to the date of the next Annual General Meeting of the Company or the last date on which the Annual General Meeting should have been held, whichever is earlier, but shall be eligible for re- election at that meeting as a Director, provided that the number of Directors and the Additional Director together, shall not exceed the maximum strength fixed by the Board by Article 140 hereof.
- Qualifications of148.A Director of the Company shall not be bound to hold any<br/>qualification shares.

Remuneration of 149. Subject to the provisions of Section 197 of the Act and other applicable provisions, if any, the remuneration payable to the Director of the Company shall be as hereinafter provided.

(a) The fees payable to a Director for attending a meeting of the Board or a Committee of the Board of Directors from time to time shall be within the maximum limits of such fees that may be prescribed under Section 197 of the Act, or if, not so prescribed in such a manner as the Directors may determine from time to time in conformity with the provisions of law. The Directors shall be paid such further remuneration if any, either on the basis of percentage on the net profits of the Company or otherwise, as the Company in General Meeting shall from time to time determine, and such additional remuneration and further remuneration shall be divided amongst the Directors in such proportion and manner as the Board may from time to time determine, and in default of such determination, shall be divided amongst the Directors equally.

- (b) The Board of Directors may in addition allow and pay to any Director who is not a bonafide resident of the place where a meeting of the Board or Committee or a general meeting of the Company is held, and who shall come to the place for the purpose of attending the meeting, such sum as the Board may consider fair compensation for his traveling, hotel, boarding, lodging and other expenses incurred in attending or returning from meetings of the Board of Directors, or any Committee thereof or general meetings of the Company.
- (c) Subject to the limitations provided by the Act and this Article, if any Director shall be called upon to go or reside out of his usual place or residence on the Company's business or otherwise perform extra service outside the scope of his ordinary duties, the Board may arrange with such Director for such special, remuneration for such service either by way of salary, commission, or the payment of stated sum of money as they shall think fit, in addition to or in substitution of his remuneration above provided, and all the Directors shall be entitled to be paid or reimbursed or repaid any traveling, hotel and other expenses incurred or to be incurred in connection with the business of the Company and also to be reimbursed all fees for filing all document which they may be required to file under the provisions of the Act.
- (d) Subject to the provisions of Section 197 and 198 of the Act, an Independent Director shall not be entitled to any stock options.
- (e) The Company shall, in accordance with Section 197 (12) of the Act, disclose in its' Board's report, the ratio of the remuneration of each Director to the median remuneration of the employees of the Company for every financial year.
- 150. The Continuing Directors may notwithstanding any vacancy in their body but subject to the provisions of the Act, if the number falls below the minimum number above fixed and notwithstanding the absence of a quorum, the Directors may act for the purpose of filing up vacancies or for summoning a General Meeting of the Company.

Directors may act notwithstanding vacancy When office of Director to become vacant 151.

(a) Subject to the provisions of Section 167 of the Act, the Office of a Director shall become vacant if:

- he is found to be of unsound mind by a court of competent jurisdiction, or
- (ii) he applies to be adjudicated an insolvent; and the application is pending or
- (iii) he is an undischarged insolvent; or
- (iv) he absents himself from all the meetings of the Board of Directors during a period of twelve months, with or without obtaining leave of absence from the Board of Directors; or
- (v) he becomes disqualified by an order of the Court or the Tribunal; or
- (vi) he is removed in pursuance of the Act; or
- (vii) he acts in contravention of Section 184 of the Act relating to entering into contracts or arrangements in which he is directly or indirectly interested; or
- (viii) he fails to disclose his interest in any contract or arrangement in which he is directly or indirectly interested, in contravention of the provisions of Section 184 of the Act, or
- (ix) he is convicted by a court of any offence involving moral turpitude and sentenced in respect thereof to imprisonment for not less than six months; or
- (x) he has not paid any calls in respect of any shares of the Company held by him, whether alone or jointly with others, and six months have elapsed from the last day fixed for the payment of the call;
- (xi) he has been convicted of the offence dealing with related party transactions under section 188 at any time during the last preceding five years;
- (xii) he, having been appointed a Director by virtue of his holding any Office or other employment in the Company, ceases to hold such office or other employment in the Company.

(b) Subject to the provisions of the Act, a Director may resign his office at any time by Notice in writing addressed to the Company or to the Board of Directors. The Board shall on receipt of such notice take note of the same and the Company shall intimate the Registrar. The Board shall also place the fact of such resignation in its report laid in the immediately following Annual General Meeting of the Company. Also, the Director shall forward a copy of his resignation along with detailed reasons for the resignation to the Registrar within the prescribed time.

152. (a) Subject to the provisions of clause (b), (c), (d) and (e) of this Article hereof and the restriction imposed by Article 153 and the other Articles hereof and the Act and the observance and fulfillment thereof save and except as stated in Section 188, no director shall be disqualified by his office from contracting with the Company for any purpose and in any capacity whatsoever including either as Vendor, purchaser, agent, broker, underwriter of shares and debentures of the Company or otherwise, nor shall any such contract, or any contract or arrangement entered into by or on behalf of the Company in which any Director shall be in any way interested be void, nor shall any Director, so contracting or being so interested be liable to account to the Company for any profit realized by any such contract or arrangement by reason only of such Director holding that office, or of the fiduciary relationship thereby established, but it is hereby declared that nature of his interest must be disclosed by him as provided by clauses (b) (c) and (d) hereof.

> (b) Every Director shall at the first meeting of the Board in which he participates as a director and thereafter at the first meeting of the Board in every financial year or whenever there is any change in the disclosures already made, then at the first Board meeting held after such change, disclose his concern or interest in any company or companies or bodies corporate, firms, or other association of individuals which shall include the shareholding.

> (c) Every Director who is in any way whether directly or indirectly concerned or interested in any contract or arrangement or proposed contract or arrangement entered into or to be entered into:

- (i) with a body corporate in which such Director or such Director in association with any other Director, holds more than two per cent shareholding of that body corporate, or is a promoter, manager, Chief Executive Officer of that body corporate; or
- (ii) with a firm or other entity in which, such Director is a partner, owner or member, as the case may be,

shall disclose the nature of his concern or interest at a meeting of the Board of Directors in which such contract or arrangement is discussed and shall not participate in such meeting.

Provided that where a Director was not concerned or interested at the time of entering into such contract or arrangement, he shall, if he becomes concerned or interested after the contract or arrangement is entered into, disclose his concern or interest forthwith when he becomes concerned or interested or at the first meeting of the Board held after he becomes so concerned or interested. Directors may contract with Company

Disclosure of Interest (d) For the purpose of this Article, the disclosure to be made by a Director, shall be made by way of a notice.

(e) Nothing contained in clause (b) (c) and (d) hereof shall apply to any contract or arrangement entered into or to be entered into between the Company and any other Company where any one of the Directors of the Company or two or more of them together holds or hold not more than two percent of the paid up share capital in the other company.

Register of153.(a) The Company shall keep one or more Registers in<br/>accordance with Section 189 of the Act in which shall be<br/>entered separately particulars of all contracts or<br/>arrangements to which Sub-Section (2) of Section 184 or<br/>Section 188 of the Act applies.

(b) The entries in such Registers shall be made at once, whenever there is a cause to make the entry, in chronological order and shall be authenticated by the Company Secretary of the Company or by any other person authorized by the Board for this purpose. The Registers shall be placed before the next meeting of the Board and shall then be signed by all the Directors present at the meeting. The Registers shall also be produced at the commencement of every Annual General Meeting of the Company and shall remain open and accessible during the continuance of the meeting to any person having the right to attend the meeting;

(c) The Registers aforesaid shall also specify, in relation to each Director of the Company, the particulars of the firms or bodies corporate or other association of individuals, in which such Director has any concern or interest, of which notice has been given by him under sub- Section (1) of Section 184 of the Act.

(d) Nothing in the foregoing clause (a) (b) and (c) shall apply to any contract or arrangement for the sale, purchase or supply of any goods, materials or services if the value of such goods and materials or the cost of such services does not exceed five lakh rupees in the aggregate in any year.

(e) The Registers as aforesaid shall be kept at the Registered Office of the Company and they shall be open to inspection at such office and extracts may be taken from any of them and copies thereof may be required by any member of the Company on payment of fees of Rs.10 per page.

- Directors may be154.A Director of the Company may become a Director of any<br/>Company promoted by the Company, or in which it may be<br/>interested as Vendor, member or otherwise and subject to<br/>the provisions of the Act and these Articles, no such<br/>Director shall be accountable for any benefits received as a<br/>Director or member of such Company.
- Disclosure of155.A Director or Manager shall give notice in writing to the<br/>Company of his holding of shares and debentures of the

Company or its subsidiary, together with such particulars as may be necessary to enable the Company to comply with the provisions of Section 170 of the Act. If such notice be not given at a meeting of the Board, the Director or Manager shall take all reasonable steps to secure that it is brought up and read at the meeting of the Board next after it is given. The Company shall enter the particulars of the Director's and Manager's holding of the shares and debentures as aforesaid in a Register kept for their purpose in conformity with Section 170 of the Act.

- 156. The Company shall observe the restrictions imposed on the Company in regard to grant of loan to Directors and other persons as provided in Section 185 and other applicable provisions, if any, of the Act.
- 157. Except as provided in and subject to the limitations and restrictions contained in Section 188 of the Act, the Company shall not enter into any contract or arrangement with a Related Party with respect to:
  - (a) for the sale, purchase or supply of any goods or materials;
  - (b) selling or otherwise disposing of, or buying, property of any kind;
  - (c) leasing of property of any kind;
  - (d) availing or rendering of any services;
  - (e) appointment of any agent for purchase or sale of goods, materials, services or property;
  - (f) such Related Party's appointment to any office or place of profit in the Company, its subsidiary company or associate company
  - (g) for underwriting the subscription of any securities or derivatives thereof, of the Company.
- 158. Subject to the provisions of the Act and these Articles, the Company may from time to time increase or reduce within the maximum limit permissible the number of Directors. Provided that the Company may increase the number of Directors beyond the permissible maximum limit only after passing a special resolution.

Increase or reduction in number of Directors

## RETIREMENT AND ROTATION OF DIRECTORS

159. Subject to Section 152 of the Act all the Directors of the Company, other than non-retiring Directors, Independent Directors and the Managing Director or Managing Directors shall be liable to retire by rotation. However when the total number of non-retiring Directors, inclusive of Managing Director/s and Nominee Directors exceeds one-third of the total number of Directors or number permissible under the provisions of the Act for non-rotation of the Directors, as the case may be, the Board shall decide as to out of them whose period of office shall be liable to determination by

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Loans to Directors

Related Party Transactions retirement by rotation from time to time as and when a situation arises.

At every Annual General Meeting of the Company, one 160. third of such of the Directors for the time being as are liable to retire by rotation or if their number is not three or multiple of three the number nearest to one third shall retire from office. The Managing Director, if any, and any Director appointed under Article shall not be subject to retirement under this Article. 161. Save and except as provided under the Act, the expression "Retiring Director" means a director retiring by rotation. Subject to the provisions of the Act and these Articles, the 162. Ascertainment Directors to retire under the foregoing Article at every of Directors Annual General Meeting shall be those who have been retiring by longest in the office since their last appointment, but as rotation between person who become Directors on the same day, those who are to retire shall in default of and subject to any agreement among themselves, be determined by lot. Subject to the provisions of the Act, a retiring Director shall remain in office until the conclusion of the meeting at which his re-appointment is decided or his successor is appointed. Subject to the provisions of the Act and these Articles, a 163. Eligibly of re-appointment retiring Director shall be eligible for re-appointment. The Company at the Annual General Meeting at which a Company to fill 164. Director retires in the manner aforesaid may fill up the up vacancy vacated office by electing the retiring Director or some other person thereto. Provision in default 165. (a) If the place of the retiring Director or Directors is not so filled up and the meeting has not expressly resolved not fill of appointment the vacancy, the meeting shall stand adjourned till the same day in the next week, at the same time and place, or if that day is a national holiday till the next succeeding day which is not a national holiday, at the same time and place. (b) If at the adjourned meeting also the place of the retiring Director or Directors is not filled up and the meeting also has not expressly resolved not to fill the vacancy the retiring Director or Directors shall be deemed to have been re-appointed at the adjourned meeting unless: (i) at the meeting or at the previous meeting a resolution for the re-appointment of such Director or Directors has been put to the meeting and lost; (ii) the retiring Director or Directors has or have by a notice in writing addressed to the Company or its Board of Directors expressed his or their unwillingness to be so re-appointed; (iii) he is or they are not qualified or is disqualified for

appointment;

- (iv) a resolution whether special or ordinary, is required for their appointment or re- appointment by virtue of any provisions of the Act;
- (v) Article 167 or Section 162 is applicable to the case.
- (a) Subject to the provisions of the Act and these Articles 166. any person who is not a retiring Director shall be eligible for appointment to the office of the Director at any General Meeting if he or some member intending to propose him has, at least fourteen clear days before the meeting, left at the Registered office of the Company a notice in writing under his hand signifying his candidature for the office of Director or the intention of such member to propose him as a candidate for that office as the case may be along with a deposit of Rs. 1,00,000 (Rupees One Lakh only) or such higher amount as may be prescribed which shall be refundable only if the candidate in respect of whom such deposit is made has duly been elected as Director or if he gets more than 25% of total valid votes cast either on show of hands or on poll on such resolution.

(b) A person appointed as a director shall not act as a director unless he gives his consent to the Company to hold the office as director and files the same with the Registrar within the prescribed time.

(c) On receipt of the notice referred to in this Article the Company shall at least seven days before the general meeting inform its members of the candidature of that person for the office of a Director or of the intention of member to propose such person as a candidate for that office (1) by serving individual notices on members through electronic mode to such members who have provided their email addresses to the Company for communication purposes, and in writing to all other members; and (2) by placing notice of such candidature or intention on the website of the Company, if any. Provided that it shall not be necessary for the Company to serve individual notices upon the members if the Company advertises such candidature or intention not less than seven days before the meeting at-least once in a vernacular newspaper in the principal vernacular language of the district in which the Registered Office of the Company is situated, and circulating in that district, and at least once in English Language in an English newspaper circulating in that district.

167. At a General Meeting of the Company, a motion shall not be made for the appointment of two or more persons as Directors of the Company by single resolution that it shall be so made has first been agreed to by the meeting without any vote given against it. A resolution moved in contravention of this Article shall be void whether or not objection so moved is passed. No provision for the automatic re-appointment of retiring Directors by virtue of these Articles or the Act in default of another appointment shall apply. Notice of candidature for office of Directors

Consent to act as directors

Individual Resolution for Directors Appointment Removal of Directors 168.

(a) The Company may, subject to the provisions of Section 169 and other applicable provisions Act and these Articles remove any Director before the expiry of his period of office.

(b) Special notice as provided by Article 102 and Section 115 of the Act shall be given, of any resolution to remove a Director under this Article or to appoint some other person in place of a Director so removed at the meeting at which he is removed.

(c) On receipt of notice of any such resolution to remove a Director under this Article, the Company shall forthwith send a copy thereof to the Director concerned and the Director (whether or not he is a member of the Company) shall be entitled to be heard on the resolution at the meeting.

(d) Where notice is given of a resolution to remove a Director under this Article and the Director concerned makes with respect thereto, representation in writing to the Company and requests its notification to members of the Company, the Company shall unless the representation is received by it too late for it to do (a) in the notice of the resolution given to the members of the Company state the fact of the representation having been made and (b) send a copy of the representation to every member of the Company to whom the notice of the meeting has been sent (whether before or after receipt of the representation by the Company) and if a copy of the representation is not sent as aforesaid due to insufficient time or because of the Company's default the Director may (without prejudice to his right to be heard orally) require that the representation shall be read out at the meeting. Provided that copies of the representation shall not be read out at the meeting if, on the application either of the Company or of any other person who claims to be aggrieved, the Tribunal is satisfied that the rights conferred by this clause are being abused to secure needless publicity for defamatory matter.

(e) A vacancy created by the removal of a Director under this Article may, if he had been appointed by the Company in General Meeting or by the Board, be filled by the appointment of another Director in his place by the meeting at which he is removed provided Special Notice of the intended appointment has been given under clause (b) hereof. A Director so appointed shall hold office until the date upto which his predecessor would have held office if he had not been removed as aforesaid.

(f) If the vacancy is not filled under clause (e) it may be filled as Casual Vacancy in accordance with the provisions (in so far they are applicable) of the Act.

(g) A Director who was removed from office under this Article shall not be re-appointed as Director by the Board of Directors.

(h) Nothing contained in this Article shall be taken:

(i) as depriving a person removed thereunder of any compensation or damages payable to him in

respect of the termination of his appointment as Director or of any other appointment terminating with that as Director, or

(ii) as derogating from any power to remove a Director which may exist apart from this Article.

# MEETINGS OF DIRECTORS

- 169. The Directors may meet together as a Board from time to time and at least four Board meetings shall be held in every year, and they may adjourn and otherwise regulate their meetings as they deem fit. Provided that not more than 120 days shall intervene between two consecutive Board meetings. The provisions of this Article shall not be deemed to be contravened merely by reason of the fact that a meeting of the Board which had been called in compliance with the terms herein mentioned could not be held for want of quorum.
- 170. A Director or the Managing Director may at any time and the Secretary upon the request of a Director shall convene a meeting of the Directors. Not less than 7 days notice alongwith agenda of every Board Meeting shall be given to all the Directors and their Alternate at their address registered with the Company in accordance with Section 173 of the Act.

Provided that a meeting of the Board may be called at shorter notice to transact urgent business subject to the condition that at least one Independent Director, shall be present at the meeting.

Provided further that in case of absence of Independent Directors from such a meeting of the Board, decisions taken at such a meeting shall be circulated to all the directors and shall be final only on ratification thereof by at least one Independent Director, if any.

- 171. Subject to the provisions of Section 174 and other applicable provisions (if any) of the Act, the quorum for a meeting of the Board of Directors shall be one-third of the total strength of the Board of Directors (excluding Directors, if any, whose places may be vacant at the time, and any fraction contained in that one- third being rounded off as one) or two Directors, whichever is higher, and the participation of the directors by video conferencing or by other audio visual means shall also be counted for the purposes of quorum, provided that where at any time, the number of interested Directors exceeds or is equal to twothirds of the total strength, the number of remaining Directors that is to say the number of Directors who are not interested and are present at the meeting, not being less than two shall be the quorum during such meeting.
- 172. If a meeting of the Board of Directors cannot be held for want of quorum, then the meeting shall stand adjourned by three (3) days and at such time and place as the Chairman may decide. If that day is a national holiday, till the next succeeding day, which is not a national holiday, at

Meetings of Directors

When meetings to be convened and notice thereof

Quorum

Adjournment of meeting for want of quorum

the same time and place or to such day, time and place as the Directors present may determine.

Appointment of 173. (a) Promoters shall have the right, by writing, signed by all Chairman by the promoters collectively and addressed to the Board, to appoint one of the Directors as the Chairman and the Promoters Director so appointed shall be the Chairman of the Board. Promoters shall have the right, by a similar writing addressed to the Board to remove the Director so appointed from the office of the Chairman. On such vacancy occurring in the office of the Chairman from any cause, whether by death, resignation, removal or otherwise, Promoters shall have the right, by similar writing by all the Promoters addressed to the Board, to appoint another Director in the vacancy, and the Director so appointed shall then be the Chairman of the Board.

(b) Promoters shall also have the right, by writing and signed by all the Promoters and addressed to the Board, to appoint another Director from amongst the Directors of the Company to be the Vice-Chairman of the Board and the Director so appointed shall be the Vice-Chairman of the Board. Promoters shall have the right by a similar writing and addressed by all the Promoters to the Board to remove the Director so appointed from the office of the Vice-Chairman. On each vacancy occurring in the office of Vice-Chairman from any cause, whether by death, resignation, removal or otherwise, Promoters shall have the right, by a similar writing signed by all the Promoters addressed to the Board, to appoint another Director in the vacancy, and the Director so appointed shall then be the Vice-Chairman of the Board.

(c) Any appointment or removal of the Chairman or Vice-Chairman under this Article shall become effective forthwith upon receipt by the Company of the writing mentioned in the foregoing clauses of this Article. The rights conferred on promoters by the foregoing clauses of this Article shall be exercisable by Promoters only as long as Promoters hold not less then 15 per cent of the paid up equity share capital of the Company for the time being as per Article 141(b)(i) to 141(b)(v) and addresses written communication signed by all the Promoters as stated above.

- Chairman of each 174. The Chairman of the Board shall be entitled to take the chair at every meeting of the Board. The Vice-Chairman of the Board shall act as Chairman of the Board in the absence of the Chairman. If no Chairman or Vice-Chairman is appointed by Promoter in pursuance of clause (a) or (b) of Article 173 or if at any meeting of the Board the Chairman and Vice-Chairman shall not be present or if he or they shall be unable or unwilling to take the chair, then the Board may elect one of their members to be the Chairman of the Meeting.
- Affirmative vote of175.Questions arising at any meeting of the Board shall be<br/>decided by a majority of votes provided such majority shall<br/>include the affirmative vote of at least two non-retiring<br/>Directors if any appointed by Promoters under this Article<br/>above or of his alternate Director, if any, or of the

Managing Director, if any appointed by the Board pursuant to this Article. In case of an equality of votes, the Chairman shall have a second or casting vote. Provided that if any Non-Retiring Director or his Alternate Director or the Managing Director aforesaid is unable to attend a meeting of the Board but addresses a written communication to the Board expressing his concurrence or approval to the passing of any particular resolution or resolutions by the Board, such communication shall for the purpose of this Article, be deemed to be his affirmative vote.

176. (a) Subject to the provisions of Section 179 of the Act and Article, the Directors may delegate any of their powers to committee consisting of such member or members of their body, as they think fit and they may from time to time revoke and discharge any such committee either wholly or in part and either as to person or purposes, but every committee so formed shall, in the exercise of the powers so delegated to it conform to any regulations that may from time to time be imposed on it by the Directors. All acts done by any such committee in conformity with such regulations and in fulfillment of the purpose of their appointment but not otherwise, shall have the like force and effect as if done by the Board. Subject to the provisions of the Act the Board may from time to time fix the remuneration to be paid to any member or members of their body constituting a Committee appointed by the Board in terms of these Articles and may pay the same.

(b) The Board of Directors shall, if applicable, constitute an Audit Committee as per Section 177 of the Act, a Nomination and Remuneration Committee of the Board as per Section 178 of the Act and a Stakeholders Relationship Committee as per Section 178 of the Act.

177. (a) The meetings and proceedings of any such committee consisting of two or more Directors shall be governed by the provisions herein contained in respect of the meeting and proceedings of the Directors, so far as the same are applicable thereto and are not superseded by any regulations made by the Directors under the last preceding Article.

(b) The participation of Directors in a meeting of the Board may be either in person or through video conferencing or other audio visual means, which are capable of recording and recognizing the participation of the directors and of recording and storing the proceedings of such meetings along with date and time. Where a Board meeting is to be conducted through video or audio/video mode, the same shall be conducted in accordance with the Act.

178. (a) A resolution passed by circulation without a meeting of the Board or a committee of the Board appointed under Article 176 shall subject to the provisions of clause (b) hereof and the Act be as valid and effectual as resolution duly passed at a meeting of the Board or of a committee duly called and held.

Directors may appoint committees

Meetings of committees how to be convened

Resolution by Circulation

(b) A resolution shall be deemed to have been duly passed

by the Board or by a Committee thereof by circulation, if the resolution has been circulated in draft together with the necessary papers, if any, to all the Directors or to all the members of the Committee at their address registered with the Company in India by hand delivery or by post or by courier or through electronic means as per the Act and has been approved by a majority of the Directors or members, who are entitled to vote on the Resolution.

(c) Provided that where not less than one-third of the total number of directors of the company for the time being require that any resolution under circulation must be decided at a meeting, the Chairperson shall put the resolution to be decided at a meeting of the Board.

(d) Subject to the provisions of the Act, a statement signed by the Managing Director or other person authorized in that behalf by the Directors certifying the absence from India or any Directors shall for the purposes of this Article be conclusive.

(e) A resolution under clause (a) shall be noted at a subsequent meeting of the Board or the committee thereof, as the case may be, and made part of the minutes of such meeting.

- 179. Subject to the provisions of the Act and these Articles, all Act of Board or committee valid acts done by any meeting of the Directors or by a Committee of Directors or by any person acting as a notwithstanding Director shall, notwithstanding that it shall afterwards be defect in discovered that there was some defect in the appointment appointment of such Director or person acting as aforesaid or that they or any of them were or was disqualified, or had vacated office or that the appointment of any of them had been terminated by virtue of any provisions contained in the Act or in these Articles, may be as valid as if every such person had been duly appointed and was qualified to be a Director. Provided that nothing in this Article shall be deemed to give validity to acts done by the Directors after their appointment had been shown to the Company to be invalid or to have terminated.
- Minutes of180.The Company shall cause minutes of the meeting of the<br/>Board of Directors and of Committees of the Board to be<br/>duly entered in a book or books provided for the purpose<br/>in accordance with the relevant provisions of Section 118<br/>of the Act. The minutes shall contain a fair and correct<br/>summary of the proceedings of the meeting including the<br/>following:
  - (a) The names of the Directors present at the meeting of the Board of Directors or any Committee thereof;
  - (b) All orders made by the Board of Directors;
  - All resolutions and proceedings of meetings of the Board of Directors and Committees thereof;
  - (d) In the case of each resolution passed at a meeting of the Board of Directors or Committee thereof the

name of Directors if any, dissenting from or not concurring in the resolution;

- (e) All appointments made at the meeting of the Board of Directors.
- 181. All such minutes shall be signed by the Chairman of the concerned meeting or by the person who shall preside as Chairman at the next succeeding meeting and all the minutes purported to be so signed shall for all actual purposes whatsoever be prima facie evidence of the actual passing of the resolution recorded, and the actual and regular transaction or occurrence of the proceedings so recorded and of the regularity of the meetings at which the same shall appear to have taken place.
- 182. (a) Subject to the provisions of Section 179, 180 and 182 and all other applicable provisions of the Act and these Articles the Board of Directors of the Company shall be entitled to exercise all such powers and to do all such acts and things as the Company is authorized to exercise, and do. Provided that the Board shall not exercise any power or do any act or thing which is directed or required or otherwise to be exercised or done by the Company in General Meeting. Provided further that in exercising any such act or thing the Board shall be subject to the provisions contained in that behalf in the Act or in the Memorandum or in these Articles or in any regulations not inconsistent therewith duly made thereunder including regulations made by the Company in General Meeting.

(b) No regulation made by the Company in General Meeting shall invalidate any prior act of the Board which would have been valid if that regulation had not been made.

### (c) Duties of Directors

1. Subject to the provisions of the Act, a Director of a Company shall act in accordance with the Articles of the Company.

2. A Director of a Company shall act in good faith in order to promote the objects of the Company for the benefit of its members as a whole, and in the best interests of the Company, its employees, the shareholders, the community and for the protection of environment.

3. A Director of a Company shall exercise his duties with due and reasonable care, skill and diligence and shall exercise independent judgment.

4. A Director of a Company shall not involve in a situation in which he may have a direct or indirect interest that conflicts, or possibly may conflict, with the interest of the Company.

5. A Director of a Company shall not achieve or attempt to achieve any undue gain or advantage either to himself or to his relatives, partners, or associates and if such Director is found guilty of making any undue gain, he shall be liable to pay an amount equal to that gain to the Company. By whom the minutes to be signed and the effect of minutes recorded

General Powers of Directors

- 6. A Director of a Company shall not assign his office and any assignment so made shall be void.
- 7. If a Director of the Company contravenes the provisions of this section such director shall be punishable with fine which shall not be less than one lakh rupees but which may extend to five lakh rupees.
- of183.Subject to the Provisions of Section 180 and 181 of the Actvthe Board of Directors shall not, except with the consent ofy for thethe Company by a special resolution:
  - Sell, lease or otherwise dispose of the whole or substantially the whole of the undertaking of the Company or where the Company owns more than one undertaking, of the whole or substantially the whole of any such undertaking;
  - (b) Remit or give time for the repayment of any debt due by a Director;
  - Invest otherwise than in trust securities, the amount of compensation received by the Company as a result of any merger or amalgamation;
  - (d) Borrow moneys where the money to be borrowed, together with the money already borrowed by the Company will exceed aggregate of its paid-up share capital and free reserves, apart from temporary loans obtained from the Company's bankers in the ordinary course of business.
- Bonafide 184. The Board of Directors with the prior permission of the Company in general meeting may contribute to bona fide charitable funds, etc. Charitable and other funds, any amounts the aggregate of which will in any financial year, exceed five percent of its average net profits during the three financial years immediately preceding.
- Certain powers185.(a) Without derogating from the powers vested in the<br/>Board of Directors under these Articles, the Board shall<br/>exercise the following powers on behalf of the Company<br/>and it shall do so only by means of resolutions passed at<br/>meetings of the Board:
  - To make calls on shareholders in respect of moneys unpaid on their shares;
  - (ii) To authorise buy-back of securities under Section 68 of the Act;
  - (iii) To issue securities, including debentures, whether in or outside India;
  - (iv) To borrow moneys;
  - (v) To invest the funds of the Company;
  - (vi) To make loans or give guarantee or provide security in respect of loans;

Consent of 183 Company necessary for the exercise of Certain powers

- (vii) To approve Financial Statement and the Board's report;
- (viii) To diversify the business of the Company;
- (ix) To approve amalgamation, merger or reconstruction;
- (x) To take over a company or acquire a controlling or substantial stake in another company;
- (xi) To make political contributions subject to Section 182 of the Act;
- (xii) To appoint or remove Key Managerial Personnel;
- (xiii) To take note of appointment(s) or removal(s) of one level below the Key Management Personnel;
- (xiv) To appoint internal auditors and secretarial auditor;
- (xv) To take note of the disclosure of director's interest and shareholding;
- (xvi) To buy, sell investments held by the Company (other than trade investments), constituting five percent or more of the paid up share capital and free reserves of the investee company;
- (xvii) To invite or accept or renew public deposits and related matters;
- (xviii) To review or change the terms and conditions of public deposit;
- (xix) To approve quarterly, half yearly and annual Financial Statements or financial results as the case may be.

Provided that the Board may, by a resolution at a meeting delegate to any Committee of Directors or the Managing Director or any other principal officer of the Company or to a principal officer of any of its branch offices, the powers specified below on such conditions as the Board may prescribe.

(b) Where the Company has an arrangement with its bankers for the borrowing of moneys by way of overdraft, cash credit, or other accounts, the day to day operation on overdraft, cash credit or other account, by means of which the arrangement as made is actually availed of shall not require the sanction of the Board.

(c) Nothing contained in this Article shall be deemed to affect the right of the Company in General Meeting to impose restrictions and conditions on the exercise by the Board of any of the powers referred to in clause (a) above.

Certain powers of the Board	186.	Without prejudice to the powers conferred by Article 82 and 182 and so as not in any way to limit or restrict these powers and without prejudice to the other powers conferred by these Articles, but subject to the restrictions contained in Articles 183 to 185 and subject to the provisions of the Act it is hereby declared that the Directors shall have the following powers that is to say power:			
To pay preliminary and promotional costs and charges		(a)	To pay all costs, charge and expenses preliminary and incidental to the promotion, establishment and registration of the Company.		
To pay Commission and Interest		(b)	To pay and charge to the capital of the Company any commission or interest lawfully payable thereabout under the provisions of Section 40 of the Act and Article 16.		
To acquire property		(c)	Subject to the provisions of the Act and these Articles to purchase or otherwise acquire for the Company any property, rights or privileges which the Company is authorized to acquire, at or for such price or consideration and generally on such terms and conditions as they may think fit, and in any such purchase or other acquisition to accept such title as the Directors may believe or may be advised to be reasonably satisfactory.		
To pay for property in cash, debentures or otherwise	(d)	At their discretion and subject to the provisions rendered of the Act to pay for any property or rights acquired, by, or services rendered to the Company, either wholly or partly in cash, or in shares, the Company, and any such shares may be issued either as fully paid up or with such amount credited as paid up thereon as may be agreed upon, and any such bond, debentures, debenture-			
			stock, mortgage or other securities may be either specifically charged upon all or any part of the property of the Company and its uncalled or not so charged.		
To insure properties of the Company		(e)	To insure and keep insured against loss or damage by fire or otherwise for such period and to such extent as they may think proper all or any part of the buildings, machinery, goods, stores, separately or cojointly; also insure all or any portion of the goods, produce, machinery and other articles imported or exported by the Company and to sell, assign, surrender or discontinue any policies of assurances effected in pursuance of this power.		
To open accounts with banks		(f)	To open accounts with any bank or bankers or with any Company or firm and to pay money into and draw money from any such account from time to time as the Directors may think fit.		

To secure To secure the fulfillment of any contracts or (g) contracts by engagements entered into by the Company by mortgage etc. mortgage or charge of all or any of the property of the Company and its unpaid capital for the time being or in such other manner as they think fit. To attach to any shares to be issued as the (h) To attach consideration or part of the consideration for any conditions as to contract with or property acquired by the Company transfer of any or in payment for services rendered to the shares Company, such conditions as the transfer thereof as they think fit. To accept from any member, on such terms and (i) To accept surrender conditions as may be agreed, a surrender of his of shares shares or stock or any part thereof, so far as may be permissible by law. To appoint trustee To appoint any person or persons (whether (j) incorporated or not) to accept and hold in trust for the Company any property belonging to the Company or in which it is interested, or for any other purposes, and to execute and do all such deeds and things as may be requisite in relation to any such trust and provide for the remuneration of such trustee or trustees. To bring and (k) To institute, conduct, defend, compound or abandon any legal proceedings by or against the defend suits and legal Company or its officers, or otherwise concerning proceedings the affairs of the Company and also to compound and allow time for payment or satisfaction of any debt due, or of any claims or demands by or against the Company. To refer to (I) To refer any claims or demand by or against the arbitration Company or any dispute or difference to arbitration and observe, perform and execute any awards made thereon. To act in To act on behalf of the Company in all matters (m) insolvency relating to bankrupts and insolvents. matters To make and give receipts, releases and other (n) To give discharges for moneys payable to the Company receipts and for the claims and demands of the Company. To determine from time to time who shall be To authorize (0) entitled to sign on the Company's behalf bills, acceptance notes, receipts, acceptances, endorsements, cheques, dividend warrant, releases, contract and documents and to give the necessary authority for such purposes.

To invest money	(p)	Subject to the provisions of the Act and these Articles to invest and deal with any moneys of the Company not immediately required for the purposes thereof upon such securities and other investments (not being shares of the Company) or without security and in such manner as they may think fit, and from time to time to vary or realize such investments provided that save as permitted by Section 187 of the Act all investments shall be made and held by the Company in its own name.
To execute mortgage	(q)	To execute in the name and on behalf of the Company in favour of any Director or other person who may incur or be about to incur any personal liability whether as principal or as surety for the benefit of the Company such mortgages of the Company's property (present and future) as they think fit, and any such mortgages may contain a power of sale and such other powers, convenants, provisions and agreements as shall be agreed.

- To distribute bonus (r) To distribute by way of bonus amongst the staff of the Company a part of the profits of the Company, and to give to any officer or other persons employed by the Company a commission on the profits of any particular business or transactions and to charge such bonus or commission as part of the working expenses of the Company.
- Sharing Profits (s) Subject to the provisions of the Act, to give to any officer or other person employed by the Company an interest in any particular business or transaction by way of a share in the general profits of the Company, and such share of profits shall be treated as part of the working expenses of the Company.

To provide for

employees and to

welfare of

subscribe to

charitable and

other funds

(t) Subject to the provisions of the Act, to provide for the welfare of the employees or ex- employees of the Company and its Directors or Ex-Directors and the wives, widows, and families and the dependants of such persons, by building or contributing to the building of houses, dwelling or quarters or by grant of money, pensions, gratuities, allowances, bonuses, profit sharing bonuses or benefits or any other payments or by creating and from time to time subscribing or contributing to provident and other funds, profit sharing or other schemes or trusts and by providing or subscribing or contributing towards places of instruction and recreation, hospitals, and dispensaries, medical and other attendances and other form of assistance, welfare or relief as the Directors shall think fit, and to subscribe or contribute or otherwise to assist to or guarantee money to charitable, benevolent, religious, scientific, national, public or any other institutions objects or purposes or for any exhibition.

Before recommending any dividend, to set aside out of the profits of the Company such sums as they may think proper for depreciation or to create a Depreciation Fund, Insurance Fund General Reserve, Reserve Fund, Sinking Fund or any special or other funds or funds or account or accounts to meet contingencies, or to pay Redeemable Preference Shares, debentures or debentures-stock or special dividends, or for equalising dividends, or for repairing, improving, extending and maintaining any part of the property of the Company and/or for such other purposes (including the purposes referred to in the last two preceding clauses) as the Directors may, in their absolute discretion think conducive to the interests of the Company and to invest the several sums so set aside or as much thereof as are required to be invested upon such investments (subject to the restrictions imposed by the Act and these Articles) as the Directors may think fit and from time to time to deal with and vary any such investments and dispose of and apply and extend all or any part thereof for the benefit of the Company, in such manner and for such purposes as the Directors (subject to such restrictions as aforesaid) in their absolute discretion think conducive to the interests of the Company notwithstanding that the matters to which the Directors apply or upon which they extend the same or any part thereof may be matters to or upon which the capital moneys of the Company might rightly be applied or extended and to divide the Reserve, General Reserve, or the Reserve Fund into such special funds as the Directors may think fit, and to employ the assets constituting all or any of the above funds or accounts, including the Depreciation Fund appropriated out of the net profits in the business of the Company or in the purchase or repayment of Redeemable preference Shares, debentures or debenture-stock and that without being bound to keep the same separately from the other assets and without being bound to pay or allow interests, on the same with power however to the Director at their discretion to pay, allow to the credit of such fund interest at such rate as the Directors may think proper.

(u)

(v) Subject to the provisions of the Act, to appoint and at their discretion remove or suspend managers, secretaries, officers, clerks, agents and employees for permanent, temporary or special services as they may from time to time think fit, and to determine their powers and duties, and fix their salaries or emoluments and require security in such instances and to such amounts as they may think fit, and also without prejudice as aforesaid, from time to time provide for the management and transaction of the affairs of the Company in any specified locality in India or elsewhere in such manner as they think fit and the provisions contained in clause (x)(y)(z) and (aa) following shall be without prejudice to the general powers conferred by this clause.

To create depreciation and other funds

To appoint employees

for permanent, temporary or special services as they may from time to time think fit, and to determine their powers and duties, and fix their salaries or emoluments and require security in such instances and to such amounts as they may think fit, and also without prejudice as aforesaid, from time to time provide for the management and transaction of the affairs of the Company in any specified locality in India or elsewhere in such manner as they think fit and the provisions contained in clause (x) (y) (z) and (aa) following shall be without prejudice to the general powers conferred by this clause.

To comply with (w) To comply with the requirements of any law which the Company is not bound to comply with but which in their opinion it shall be in the interests of the Company necessary or expedient to comply with.

Local Board

Delegation

Power of Attorney

- (x) From time to time and at any time to establish any Local Board for managing any of the Company in any specified locality in India or elsewhere and to appoint any person to be members of any Local Board, or any managers or agents and to fix their remuneration.
  - Subject to the provisions of Section 179 of the Act (y) and Article 185 from time to time, and at any time to delegate to any such Local Board, or any member or members thereof or any managers or agents so appointed any of the powers, authorities and discretions for the time being vested in the Board of Directors and to authorize the members for the time being of any such Local Board, or any of them to fill up any vacancies therein and to act notwithstanding such vacancies therein and any such appointment or delegating under clause (x) or this Article may be made on such conditions as the Board of Directors may think fit. The Board of Directors may at any time remove any persons so appointed and may annul or vary any such delegation.
- (z) At any time and from time to time by Power of Attorney to appoint any person or persons to be the Attorney or Attorneys of the Company, for such purposes and with such powers, authorities and discretions (not exceeding those vested in or exercisable by the Board of Directors under these presents and excluding the powers which may be exercised only by the Board of Directors, at a meeting of the Board under the Act or these Articles or by the Company in General Meeting) and for such period and subject to such conditions as the Board of Directors may from time to time think fit any such appointment may (if the Board of Directors think fit) be made in favour of the member or any of the members of any Local Board, established as aforesaid, or in favour of any Company, or the members, directors, nominees or

managers of any Company or firm or otherwise in favour of any body of persons whether nominated directly or indirectly by the Board of Directors and any such Power of Attorney may contain such powers for the protection or convenience of the persons dealing with such attorneys as the Board of Directors may think fit, and may contain powers enabling any such delegates or attorneys as aforesaid to sub-delegate all or any of the powers and authorities for the time being vested in them.

- (aa) Subject to the provisions of the Act and these Articles, to delegate the powers, authorities and discretions vested in the Directors to any person, firm Company, or fluctuating body of persons as aforesaid.
- (bb) Subject to the provisions of the Act and these Articles, for or in relation to any of the matters aforesaid or otherwise for the purposes of the Company, to enter into all such negotiations and contracts and rescind and vary all such contracts and execute and do all such acts, deeds and things in the name and on behalf of the Company as they may consider expedient for or in relation to any of the matters aforesaid or otherwise for the purposes of the Company.

# MANAGING DIRECTOR OR MANAGING DIRECTORS OR WHOLE TIME DIRECTOR OR WHOLE TIME DIRECTORS

187. (a) Subject to the applicable provisions of the Act, promoters shall have the right, by writing collectively and addressed to the Board to designate one or more members of the Board as Managing Director or Managing Directors of the Company and the Board shall, within 14 days of the date of receipt of such writing, appoint such designate or designates as the Managing Director or Managing Directors of the Company. Promoters shall have the right by similar writing collectively addressed to the Board to require the Board to terminate the services of any Managing Director or Managing Directors of the Company and the Board shall, within 14 days of the receipt of such writing, terminate the services of any such Managing Director or Managing Directors. On a vacancy being caused in the office of the Managing Director from any cause whether by resignation, death, removal or otherwise, Promoters shall have the right to designate by writing collectively another or other Directors of the Board for such appointment or appointments and the Board shall proceed to appoint such designate/s in the same manner as hereinabove provided. The terms of appointment of the Managing Director or Managing Directors shall, subject to any approvals or consents that may be required under the Act from time to time, be such as are specified (with the power to vary such terms) by Promoters from time to time and the terms so specified shall be the terms on which the Managing Director or Managing Directors shall be appointed by the Board. The Managing Director or Managing Directors so applied shall have such powers exercisable upon such

To delegate

To enter into contracts, etc.

Managing Director or Managing Directors

conditions and subject to such restrictions as the Board may, from time to time, determine.

(b) The rights conferred on Promoters by the foregoing sub-clause of this Article shall be exercisable by Promoters only so long as Promoters hold not less than 15 per cent of the paid up equity Share Capital of the company for the time being in the manner specified in the Article 141(b)(i) to (v) of these Article.

(c) If no person is designated as Managing Director by Promoters in exercise of the right conferred on them under clause (a) of this Article, the Board may, subject to the provisions of the Act and these Articles from time to time, appoint any of its members as the Managing Director or Managing Directors of the Company upon such terms and conditions as the Board may think fit, and subject to the provisions of the Act and these Articles, the Board may by resolution vest in such Managing Director or Managing Directors such of the powers hereby vested in the Board generally as it thinks fit, and such powers may be exercisable for such period or periods and upon such conditions and subject to such restrictions as it may determine provided that the Managing Director or Managing Directors so appointed by the Board shall cease forthwith to be the Managing Director or Managing Directors of the Company upon Promoters designating a Managing Director or Managing Directors in exercise of the right conferred on it under clause (a) of this Article.

(d) The remuneration of the Managing Director or Managing Directors may be, by way of monthly payment, fee for each meeting or participation in profits, or by any or all of these modes or in any other mode not expressly prohibited by the Act.

- 188. Subject to the provisions of the Act, the Managing Directors shall not, while he or they continue to hold that office, be subject to retirement by rotation save and except otherwise decided pursuant to Article 159. If he or they cease to hold the office of Director, he or they shall ipso facto and immediately cease to be the Managing Director or Managing Directors.
- 189. (a) Subject to the applicable provisions of the Act, the Manager Directors may in the alternative, from time to time after obtaining such sanction and approvals as may be necessary, appoint any individual or individuals as Manager or Managers for the Company and fix the terms of his remuneration subject to the provisions of the Act.

(b) A Manager so appointed shall exercise the powers and authorities conferred upon him by an Agreement entered into between him and the Company and/or by a resolution of the Board or General Meeting and shall be subject to the obligations and restriction imposed in that behalf by the Act.

Appointment of

- 190. The remuneration of the Managing Director or Managing Directors or wholetime Director or wholetime Directors (Subject to provisions of Section 197 and other applicable provisions of the Act and of these Articles and of any contract between him or them and the Company) shall be in accordance with the terms of his or their contract with the Company.
- 191. Subject to the provisions of the Act and to the terms of any Resolution of the Company in General Meeting or of any Resolution of the Board and to the term of any contract with him or them, the Managing Director or Managing Directors shall have substantial powers of management subject to the superintendence, control and direction of the Board of Directors.

# WORKING OR EXECUTIVE DIRECTORS

192. (a) The Board may invite and appoint any expert person whose knowledge, experience, skill is useful to or where such appointment is in the interests of the Company.

(b) A person appointed as Executive or Working Director shall not be deemed to be a member of the Board of Directors or any Committee thereof and shall not attend the Board Meetings except on invitation of the Board. On such invitation and advice he may participate in the deliberations but he shall have no right to vote.

(c) A Working or Executive Director need not hold any qualification shares.

(d) Subject to such terms and conditions as may be agreed upon a Working or Executive Director may be remunerated for his services.

(e) Subject to the superintendence, control and direction of the Board of Directors, the Managing Director, an Executive or Working Director may carry on such work, functions and assignments as are allotted to him.

## KEY MANAGERIAL PERSONNEL

- 193. Subject to Section 203 of the Act and any other applicable provisions of the Act, the Company shall appoint by means of resolution of the Board, the following Key managerial Personnel:
  - (a) Managing Director, or Chief Executive Officer or Manager and in their absence;
  - (b) a whole-time Director;
  - (c) Company Secretary; and
  - (d) Chief Financial Officer.
- 194. Every whole-time key managerial personnel of a company shall be appointed by means of a resolution of the Board containing the terms and conditions of the appointment including the remuneration.

Remuneration of Managing Director and Wholetime Director

Powers and Duties of Managing Director

Key Managerial Personnel 195. A whole-time Key Managerial Personnel shall not hold office in more than one company except in its subsidiary company at the same time.

Provided that nothing contained in this Article shall disentitle a Key Managerial Personnel from being a director of any company with the permission of the Board.

Provided also that the Company may appoint or employ a person as its Managing Director, if he is the Managing Director or Manager of one, and of not more than one, other company and such appointment or employment is made or approved by a resolution passed at a meeting of the Board with the consent of all the Directors present at the meeting and of which meeting, and of the resolution to be moved thereat, specific notice has been given to all the Directors then in India.

If the office of any whole-time Key Managerial Personnel is vacated, the resulting vacancy shall be filled-up by the Board at a meeting of the Board within a period of six months from the date of such vacancy.

## SECRETARY

- The Directors shall appoint a wholetime Secretary of the Secretary Company possessing the prescribed qualification for such term, at such remuneration and upon such conditions as they may think fit and any Secretary so appointed may be removed by them. The main functions of the Secretary shall be the responsibility for maintaining Registers required to be kept under the Act and these Articles; for making the necessary returns to the Registrar of Companies under the Act and these Articles and for getting the necessary documents registered with the Registrar and for carrying out all other administrative and ministerial acts, duties and functions which a Secretary of a Company is normally supposed to carry out, such as giving the necessary notices to the members, preparing the agenda of meetings, issuing notices to Directors, preparing minutes of meetings of members and of Directors and of any Committees of Directors and maintaining minute books and other statutory documents, and he shall carry out and discharge such other functions and duties as the Directors or the Managing Directors may from time to time require him to do.
- Functions of 196 (1)The Functions of the Company Secretary shall Company include: Secretary (a) to report to the Board about compliance with the provisions of the Act, the rules made thereunder and other laws applicable to the company. to ensure that the Company complies with the (b) applicable secretarial standards. (c) to discharge such other duties as may be prescribed. The Company Secretary shall also discharge the following duties namely: Duties of the to provide to the directors of the Company, collectively (a) Company and individually, such guidance as they may require, Secretary with regard to their duties, responsibilities and powers;

- (b) to facilitate the convening of meetings and attend Board, Committee and General Meetings and maintain the minutes of these meetings;
- to obtain approvals from the Board, General Meeting, the government and such other authorities as required under the provisions of the Act;
- (d) to represent before various regulators, and other authorities under the Act in connection with discharge of various duties under the Act;
- (e) to assist the Board in the conduction of the affairs of the Company;
- (f) to assist and advise the Board in ensuring good corporate governance and in complying with the corporate governance requirements and best practices and;
- (g) to discharge such other duties as have been specified under the Act or rules and
- (h) such other duties as may be assigned by the Board from time to time.

# REGISTERS, BOOKS AND DOCUMENTS

- 197. (a) Company shall maintain all Registers, Books and Documents as required by the Act or these Articles including the following; namely:
  - (i) Register of investments not held in the Company's name according to Section 187 of the Act;
  - (ii) Register of Mortgages, Debentures and charges according to Section 85 of the Act;
  - (iii) Register of Members according to Section 88 of the Act;
  - (iv) Register of debenture holders according to Section 88 of the Act;
  - (v) Register of other security holders according to Section 88 of the Act;
  - (vi) Register of Contracts, Companies and Firms in which Directors are interested according to Section 189 of the Act;
  - (vii) Register of directors and Key Managerial Personnel and their shareholding according to Section 170 of the Act;
  - (viii) Books of Account in accordance with the provisions of Section 128 of the Act;
  - Copies of instruments creating any charge requiring registration according to Section 85 of the Act;
  - (x) Copies of Annual Returns prepared under Section92 of the Act ;

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Registers, Books and Documents

# (xi) Register of Renewed and Duplicate Certificates according to Rule 6 of the Companies (Share Capital and Debenture) Rules, 1960.

(b) The said registers, books and documents shall be maintained in conformity with the applicable provisions of the Act and these presents and shall be kept open for inspection for such persons as may be entitled thereto respectively, under the Act and these present on such days and during such business hours as may in that behalf be determined in accordance with the provisions of the Act and these Articles and extracts therefrom shall be supplied to those persons entitled thereto in accordance with the provisions of the Act and these Articles.

(c) The Company may keep a Foreign Register of Members, Debenture holders, other security holders or beneficial owners residing outside India in accordance with Section 88(4) of the Act.

# THE SEAL

Seal of the	198.	The Directors shall provide a Seal for the purpose of the
Company		Company, and shall have power from time to time to
		destroy the same and substitute a new seal in lieu thereof,
		and the Directors shall provide for the safe custody of the
		seal for the time being, and the Seal shall never be used
		except by or under the authority of the Director or a
		Committee of Directors previously given.

- 199 The Common Seal of the Company shall not be affixed to Deeds how any instrument except by the authority of a resolution of executed the Board or a Committee of the Board authorized by it in that behalf, and except in the presence of at least two Director and Secretary or such other person as the Board may appoint for the purpose and who shall sign every instrument to which the seal of the Company is so affixed in their presence. In absence of the Director of the Company, the common seal of the Company shall be affixed by at least two Authorised Officers of the Company authorized in that behalf and such Authorised Officers shall sign every instrument to which the seal of the Company is so affixed in their presence.
- Seal Abroad 200. The Directors and the Company shall also be at liberty to use an official seal in any territory, district or place outside India.

## DIVIDENDS

Division of Profits 201. The profits of the Company, subject to the provisions of these Articles, shall be divisible among the members in proportion to the amount of capital paid upon the shares held by them respectively. Provided always that any capital paid up or credited as paid up on a share during the period in respect of which a dividends declared shall, unless the terms of issue otherwise provide, only entitle the holder of such shares to an apportioned amount of such Dividend

proportionate to the capital from time to time paid up during such period on such share.

- 202. Where capital is paid up in advance of calls upon the footing that the same shall carry interest, such capital shall not whilst carrying interest confer a right to dividend or to participate in profits.
- 203. The Company may pay dividends in proportion to the amount paid up or credited as paid up on each share, where a larger amount is paid up or credited as paid up on some shares than on others.
- 204. The Company in General Meeting may, subject to the provisions of Section 123 of the Act, declare a dividend to be paid to the members according to their respective rights and interests in the profits and subject to the provisions of the Act, may fix the time for payment. When dividend has been so declared, subject to the provisions of Section 127 of the Act, either the dividend shall be paid or the warrant in respect thereof shall be posted within 30 days of the date of declaration to the shareholders entitled to the payment of the same.
- 205. No larger dividend shall be declared than is recommended by the Directors but the Company in General Meeting may declare a smaller dividend. No dividend shall be payable except out of the profits of the year or any other undistributed profits of the Company, or otherwise than in accordance with the provisions of the Act and no dividend shall carry interest as against the Company. The declaration of the Directors as to the amount of the net profits of the Company shall be conclusive.
- 206. Subject to the provisions of the Act, the Directors may from time to time, pay to the members such interim dividends as in their judgement the position of the Company justifies.
- 207. Wherein an instrument of transfer of shares of the Company has been delivered to the Company for the registration and the transfer of such shares has not been registered by the Company, it shall comply with the provisions of Section 126 of the Act in respect of the dividend, right, shares and bonus shares in relation to such shares.
- 208. Subject to the provisions of the Act no member shall be entitled to receive payment of any interest or dividend in respect of his share or shares, whilst any money may be due or owing from him to the Company in respect of such share or shares or otherwise howsoever either alone or jointly with any other person or persons, and the Directors may deduct from the interest or dividend payable to any member all sums of money so due from him to the Company.
- 209. A transfer of shares shall not pass the right to any dividend declared thereon before the registration of the Transfer.

Capital paid up in advance at interest not to earn dividend

Dividends in proportion to amount paid up

The Company in General Meeting may declare a Dividend

Powers of General Meeting to limit dividend

Interim Dividend

Right to dividend etc. pending registration of transfer

No member to receive dividend whilst indebted to the Company and Company's right of reimbursement thereout

Right to dividend pending registration of transfer

Dividends how	210.	No unclaimed or unpaid dividend shall be forfeited by the
to be paid		Board and unless otherwise directed any dividend may be paid by cheque or warrant sent through post or in any electronic mode to the Registered address of the member or person entitled or in case of joint holders to that one of them first named in the Register in respect of the joint holding. Every such cheque or warrant shall be made payable to the order of the person to whom it is sent. The Company shall not be liable or responsible for any cheque or warrant lost in transmission or for any dividend lost to the member or other person entitled thereto by the forged endorsement of any cheque or warrant or the fraudulent or improper recovery thereof by any other means.
Unpaid Dividend remitted	211.	The Company shall duly comply with the provisions of of the Act in respect of a dividend declared by it but which has not been paid or claimed within thirty days from the day of declaration to any shareholder entitled to the payment of Dividend.

Dividend and 212. Any General Meeting declaring a dividend may on the Call together recommendation of the Directors makes a call on the members for such amount as the meeting fixes, but so that the call to each member shall not exceed the dividend payable to him and so that the call be made payable at the same time as the dividend and the dividend may, if so warranted between the Company and members, be set off against the call.

# RESERVES AND CAPITALISATION

- Reserves 213. The Board may, before recommending any dividend in any financial year set aside out of the profits of the Company for that financial year such sums as it thinks proper as a reserve or reserves which shall at the discretion of the Board, be applicable for any purpose to which the profits of the Company may be properly applied, including provision for meeting contingencies or for equalizing dividends; and pending such application may, at the like discretion, either be employed in the business of the Company or be invested in such investments (other than shares of the Company) as the Board may from time to time think fit.
- Capitalistation 214. (a) Any General Meeting may resolve that any monies, investments or other assets forming part of the undivided profits (including profits or surplus monies arising from the realisation and where permitted by law, or any amount standing to the credit of the Share Premium Account or the Capital Redemption Reserve Account or the General Reserve or any other reserve or fund of the company or in the hands of the company and available for dividend) may be capitalized. Any such amount (excepting the amount standing to the credit of the Share Premium Account and/or the Capital Redemption Reserve Account) may be capitalized in either of the following ways, or partly in one way and partly in another:
  - a. by the issue and distribution as fully paid up shares, debentures, debenture stock or other securities or obligations of the Company; or
  - b. by crediting the shares of the company which may have been issued and are not fully paid up, with the whole or any part of the sum, remaining unpaid thereon.

Provided that any amounts standing to the credit of the Share Premium Account may be applied in:

- i. paying up unissued shares of the company to be issued to the members of the company as fully paid bonus shares
- ii. in writing off the preliminary expenses of the company
- iii. in writing off the expenses of, or the commission paid or discount allowed on any issue of shares or debentures of the company; or
- iv. in providing for the premium payable on the redemption of any redeemable preference shares or debentures of the company.

Provided further that any amount standing to the credit of the Capital Redemption Reserve Account shall, for the purposes of this Article, be applied only in paying up unissued shares of the Company to be issued to the members of the Company as fully paid bonus shares.

(b) Such issue and distribution under clause (a) (i) above and such payment to credit of unpaid share capital under clause (a) (ii) above shall be made to, among and in favour of the members of any class of them or any of them entitled thereto in accordance with their respective rights and interest and in proportion to the amount of capital paid up on the shares held by them respectively in respect of which such distribution under clause (a) (i) or payment under clause (a) (ii) above shall be made on the footing that such members become entitled thereto as capital.

(c) The Directors shall give effect to any such resolution and apply such portion of the profit, General Reserve Fund or any other fund or account as aforesaid as may be required for the purpose of making payment in full for the shares, debentures or debenture stock, or other securities or obligations of the Company so distributed under sub-article (1) (a) above or (as the case may be) for the purpose of paying, in whole or in part, the amount remaining unpaid on the paid up capital under sub-article (1)(a) above provided that no such distribution or payment shall be made unless recommended by the Directors and if so recommended such distribution and payment shall be accepted by such members as aforesaid in full satisfaction of their interest in the capitalised sum.

(d) For the purpose of giving effect to any such resolution the directors may settle any difficulty which may arise in regard to the distribution or payment as foresaid as they think expedient and in particular they may issue fractional certificates or coupons and fix the value for distribution of any specific assets and may determine that such payments be made to any members on the footing of the value so fixed and that fraction of less value than Re. 1/- may be disregarded in order to adjust the right of all parties and may vest any such cash, shares, fractional certificates or coupons, debentures, debenture-stock, or other securities or obligations in trustee upon such trust for the persons entitled thereto as may seem expedient to the Directors and generally may make such arrangement for the acceptance, allotment and sale of such shares, debentures, debenture-stock, or other securities or obligations and fractional certificates or coupons or otherwise as they may think fit.

(e) Subject to the provisions of the Act and these Articles, in cases where some of the shares of the Company are fully paid and others are partly paid only, such capitalisation may be affected by the distribution of further shares in respect of the fully paid shares, and by crediting the partly paid shares with the whole or part of the unpaid liability thereon but so that as between the holders of the fully paid shares, and the partly paid shares, the sum so applied on the payment of such further shares and in the extinguishment or dimuinution of the liability on the partly paid shares shall be so applied pro-rata in proportion to the amount then already paid or credited as paid on the existing fully paid shares respectively.

(f) When deemed requisite, a proper contract shall be filed in accordance with the Act and the Board may appoint any person to sign such contract on behalf of the members entitled as aforesaid and such appointment shall be effective.

#### ACCOUNTS

215. (a) As required by Section 128 of the Act, the Company shall keep at its Registered Office proper Books of Account and other relevant books and papers and Financial Statement for every financial year.

> Provided that all or any of the books of account aforesaid may be kept at such other place in India as the Board of Directors may decide and when the Board of Directors so decides the Company shall, within seven days of the decision, file with the Registrar a notice in writing giving the full address of that other place.

> Provided further that the Company may keep such books of account or other relevant papers in electronic mode in accordance with the Act.

> (b) If the Company shall have a branch office, whether in or outside India, proper books of account relating to the transactions effected at the office shall be kept at that office, and proper summarised returns, made periodically shall be sent by the branch office of the Company to its Registered Office or other place as referred hereinabove.

> (c) All the aforesaid books shall give a true and fair view of the state of affairs of the Company or its branch office, if any, and explain its transactions effected both at the registered office and its branches and such books shall be kept on accrual basis and according to the double entry system of accounting.

> (d) The Books of Account and other books and papers shall be open to inspection at the Registered Office of the Company or at such other place in India by any Director during business hours and in case of financial information, if any, maintained outside India, copies of such financial information shall be maintained and produced for inspection by any director as per the Act. Provided that inspection in respires of any subsidiary of the Company shall be done only by the person authorised in this behalf by a resolution of the Board.

Books of Account to be kept

- Books of Account216.The Books of Account of the Company relating to a period<br/>of not less than eight financial years immediately preceding<br/>the current financial year together with the vouchers<br/>relevant to any entry in such Books of Account shall be<br/>preserved in good order.
- Inspection by<br/>members of217.The Directors shall from time to time determine whether<br/>and what extent and what time and places and under what<br/>conditions and regulations the accounts and books of the<br/>Company or any of them shall be open to the inspection of<br/>the members not being Directors and no member (not<br/>being Director) shall have any right of inspection any<br/>account or books or documents of the Company except as<br/>conferred by law or authorized by the Directors or by the<br/>Company in General Meeting.
- Accounts to be 218. At every Annual General Meeting, the Board shall lay furnished at before the Company a Balance Sheet and Profit and Loss General Meetings Account made up in accordance with the provisions of Section 129 of the Act and such Balance Sheet and Profit and Loss Account shall comply with the requirements of Section 129, 134, 137 and Schedule III and any other relevant provisions of the Act so far as they are applicable to the Company.
- Directors Report 219. There shall be attached to every Financial Statement laid before the Company a Report by the Board of Directors complying with the provisions of Section 134 of the Act.
- Rights of members220.The Company shall comply with the requirements of<br/>Section 136 of the Act.

Balance Sheet and Auditors Report

conclusive except as to errors discovered within three months

# ANNUAL RETURN

- Annual Return 221. The Company shall make and file the requisite Annual Return in accordance with the provisions of Section 92 of the Act.
- Accounts to be 222. Once at least in every year the Books of Account of the Company shall be examined by one or more auditors in accordance with the relevant provisions contained in that behalf in the Act.
- Appointment,223.The appointment, qualifications, removal, powers, rights,<br/>duties and remuneration of the Auditors shall be regulated<br/>by and in accordance with Section 139 to 146 (both<br/>inclusive) and any other applicable provisions of the Act.
- Accounts when224.Save and except as provided in Section 130 and 131, Everyaudited andAccount when audited and approved by a General Meetingapproved to beshall be conclusive.

# DOCUMENTS AND SERVICE OF DOCUMENTS

- 225. (a) A document (which expression for this purpose shall be deemed to include and shall include any summons, notice, requisition, order, declaration, form, and register maintained on paper or in electronic form) may be served or sent by the Company on or to any member either personally or sending it by post or speed post or registered post or courier service to him at his registered address or by electronic mode or (if he has no registered address in India) at the address, if any supplied by him to the Company.
  - (b) Where a document is sent by Post
  - (i) service thereof shall be deemed to be effected by properly addressing, prepaying and posting a letter containing the notice, provided that a member may request to the Company in advance that documents should be sent to him in a particular mode for which he shall pay such fees as may be determined by the Company in its Annual General Meeting; and
  - (ii) such service shall be deemed to have been affected;
    - a. in the case of a notice of meeting, at the expiration of forty eight hours after the letter containing the notice is posted; and
    - b. in any other case, at the time at which the letter would be delivered in the ordinary course of post.
- 226. If a member has no registered address in India and has not supplied to the Company an address within India for the giving of notice to him, a document advertised in a newspaper circulating in the neighbour-hood of the Registered Office of the Company shall be deemed to be duly served on him on the day on which the advertisement appears.
- 227. A document may be served by the Company on the person entitled to a share in consequence of the death or insolvency of a Member sending it through post in a prepaid letter addressed to them by name or by the title of representative of the deceased or Assignee of the insolvent or by any like description at the address (if any) in India supplied for the purpose by the persons claiming to be so entitled or (until such as address has been so supplied) by serving the document in any manner in which the same might have been served if the death or insolvency has not occurred.
- 228. Subject to the provisions of the Act and these Articles notice of General Meeting shall be given:
  - to members of the Company, legal representative of any deceased member or the assignee of an insolvent member;
  - (b) to the Auditor or Auditors of the Company; and
  - (c) every director of the Company.

Service on member having no registered address

Service on person acquiring shares on death or insolvency of member

Persons entitled to notice of General Meetings

Manner of Service

- Advertisement 229. Subject to the provisions of the Act any document required to be served or sent by the Company on or to the members or any of them, and not expressly provided for by these presents shall be deemed to be duly served or sent if advertised once in one daily English and one daily vernacular newspaper circulating in the district in which the Registered Office of the Company is situated.
- Members and by<br/>document given to<br/>previous holders230.Every person who by operation of law, transfer, or other<br/>names whatsoever, shall become entitled to any share<br/>shall be bound by every document in respect of such<br/>shares which previous to his name and address being<br/>entered on the Register, has been served on or sent to the<br/>person from whom he derives his title to such share.
- Notice by Company231.Any notice to be given by the Company shall be signed by<br/>the Managing Director or Secretary or by such Director of<br/>Officer as the Directors may appoint and such signature<br/>may be written or printed or lithographed or may be in<br/>electronic form.
- Service of notices 232. All notices to be given and on the part of the members to the Company shall be sent by post or speed post or courier service or by registered post to the Registered Office of the Company or by electronic mode.

# AUTHENTICATION OF DOCUMENTS

Authentication of<br/>document and233.Save as otherwise expressly provided in the Act or these<br/>Articles, a document or proceeding requiring authentication<br/>by the Company or contracts made by or on behalf of the<br/>Company may be signed by any Key Managerial Personnel<br/>or an Officer of the Company duly authorized by the Board<br/>in this behalf.

## RECONSTRUCTION

234. On any sale of the undertaking of the Company the Board Reconstruction or Liquidator on a winding up may, if authorized by a Special Resolution, accept fully paid or partly paid-up shares, debentures or securities of any other Company, whether incorporated in India or not, either then existing or to be formed for the purchase in whole or in part of the property of the Company, and the Board (if the profits of the Company permit) or the Liquidator (in a winding up) may distribute such shares or securities or any other property of the Company amongst the members without realization, or vest the same in trustees for them, and say Special Resolution may provide for the distribution or appropriation of cash, shares or other securities, benefit or properly otherwise than in accordance with the strict legal rights of the members or contributories of the Company and for the valuation of such securities or property at such price and in such manner as the meeting may approve and all holders of shares shall be bound to accept and shall be bound by any valuation or distribution so authorized, and waive all rights in relation thereto, save only in case the Company is proposed to be or is in the course of being wound up, such statutory rights, if any, under the Act as are incapable of being varied of excluded by these Articles.

## WINDING UP

- If the Company shall be wound up, and the assets 235. available for distribution among the members as such shall be insufficient to repay the whole of the paid up capital, such assets shall be distributed so that as nearly as may be the losses shall be borne by the members in proportion to the capital paid up or which ought to have been paid up at the commencement of the winding up on the shares held by them respectively. And if in a winding up the assets available for distribution among the members shall be more than sufficient to repay the whole of the capital paid up at the commencement of the winding up, the excess shall be distributed among the members in proportion to the capital paid up at the commencement of the winding up or which ought to have been paid up on the shares held by them respectively. But this Article is to be without prejudice to rights of the holders of shares issued upon special terms and conditions.
- 236. (a) If the Company shall be wound up, whether voluntarily or otherwise, the liquidators may, with the sanction of special Resolution but subject to the rights attached to any preference share capital, divide amongst the contributories, in specie or kind, any part of the assets of the Company and may, with the like sanction, vest any part of the assets of the Company in trustees upon such trusts for the benefit of the contributors or any of them, as the liquidators, with the like sanction shall think fit.

(b) If thought expedient any such division may, subject to the provisions of the Act, be otherwise than in accordance with the legal rights of the contributories (expect where unalterably fixed by the Memorandum of Association) and in particular any class may be given preferential or special rights or may be excluded altogether or in part in case any such division shall be determined, any contributory who would be prejudiced thereby shall have right to dissent and ancillary rights as if such determination were a special resolution passed pursuant to the provisions of the Act.

(c) In case any shares to be divided as aforesaid involve a liability to calls or otherwise any person entitled under such division to any of the said shares may within ten days after the passing of the special resolution, by notice in writing, intimate to the Liquidator to sell his proportion and pay him the net proceeds and the liquidator shall, if practicable, act accordingly.

237. A special Resolution sanctioning a sale to any other Company duly passed pursuant to the provisions of the Act may, subject to the provisions of the Act, in like manner as aforesaid determine that any shares or other consideration receivable by the liquidator be distributed amongst the members otherwise than in accordance with their existing rights and any such determination shall be binding upon all the members subject to the rights of dissent and consequential rights conferred by the Act. Distribution of Assets

> Distribution of assets in specie or kind

Right of Shareholders in case of sale

## SECRECY CLAUSE

Secrecy Clause 238. (a) Every director, manager, auditor, trustee, member of a committee, officer, servant, agent, accountant or other person employed in the business of the Company, shall if so required by the Directors, before entering upon his duties, sign a declaration pledging himself to observe strict secrecy respecting all transaction and affairs of the Company with the customers and the state of the account with individuals and in relation thereto, and shall by such declaration pledge himself not to reveal any of the matters which may come to his knowledge in the discharge of his duties except when required so to do by the Directors or by law or by the person to whom such matters relate and except so far as may be necessary in order to comply with any of the provisions in these presents contained.

(b) No member shall be entitled to visit or inspect the Company's works without the permission of the Directors or the Managing Director or to require discovery of or any information respecting any detail of the Company's trading or any matter which is or may be in the nature, of a trade secret, mystery of trade, or secret process, which may relate to the conduct of the business of the Company and which in the opinion of the Director or the Managing Director it will be inexpedient in the interest of the members of the Company to communicate to the public.

#### INDEMNITY AND RESPONSIBILITY

239. (a) Subject to the provisions of the Act every Director of the Company or the Managing Director, Manager, Secretary and other officer or employee of the Company and the Trustees (if any) for the time being acting in relation to any of the affairs of the Company and every one of them shall be indemnified by the Company against, and it shall be the duty of the Directors out of funds of the Company to pay all costs, losses and expenses (including traveling expenses) which any such Director, Managing Director, Manager, Secretary or other officer or employee and the trustees (if any) for the time being acting in relation to any of the affairs of the Company may incur or become liable to by reason of any contract entered into or any act, deed or thing done by him as such Director, Officer, employee or trustees or in any way in the discharge of his duties.

> (b) Provided that every Director, Managing Director, Manager, Secretary or other Officer or Employee of the Company or the Trustees (if any) for the time being acting in relation to any of the affairs of the Company and every one of them shall be indemnified against any liability incurred by him in defending any proceedings whether civil or criminal in which judgment is given in his favour or in which he is acquitted or in which relief is given to him by the Court.

Directors and others right to indemnity 240. Subject to the provisions of the Act no Director, the Managing Director or other officer of the Company shall be liable for the acts, omissions, neglect or default of any Director or Officer or for jointly in any omission or other act for confirmity or for any loss or expenses suffered by the Company through insufficiency or deficiency, of title to any property acquired by order of the Directors for or on behalf of the Company or for the insufficiency or deficiency of any security in or upon which any of the moneys of the Company shall be invested or for any loss or damage arising from bankruptcy, insolvency, or tortuous act of any person Company or corporation, with whom any moneys, securities or effects shall be entrusted or deposited, or for any loss occasioned by any error of judgment or oversight on his part or for any other loss or damages or misfortune whatever which shall happen in the execution of the duties of his office or in relation thereto, unless the same happens through his own dishonesty.

Directors and other

not responsible for

Special objective

acts of others

- 241. The Company shall have among its objective the promotion and growth of the national economy through increased productivity, effective productivity, effective utilization of material and manpower resources and continued application of modern scientific and managerial techniques in keeping with the national aspirations, and the Company shall be mindful of its social and moral responsibilities to the customers, employees, shareholders, society and the local community.
- 242. Whenever in the Act, it has been provided that the General Power Company shall have any right, privileges or authority or that the Company could carry out any transaction only if the Company is authorized by its Articles, then and in that case this regulation hereto authorizes and empowers the Company to have such rights, privilege or authority and to carry such transactions as have been permitted by the Act, without there being any specific regulation in that behalf herein provided.

We, the Partners of the Partnership firm, M/s. Blue Dart Express, Joint Stock Company within the meaning of Part IX of the Companies Act, 1956 whose names and addresses are given below being desirous to get our said Joint Stock Company registered under the Companies Act, 1956 for the purpose of continuing to carry on our activities in pursuance of the Memorandum & Articles of Association, we respectively agree to have shares in the share capital of the company set opposite our respective names.

Name, address, description, and Occupation of each Subscriber	No. of equity Shares taken by each Subscriber	Signature of Subscribers	Name, Address & Description of Witness	
Mr. KHUSHROO DUBHASH S/o. Mr. Maneck Dubhash 604, Varun J.P. Road, Versova, Bombay 400 058	3200 (Three thousand two hundred only)	Sd/-		
Business				
MS. FARIDA COOPER W/o. Mr. Clyde Cooper 7 Deepali St. Cyril's Rd., Bandra Bombay 400 050	1800 (One thousand eight hundred only)	Sd/-	Sd/- SURESH SHETH	
MS. HARSHA KUMUDRAI JANI D/o. Mr. Kumudrai Kanji Jani 227/14, Laxman Niwas Sion (East) Bombay 400 022	500 (Five hundred Only)	Sd/-	S/o. Girdhari H. Sheth Sheth & Co., Chartered Accountants Krishna Bldg., 4th Floor Near Edward Cinema, Kalbadevi Road, Bombay 400 022 Occupation: Chartered Accountant	
Librarian MS. CHARU KUMUDRAI JANI D/o. Mr. Kumudrai Kanji Jani 227/14, Laxman Niwas, Slon (East), Bombay 400 022	500 (Five hundred Only)	Sd/-		
Doctor				
MR. RAJIV JASHAVANTRAY BHATT S/o. Mr. Jashavantray H. Bhatt A/8, Sonal Apartments, J.P. Road No. 2, Goregaon (East), Bombay-400 063	1000 (One Thousand Only)	Sd/-		

For BLUE DART EXPRESS LTD. TUSHAR GUNDERIA COMPANY SECRETARY & HEAD - LEGAL & COMPLIANCE



Name, address, description, and Occupation of each Subscriber	No. of equity Shares taken by each Subscriber	Signature of Subscribers	Name,Address & Description of Witness	
MR. ASHOK KUMUDRAI JANI S/o. Mr. Kumudrai Kanji Jani 227/10, Ram Niwas, Sion (East), Bombay 400 022 Business	600 (Six hundred only)	Sd/-	Sd/- <b>SURESH SHETH</b> S/o. Girdhari H,	
MR. TUSHAR KUMUDRAI JANI S/o. Mr. Kumudrai Kanji Jani 227/10, Ram Niwas Sion (East) Bombay 400 022 Business	600 (Six hundred only)	Sd/-	Sheth Sheth & Co., Chartered Accountants Krishna Bidg., 4th Floor Near Edward Cinema, Kalbadevi Road, Bombay 400	
BLUE DART COURIER SERVICE PVT. LTD. Lumbini Palace, 4, Tejpal Road, Vile Parle (East), Bombay 400 022 Business Through Mr. Khushroo Dubhash Director	400 (Four hundred only)	For Blue Dart Courier Service Pvt. Ltd. Sd/- Director	022 Occupation: Chartered Accountant	
TOTAL	8600 (Eight thousand six hundred only)		A	

Bombay, 26-3-1991.

For BLUE DART EXPRESS LTD. TUSHAR GUNDERIA COMPANY SECRETARY & HEAD - LEGAL & COMPLIANCE



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E X P R E S S L I M I T E D Blue Dart Centre, Sahar Alrport Road Andheri (East), Mumbrai - 400 099, India Tel.: 2839 6444 Fax: 2831 1164 CIN : LS1074MH15991PLC061074 www.bluedart.com communications@bluedart.com

EXTRACTS OF MINUTES OF THE ANNUAL GENERAL MEETING OF BLUE DART EXPRESS LTD. HELD ON JULY 23, 2014 AT 4.30 P.M. AT CHANCELLOR I, HOTEL HILTON MUMBAI INTERNATIONAL AIRPORT, SAHAR AIRPORT ROAD, ANDHERI (EAST), MUMBAI 400 099.

Approval for adoption of new set of Articles of Association of the Company pursuant to Companies Act, 2013

"RESOLVED THAT pursuant to provisions of Section 14 and all other applicable provisions of Companies Act, 2013 read with Companies (Incorporation) Rules, 2014 (including any statutory modification or amendment thereto or re-enactment thereof for the time being in force), the draft regulations contained in the Articles of Association submitted to this meeting be and are hereby approved and adopted in substitution, and to the entire exclusion, of the regulations contained in the existing Articles of Association of the Company.

"RESOLVED FURTHER THAT the Board of Directors of the Company be and are hereby authorised to do all such acts, deed and action as may be necessary, proper or expedient to give effect to this resolution."

# **CERTIFIED TO BE TRUE**

For Blue Dart Express Ltd.

Tuskar Gunderia Company Secretary & Head – Legal and Compliance

> For BLUE DART EXPRESS LTD. TUSHAR GUNDERIA COMPANY SECRETARY & HEAD - LEGAL & COMPLIANCE

