

# Anant Raj Limited

(Formerly Anant Raj Industries Limited)

CIN : L45400HR1985PLC021622

Head Off : H-65, Connaught Circus, New Delhi-110 001

Tel : 011-43034400, 23324127, 23323880 Fax : 011-43582879

E-mail : info@anantrajlimited.com Website : www.anantrajlimited.com

Regd. Office : CP-1, Sector-8, IMT Manesar, Haryana-122051.

Telefax : (0124) 4265817



## CSR Annual Action Plan FY 2021-22

As per the said rules, in rule 5, for sub-rule (2) an annual action plan in pursuance of its CSR policy, which shall includes the following:

a) The list of CSR projects or programs that are approved to be undertaken in areas or subjects specified in Schedule VII of the Act;

Sr. No.	Focus Area from Schedule VII	Project	Location of the project	Funds Allocation (Rs. In Lakh)
a)	Enhancing vocational skills	Vocational Skill Programme for Women	Telangana and Delhi NCR	25
b)	Enhancing vocational skills	Undertaken education for orphans, Street Children, extremely impoverished children	Delhi NCR	25
c)	Disaster Management	COVID relief support to families	Delhi NCR	15
d)	Promoting Health Care	Undertaking eye centre for operation of Poor blind and conducting programme to educate them for preventive health care.	Delhi NCR	10
<b>TOTAL</b>				75



**Total Funds Allocation for FY 2021-22  
(Provisional)**

75

**b) The manner of execution of such projects or programmes as specified in sub-rule (1) of rule 4;**

Project	Mode of Implementation	<i>(Confirmation of Form CSR-1 Registration with Central Govt. is taken from all the Implementation Partners)</i> Form CSR- 1 Registration No.	Type of Registration	Execution and Implementation Methodology
Vocational Skill Programme for Women	Rainbow Foundation India	CSR00004456	Registered under the Societies Registration Act, XXI of 1860, Government of Andhra Pradesh	<ul style="list-style-type: none"> <li>The CSR activities/projects shall be implemented using internal resources by the Company itself or through an identified suitable implementation agency. All the projects will be implemented at the ground by Company itself, society or section 8 Company.</li> <li>Implementation partners will be on boarded by conducting detailed due diligence. To execute projects at the ground, at different levels there will be mobilization, set eligibility criteria for beneficiary selection, screening &amp; assessments, virtual interviews, monthly/quarterly/half-yearly reporting, cross reference communication with the beneficiaries, systematic record-keeping/ documentation, monitoring &amp; field visits.</li> <li>The partner organization will be on boarded through a duly signed agreement along with the timeline to execute.</li> </ul>
Undertaken education for orphans, Street Children, extremely impoverished children	Prayas Social Welfare Society	CSR00010997	Registered under Haryana Registration and Regulation of Societies Act, 2012 (Haryana Act No. 1 of 2012).	
COVID relief support to families	Direct	Not Applicable	Not Applicable	



Undertaking eye centre for operation of Poor blind and conducting programme to educate them for preventive health care.	National Thallesemia Welfare Society Milaap Social venture India Pvt. Ltd Dev ki Devi Foundation			
---	--	--	--	--

**c) The modalities of utilization of funds and implementation schedules for the projects or programmes;**

• **Modalities of utilization of funds**

- i. The CSR budget will be fixed in accordance with the provisions of the Act, Rules and the Guidelines.
- ii. The budget will not be less than 2% of the average net profits of the company during the three immediately preceding financial years.
- iii. The CSR budget will be spent on CSR activities which will be approved by the Board on the recommendation of the CSR Committee
- iv. For certain projects reimbursement model will be followed. The funds will be disbursed after a financial assessment of the expenses incurred. For the remaining projects, the funds will be directly disbursed to beneficiaries/partners with the approval of the CSR Committee & Board.
- v. Fund will be disbursed in phase/tranche wise depending on the nature of the project. On the basis of the expenses incurred & the submission of the relevant supporting of the expenses, i.e. bills, receipts, invoices, bank statements, etc. respective amount will be disbursed at different intervals- quarterly & half-yearly.
- vi. CSR team will collect all the set deliverables from the implementation partners.

• **Project Implementation Schedule:**

- i. All the CSR projects will be implemented as per the scheduled timeline in the respective agreement.
- ii. Duration for CSR projects/initiatives will be of maximum one year which will be annually renewed on the basis of the project performance.

**d) Monitoring and reporting mechanism for the projects or programmes;**

The Monitoring Mechanism of each project will differ on the basis of the nature of the project. All the projects will be monitored & evaluated as per the objectives & deliverables set for respective projects as per Board & Committee recommendation.

- i. The CSR team along with partner organization shall carry out the monitoring of CSR activities at different intervals through field visits, monthly calls, reporting, cross reference communication with stakeholders etc.
- ii. For the purpose of proper monitoring of the CSR projects, each project shall include well-defined timeline & parameters.
- iii. Utilization Certificate by the Chief Financial Officer or the person responsible for financial management certifying that the funds so disbursed have been utilised for the purposes and in the manner as approved by the board.

iv. Reporting & Documentation:

a. Project documentation:

Reports like monthly report, quarterly report, half-yearly report, annual report/closure report, or case studies, etc. will be collected by the CSR team as per the timeline prescribed by the CSR Committee.

b. Financial Tracking:

In order to track the proper utilization of funds, where applicable, at different intervals of the project, CSR teams will collect & cross-check financial documents like invoices, bills & receipts, bank statements, Fund Utilization Certificate, etc.

**(e) Details of need and impact assessment, if any, for the projects undertaken by the company:**

Not Applicable. As per the MCA circular Rule 8(3) (a), Company does not have an average CSR obligation of 10 Crore or more in the three immediately preceding financial years.

The Annual Action Plan may be altered by the Board at any time during the financial year, as per the recommendation of its CSR Committee, based on the reasonable justification to that effect.

