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August 25, 2021

To,
BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street, Fort
Mumbai – 400 001
Scrip Code - 526612

To,
National Stock Exchange of India Ltd
Exchange Plaza, C-1, Block G
Bandra Kurla Complex, Bandra East,
Mumbai – 400 051
NSE Symbol - BLUEDART

Sub: Minutes of the 30th Annual General Meeting (AGM)

Dear Sir,

Further to our letter dated July 30, 2021 intimating you about the proceedings of the 30th AGM of the Company, please find enclosed copy of the Minutes of the 30th AGM held on July 30, 2021 through Video Conference/ Other Audio Visual Means.

Request you to kindly take it on records.

Thanking you.

Yours faithfully,
For **Blue Dart Express Ltd.**


Tushar Gunderia
Head (Legal & Compliance) &
Company Secretary

HELD AT Registered Office, Mumbai ON July 30, 2021 TIME 4.00 P.M.

MINUTES OF THE 30TH ANNUAL GENERAL MEETING OF THE MEMBERS OF BLUE DART EXPRESS LTD. HELD ON FRIDAY, JULY 30, 2021, FROM 4.00 P.M. TO 5.50 P.M. THROUGH VIDEO CONFERENCE/ OTHER AUDIO VISUAL MEANS

Present through Video Conference / Other Audio Visual Means:

Mr. Sharad Upasani : Chairman & Independent Director
 Mr. Balfour Manuel : Managing Director
 Mr. Narendra P. Sarda : Independent Director
 Ms. Tulsi N Mirchandaney : Non-Executive Director
 Air Marshal M. McMahon (Retd.) : Independent Director
 Ms. Kavita Nair : Independent Director
 Mr. R.S.Subramanian : Non-Executive Director

IN ATTENDANCE:

Mr. Aneel Gambhir : Chief Financial Officer (CFO)
 Mr. Tushar Gunderia : Head (Legal & Compliance) & Company Secretary
 Mr. Sunil Gaggar : Partner, S.R.Batliboi & Associates LLP, Statutory Auditors
 Mr. Aniket Sohani : Director, S.R.Batliboi & Associates LLP, Statutory Auditors
 Mr. Nilesh Shah : Nilesh Shah & Associates, Secretarial Auditor

Mr. Sharad Upasani, the Chairman, welcomed the Members attending the Thirtieth Annual General Meeting (AGM) through Video Conference (VC)/ Other Audio Visual Means (OAVM) and informed that he is attending this meeting through video conference from his residence at Mumbai.

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The Chairman briefed the Members that, in view of challenges and risks posed by the Covid-19 global pandemic and keeping in mind, the safety and security of Shareholders and Employees of the Company and also pursuant to Circulars issued by the Office of the 'Ministry of Corporate Affairs' (MCA) dated April 08, April 12, May 05, 2020 and January 13, 2021 [MCA Circulars] and other applicable circulars issued by the Securities & Exchange Board of India (SEBI), the AGM of the Company was being held through VC/ OAVM. The Chairman also informed the members that the Company has adhered to compliance requirements as specified in the Circulars issued by the MCA and SEBI for convening the AGM through VC/ OAVM.

The Chairman thereafter informed the Members that the Board Members were attending this AGM from different locations.

The Chairman requested Members of the Board, CFO and Company Secretary who had joined the meeting through Video Conference to introduce themselves. Mr. Balfour Manuel, Mr. Narendra Sarada, Ms. Tulsi N. Mirchandaney, Air Marshal M. McMahon (Retd.), Ms. Kavita Nair and Mr. R. S. Subramanian, Directors, introduced themselves to the Members and informed that they had joined the meeting from Mumbai Blue Dart Office, Mumbai residence, Chennai Office, Bengaluru, Goa and Mumbai residence respectively.

Mr. Aneel Gambhir, CFO and Mr. Tushar Gunderia, Head (Legal & Compliance) & Company Secretary introduced themselves to the Members and stated that they had joined the meeting from Mumbai Blue Dart Office.

The Members were also informed that Mr. Florian Bumberger, Chief Human Resource Officer (CHRO), Chief of Staff and Programs, DHL eCommerce Solutions and Mr. Sebastian Paeßens, CFO, DHL eCommerce Solutions, could not attend this meeting due to their pre-occupation. The Chairman further informed the Members that, Senior Management Team of the Company was attending this meeting through VC/OAVM.

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Mr. Sharad Upasani, Chairman, thereafter, informed the Members that Mr. Sunil Gaggar and Mr. Aniket Sohani from M/s. S.R. Batliboi & Associates LLP, Statutory Auditors, Mr. Naveen Malpani from M/s. Grant Thornton, Co-sourced Internal Auditors and Mr. Nilesh Shah and Ms. Hetal Shah from M/s. Nilesh Shah & Associates, Secretarial Auditors, had participated in the AGM through Video Conference.

Post introduction, the Chairman informed the Members that pursuant to requirements of Companies Act, 2013, requisite quorum was present and called the meeting to order. The Chairman requested all the Participants of the Meeting to observe a moment of silence to mourn and grieve the loss of all fellow citizens, friends and colleagues who fell victim to the Coronavirus Pandemic.

Thereafter, the Chairman, requested the Company Secretary to provide general instructions to the Members participating in the Meeting.

Mr. Tushar Gunderia, Head (Legal & Compliance) & Company Secretary, welcomed the Members participating in the Meeting through VC/ OAVM and briefed the Members on few technical/ procedural aspects in relation to the Meeting as given hereunder;

- 1) The facility of joining the AGM through video conference was made available to the Members on a 'first come-first-serve' basis.
- 2) Members attending the AGM through VC were being counted for the purpose of reckoning the quorum under Section 103 of the Act and as per MCA Circulars.
- 3) All Members who joined this meeting were, by default, placed on 'mute' mode by the 'host' to avoid any disturbance or inconvenience arising from the background noise and to ensure smooth and seamless conduct of Meeting proceedings.
- 4) Once the 'Question & Answer' session would commence, the Chairman would announce names of the shareholders who have registered as 'speaker shareholders', one-by-one.

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- 5) When the speaker shareholder's names would be called, he/she would receive a request to 'unmute'. The Members were guided to join by clicking on 'unmute' button and switching 'on' the video button at the center of their screen and wait till the video would be on. If shareholder was not able to join through the video for any reason, shareholder was advised to speak through the audio mode.
- 6) While speaking, the speaker was requested to;
 - (a) use earphones so that he or she is clearly audible,
 - (b) minimize any noise in the background,
 - (c) ensure that Wi-Fi is not connected to any other device(s),
 - (d) no other background applications are running and
 - (e) there is proper light to have a good video experience.
- 7) In case of connectivity problem at the speaker shareholder's end, the next speaker would be invited to join in. Once connectivity improves, the speaker shareholder may be invited again to speak, once other shareholders who have registered, complete their turn.
- 8) The shareholders were requested to be 'slow but loud' while asking their questions so as to capture them correctly and shareholders were also requested to limit their speech to three minutes.
- 9) During the AGM, if a Member faced any technical issues, he/she may contact the helpline no. mentioned in the notice of the AGM.
- 10) The Statutory Registers as required under provisions of Companies Act, 2013 were made available electronically for inspection by the Members during the AGM.
- 11) As AGM was being held through Video Conference, the facility for appointment of proxies by the Members was not applicable and hence the 'Proxy Register' for inspection was not available.

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- 12) The Company had provided its Members the facility to cast votes through the remote electronic voting system administered by NSDL.
- 13) Members who had not voted earlier through remote e-voting, could cast their votes in the course of the meeting through e-voting facility. Members were requested to visit the voting page of NSDL e-voting website and cast their votes while at the same time, watch proceedings of the Meeting.

Thereafter, the Chairman thanked all the Members for joining the Meeting.

The Chairman informed the Members that, Company had provided facility of 'Live Webcast' of proceedings of the AGM to enable Members to view the AGM live from remote locations by logging on the e-voting website of the NSDL.

The Chairman, thereafter, informed the members that the Company had received requisite resolution pursuant to Section 113 of the Companies Act, 2013 from three Bodies Corporate Shareholder viz; DHL Express (Singapore) Pte. Ltd., HDFC Life Insurance Company Limited and Canara Robeco Mutual Fund for 17,937,246 (Seventeen Million Nine Hundred And Thirty Seven Thousand And Two Hundred And Forty Six Only) Equity Shares, constituting 75.59% of the Equity Share Capital of the Company, authorising their representatives to attend and vote at the Annual General Meeting.

The Chairman briefed the members that, the Auditor's Report on the Financial Statements and Secretarial Audit Report for the year ended March 31, 2021 does not contain any qualifications, reservation or adverse remarks and hence they were not required to be read. Accordingly, the Chairman continued with the proceedings of the meeting with permission of the Members.

Thereafter, the Chairman read the Chairman's Statement.

The Chairman briefed the Members that, it was a year with an unparalleled difficulties on a global scale which we all witnessed and survived, but few difficulties continued to affect us. The year 2020 began with the lockdown and suddenly it was a whole new world, unprecedented and ambiguous. Overnight,

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the adaptability and the resilience of organizations and humans were tested. The Chairman informed the Members that, we witnessed great acceleration of phenomena like extensive 'work from home', virtual meetings, speedy adoption of digitization, innovative technology and content and character of customer demand. These had now become the 'new normal' and there is no certainty anymore. Expecting the unexpected and reacting to it with an 'agility' will be what we all need to be ready for.

The Chairman, thereafter briefed the Members that, lockdowns changing to gradual unlocks by the Governments was a ray of hope in 2021 and with the vaccines, the World may possibly reach end game of the COVID-19 Pandemic or ultimately accept it as a permanent part of life and learn to live with it.

The Chairman further informed the Members that despite a 'Volatile, Uncertain, Complex and an Ambiguous' (VUCA) environment, income from operations of the Company for the financial year ended March 31, 2021, stood at Rs. 3,27,970 lakhs. The Company posted a profit after tax on a standalone basis of Rs. 9,631 lakhs for the financial year ended March 31, 2021. The Company carried over 1,853.16 lakh domestic shipments and over 7.52 lakh international shipments weighing more than 7,18,548 tonnes during the financial year ended March 31, 2021.

The Chairman also informed the Members that, as logistics had come to a halt overnight, the Company understood the urgency for its express logistics services and made this performance possible. Using its market differentiator, the Company's six Boeing 757-200 freighters, Blue Dart ensured that the essential supply chain, both domestically as well as internationally (Guangzhou, Shanghai, Hong Kong, Dhaka, Yangon and Hanoi), remained undisrupted by supporting the Government's 'Lifeline Udan' initiative. The Members were further briefed that the Company played an integral role in transporting PPE, testing kits, reagents, enzymes, medical equipment (ventilators), N95 respirators and surgical masks, gloves and other items requisitioned by the National and State Governments, research authorities, health authorities etc.

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The Chairman thereafter briefed the Members that, in line with the Company's philosophy on the customer centricity, initiatives viz; the Fight COVID-19 Price (FC19-P), delivering medicines to Non-Residential Indians (NRIs) away from family, 'the Contact Less Delivery' service as well as the ramp up of the Temperature Controlled Logistics (TCL) Solutions, were actioned keeping the customer at the centre of our business. The ESS – 'Emergency Situation Surcharge' enabled us to cover the increasing cost of operating during the Pandemic

The Chairman further briefed the Members that, to increase brand visibility, the Company launched the Blue Dart TVC Ad Campaign in record time across India's leading channels as well as on social media. The Company's slogan 'We Move So Your World Can Move | If Its Important, #BlueDartIT', encapsulate the essence of Blue Dart's premium services. Three advertisements were made to amplify the capabilities of Temperature Controlled Logistics, Secure/ Critical Shipments as well as e-commerce packages. The campaign ran across India's leading television channels and was appreciated by customers

Mr. Sharad Upasani, Chairman, briefed the Members that Company's corporate communication program about the products and thought leadership of the Senior Management Team was strong with the highest 'Share of Voice' (SOV) for the industry across leading newspapers and magazines. In addition, the Company continued to leverage the use of social media to address customer requirements through its official Facebook, Twitter, YouTube and LinkedIn pages to reach an extensive audience base and rapidly growing followers. Blue Dart has been certified to global ISO 9001-2015 standards. The Company endeavours to comply with the statutory requirements and follow the principles of good and effective corporate governance that lay down a strong emphasis on integrity, transparency and overall corporate accountability.

The Chairman stated that, 'Corporate Responsibility' was an integral part of the Organisation. Under the DPDHL Group credo of "Connecting People,

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Improving Lives", the Company focused its corporate responsibility on three pillars viz; 'GoTeach' (Championing education), 'GoGreen' (Protecting the environment) and 'GoHelp' (Disaster management response), successfully impacting communities and the environment. Blue Dart has been committed to contributing to the Group's mission of 'Zero Emission by 2050'. DPDHL Group had set a target of 30% efficiency improvement over the base of 2008 by 2020 for all its group companies. Blue Dart had surpassed the target by achieving an efficiency improvement of 31% in 2019 itself.

The Members were further briefed that, Blue Dart successfully upgraded its 'Employee Satisfaction Survey' (ESS) to the DPDHL Group's Employee Opinion Survey (EOS) aligning ourselves with the Group's Strategy 2025 – 'Delivering Excellence in a Digital World'. In the year gone by, 93% of Blue Darters participated in the Annual Employee Opinion Survey (EOS). 'I am proud to work for my company' emerged as the highest scored item with a favourable score of 98%. The Chairman informed the Members that he was proud to announce that the Company's overall favourable score was 97%.

The Chairman informed the Members that, this was further validated as the Company was recognized amongst one of India's Top 50 Best Companies to Work For - 2020 by The Great Place to Work® Institute, India as well as voted a 'Superbrand' and a 'Reader's Digest Most Trusted Brand' in 2020. Mr. Balfour Manuel, Managing Director, was also recognised as 'Great People Manager' by 'The Great Manager Institute' and Forbes.

The Chairman thereafter welcomed Mr. Florian Ulrich Bumberger, Chief Human Resource Officer, Chief of Staff & Programs, DHL eCommerce Solutions and Mr. Sebastian Paeßens, Chief Financial Officer, DHL eCommerce Solutions on Board of the Company.

The Chairman thanked the Company Management and also appreciated and thanked employees of the Company for their co-operation and hard work during this challenging scenario.

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The Chairman thereafter requested Mr. Balfour Manuel, Managing Director, to say a few words.

Mr. Balfour Manuel, Managing Director, welcomed the Shareholders to the second virtual AGM and thanked all employees, customers, Government & regulatory authorities, vendor partners, media etc. for the tremendous loyalty, support given to and trust placed in Blue Dart.

The Managing Director informed the Members that during the year ended March 31, 2021, while many organizations across the industry verticals struggled to keep afloat, Blue Dart accepted, adapted and improvised itself to the situation at hand to be a Reliable, Resilient and Responsive organization for all its stakeholders. The Members were informed that everything that the Company had worked for over the last 37 years was tested in 2020; whether it was the Company's market leading technology, dedicated and motivated colleagues; as well as its ability to support the nation as its Trade Facilitator and Blue Dart passed with the flying colours.

The Members were further informed that the Company ensured that innovation wasn't compromised and pioneered the 'Contact Less Delivery', launched its very own mobile application, ramped up our TCL solutions; to service the largest vaccination drive in the world. Embracing future technologies, the Company even formed the Blue Dart Med-Express consortium to initiate drone deliveries, which stood true to its credo of Connecting People, Improving Lives. The Company's tech-based solutions backed by its digitalized leadership in the industry, had proved to be the differentiating factor that helped the Company stay resilient, in this VUCA (volatility, uncertainty, complexity and ambiguity) world.

The Members were further briefed that, Company would continue to fulfil the society and the environment in which it operates. While the Company fight the pandemic, the next battle would be against the 'Climate Change'. Blue Dart is a 'purpose driven' Organisation and committed to contribute to DPDHL's goal of reaching zero emissions by the year 2050. Further, Digitalization, Automation and technology would continue to be the major pivots of our

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business. As a company focused on revenue enhancement, service quality and profitability, the Company would continue with an unwavering focus on delivering its core competencies of reliability and responsiveness with immense customer centricity. The Company's commitment to serve Blue Dart country with the support of its highly passionate team, remains persistent.

Mr. Balfour Manuel, Managing Director, concluded by thanking everyone for the trust and support that Blue Dart had received throughout these unprecedented times.

The Chairman thereafter briefed the Members that, the Company had served Notice of the AGM and Annual Report to those Members whose e-mail addresses were registered with the Company/ Depositories. The Chairman with the consent of members, took the Notice convening the Thirtieth Annual General Meeting as read.

The Chairman thereafter invited the registered speakers to ask their questions.

The following Members had registered themselves as speakers and participated/ asked questions.

Sr. No.	Speaker Shareholders
1.	Mr. Vinod Agarwal
2.	Mr. Santosh Chopra
3.	Ms. H.S.Patel
4.	Mr.Aspi Bhesania
5.	Ms. Ankita Mehta
6.	Mr.Rajesh K Chainani
7.	Mr. Hariram Chaudhry
8.	Ms.Celestine Elizabeth Mascarenhas
9.	Mrs. Homayun B. Pouredehi
10.	Mr. Prasad Tulsiram Manjrekar
11.	Ms. Vasudha Vikas Dakwe
12.	Mr. Dinesh Gopaldas Bhatia

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13.	Mr. Yusuf Rangwala
14.	Mr. E Ganapathy

The Members appreciated the Board and Management of the Company on the following aspects.

- contribution made by the Company during COVID-19 by providing Logistics support
- excellent performance during these pandemic times
- various awards and recognitions being conferred on the Organization, contribution towards CSR activities
- for excellent Annual Report and assistance/ support rendered to Shareholders

Some of the queries raised by Members inter-alia included; impact of Covid-19 on the Company's revenue, efforts taken by Company towards ESG, dividend payment date, employees affected by Covid-19 and steps taken by Company to support them, future plans to overcome this pandemic, management strategy for enhanced business, employees vaccination, automation & technology, CSR activities and 'Digital India' etc.

The Chairman thanked the Members for the kind words and appreciation and informed that their suggestions and feedback would be reviewed.. The Chairman, Managing Director and CFO responded to the queries raised by the Members at the Meeting.

The Chairman informed the Members that, the e-voting facility at the AGM would remain open for 15 minutes post conclusion of AGM to enable the Members to cast their votes. The Members were informed that Mr. Nilesh Shah, Practicing Company Secretary failing him Ms. Hetal Shah, Practicing Company Secretary were appointed as the Scrutinizer for this Meeting.

The Chairman announced that, consolidated results viz; of remote e-voting and e-voting during AGM process would be announced within two days and displayed on websites of the Company and Stock Exchanges and Notice Board

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of the Company by the Company Secretary. He also informed the Members that a quorum of 58 Members was present throughout the Meeting.

Members present noted the same.

The Chairman thanked all the Shareholders, Directors and Management and invitees present at the Meeting and further stated that the Meeting would stand concluded at the end of 15 minutes.

The Meeting concluded at 5.50 p.m.

The resolutions as set out in the Notice of the AGM were deemed to be approved by the Members and attached as Annexure 1.

The Consolidated results of remote e-voting and e-voting during AGM (attached as Annexure 2) were declared on July 31, 2021 based on the report of the Scrutinizers' dated July 31, 2021.

Place: Mumbai
Date :


SHARAD UPASANI
CHAIRMAN

HELD AT Registered Office, Mumbai ON July 30, 2021 TIME 4.00 P.M.**Annexure 1**

- 1. 1a) Adoption of Audited Standalone Financial Statements of the Company for the financial year ended March 31, 2021, the reports of the Board of Directors and Auditors**

“RESOLVED THAT, the Audited Standalone Financial Statements of the Company for the financial year ended March 31, 2021 along with annexures, schedules and notes forming part thereof together with the Reports of Directors and Auditors thereon be and are hereby approved and adopted.”

- 1b) Adoption of Audited Consolidated Financial Statements of the Company for the financial year ended March 31, 2021, together with Report of the Auditors thereon**

“RESOLVED THAT Audited Consolidated Financial Statements of the Company for the financial year ended March 31, 2021, along with annexures, schedules and notes forming part thereof together with the Report of the Auditors thereon be and are hereby approved and adopted.”

- 2. Approval for payment of dividend of Rs. 15/- (Rupees Fifteen Only) per equity share for the financial year ended March 31, 2021**

“RESOLVED THAT Dividend of Rs. 15/- (Rupees Fifteen Only) per share on the equity share of Rs. 10/- each as recommended by the Board be and is hereby approved and be paid to those members whose names appear on the Register of Members as on July 22, 2021.”

- 3. Re-appointment of Mr. R.S. Subramanian (DIN: 02946608) as a Director, liable to retire by rotation**

“RESOLVED THAT Mr. R.S. Subramanian (DIN: 02946608), who retires by rotation and being eligible offers himself for re-appointment, be and is

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hereby re-appointed as a Director of the Company, liable to retire by rotation".

4. Approval for Appointment of Mr. Florian Ulrich Bumberger (DIN 09045904) as a Director, liable to retire by rotation

"RESOLVED THAT in accordance with the provisions of Section 152 read with other applicable provisions of the Companies Act, 2013 ("the Act") and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or amendment(s) thereto or substitution(s) or re-enactment(s) made thereof. for the time being in force), Mr. Florian Ulrich Bumberger (DIN 09045904) who has been appointed as an 'Additional Director' of the Company with effect from February 24, 2021 by the Board of Directors of the Company pursuant to the provisions of Section 161(1) of the Act and pursuant to Article 147 of the Articles of Association of the Company and who holds the office upto the date of this Annual General Meeting and in respect of whom the Company has received a notice in writing from a Member proposing his candidature for the office of Director, under the provisions of Section 160 of the Companies Act, 2013 and who being eligible for appointment to the office of Director and on recommendation of the Nomination & Remuneration Committee and approval of the Board, be and is hereby appointed as Director of the Company, liable to retire by rotation.

RESOLVED FURTHER THAT any Director and / or Company Secretary be and is hereby authorised severally to do all such acts, deeds, matters and things as may be considered necessary or desirable to give effect to this resolution and matters incidental thereto."

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5. Approval for Appointment of Mr. Sebastian Paeßens (DIN: 09058693) as a Director, liable to retire by rotation

“RESOLVED THAT in accordance with the provisions of Section 152 read with other applicable provisions of the Companies Act, 2013 (“the Act”) and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or amendment(s) thereto or substitution(s) or re-enactment(s) made thereof. for the time being in force), Mr. Sebastian Paeßens (DIN: 09058693) who has been appointed as an ‘Additional Director’ of the Company with effect from February 24, 2021 by the Board of Directors of the Company pursuant to the provisions of Section 161(1) of the Act and pursuant to Article 147 of the Articles of Association of the Company and who holds the office upto the date of this Annual General Meeting and in respect of whom the Company has received a notice in writing from a Member proposing his candidature for the office of Director, under the provisions of Section 160 of the Companies Act, 2013 and who being eligible for appointment to the office of Director and on recommendation of the Nomination & Remuneration Committee and approval of the Board, be and is hereby appointed as a Director of the Company, liable to retire by rotation.

RESOLVED FURTHER THAT any Director and / or Company Secretary be and is hereby authorised severally to do all such acts, deeds, matters and things as may be considered necessary or desirable to give effect to this resolution and matters incidental thereto.”

6. Approval for payment of additional incentive to Mr. Balfour Manuel, Managing Director (DIN : 08416666) for the calendar year ended December 31, 2020

“RESOLVED THAT in partial modification of earlier resolution passed by the Members at the Twenty Ninth Annual General Meeting of the Company held on July 31, 2020 and pursuant to provisions of Sections 196, 197, 198, 203 and other applicable provisions, if any, of the

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Companies Act, 2013 read with Schedule V to the Companies Act, 2013 and Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modification(s) or amendment(s) thereto or substitution(s) or re-enactment(s) made thereof for the time being in force), relevant provisions of the Articles of Association of the Company and in terms of recommendation of the Nomination and Remuneration Committee and as approved by the Board of Directors vide its resolution dated March 23, 2021, approval of Members of the Company be and is hereby accorded for payment of an additional 5% incentive of Rs. 6.86 Lakhs aggregating to a total incentive of 105% amounting to Rs. 144.06 Lakhs as compared to Rs. 137.20 Lakhs (100%) already approved by the Members at the last Annual General Meeting held on July 31, 2020, for Mr. Balfour Manuel, Managing Director (DIN : 08416666) for the calendar year ended December 31, 2020;

RESOLVED FURTHER THAT any Director and / or Company Secretary be and is hereby authorised severally to do all such acts, deeds, matters and things as may be considered necessary or desirable to give effect to this resolution and matters incidental thereto.”

7. Approval for revision in remuneration of Mr. Balfour Manuel, Managing Director (DIN: 08416666) for the financial year April 01, 2021 to March 31, 2022

“**RESOLVED THAT** in partial modification of earlier Resolutions passed at the Twenty Eighth and Twenty Ninth Annual General Meetings of the Company held on July 31, 2019 and July 31, 2020 respectively and pursuant to provisions of Sections 196, 197, 198, 203 and other applicable provisions, if any, of the Companies Act, 2013 read with Schedule V of the Companies Act, 2013 and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, (including any statutory modification(s) or re-enactment(s) made thereof for the time being in force), relevant provisions of the Articles of Association of the Company and in terms of recommendation of the Nomination &

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Remuneration Committee and, as approved by the Board of Directors in its Meeting held on May 5, 2021, approval of Members of the Company be and is hereby accorded to revise remuneration of Mr. Balfour Manuel, Managing Director (DIN: 08416666) for the financial year April 1, 2021 to March 31, 2022 as set out in the Explanatory Statement and Supplementary Agreement ("the Agreement") to be entered into between the Company and Mr. Balfour Manuel, Managing Director, the draft whereof is placed before this meeting and initialed by the Chairman for the purpose of identification, which Agreement is hereby specifically sanctioned with liberty to the Board of Directors to alter and vary the terms and conditions of the said Agreement and/or remuneration or any modifications thereto, as may be agreed to between the Board of Directors and Mr. Balfour Manuel;

RESOLVED FURTHER THAT in the event of, during aforesaid financial year, the Company has no profits or its profits are inadequate, the Company will pay to the Managing Director remuneration as set out in the Explanatory Statement as minimum remuneration;

RESOLVED FURTHER THAT any Director and / or the Company Secretary be and is hereby authorised severally to do all such acts, deeds, matters and things as may be considered necessary or desirable to give effect to this resolution and matters incidental thereto."

8. **Approval for re-appointment of Air Marshal M. McMahon (Retd.) (DIN 00234293) as an Independent Director, not liable to retire by rotation, for a further period of three (3) years commencing from February 10, 2022 till February 09, 2025**

"RESOLVED THAT pursuant to the provisions of Sections 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 ('the Act') read with Schedule IV to the Act and the Companies (Appointment and Qualification of Directors) Rules, 2014 ('the Rules'), Regulation 16, 17 and 17(1A) of Securities & Exchange Board of India (Listing Obligations &

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Disclosure Requirements) Regulations, 2015, including any statutory modification(s) or any amendment(s) thereto or any substitution(s) or any re-enactment(s) made thereof for the time being in force, Air Marshal M. McMahon (Retd.) (DIN 00234293), aged 76 years, whose term of office expires on February 09, 2022 and who has submitted a declaration that he meets the criteria of 'independence' as provided in Section 149(6) of the Act and who is eligible for re-appointment and in respect of whom the Company has received a notice in writing from a member under Section 160 of the Act, proposing his candidature for the office of a Director, and on the basis of approval and recommendation received from the Nomination & Remuneration Committee and Board of Directors, Air Marshal M. McMahon (Retd.), be and is hereby re-appointed as an Independent Director of the Company, not liable to retire by rotation, for a second term, to hold office for a further period of three (3) consecutive years commencing from February 10, 2022 to February 09, 2025;

RESOLVED FURTHER THAT any Director and/ or the Company Secretary, be and is hereby authorized severally to do all such acts, deeds, matters and things as may be considered necessary or desirable to give effect to this resolution and matters incidental thereto."

9. **Approval for re-appointment of Ms. Kavita Nair (DIN 07771200) as woman Independent Director, not liable to retire by rotation, for a further period of five (5) years commencing from September 26, 2021 till September 25, 2026**

"RESOLVED THAT pursuant to the provisions of Sections 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 ('the Act') read with Schedule IV to the Act and the Companies (Appointment and Qualification of Directors) Rules, 2014 ('the Rules'), Regulation 16 and 17 of Securities and Exchange Board of India (Listing Obligations & Disclosure Requirements) Regulations, 2015, including any statutory modification(s) or any amendment(s) thereto or any substitution(s) or any re-enactment(s) made thereof for the time being in force, Ms. Kavita Nair

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(DIN 07771200), whose term of office expires on September 25, 2021 and who has submitted a declaration that she meets the criteria of independence as provided in Section 149(6) of the Act and who is eligible for re-appointment and in respect of whom the Company has received a notice in writing from a member under Section 160 of the Act, proposing her candidature for the office of a Director and on the basis of approval and recommendation received from the Nomination & Remuneration Committee and Board of Directors, Ms. Kavita Nair be and is hereby re-appointed as an Independent Director of the Company, not liable to retire by rotation, for a second term, to hold office for a further period of five (5) consecutive years commencing from September 26, 2021 to September 25, 2026;

RESOLVED FURTHER THAT any Director and/ or the Company Secretary, be and is hereby authorized severally to do all such acts, deeds, matters and things as may be considered necessary or desirable to give effect to this resolution and matters incidental thereto."

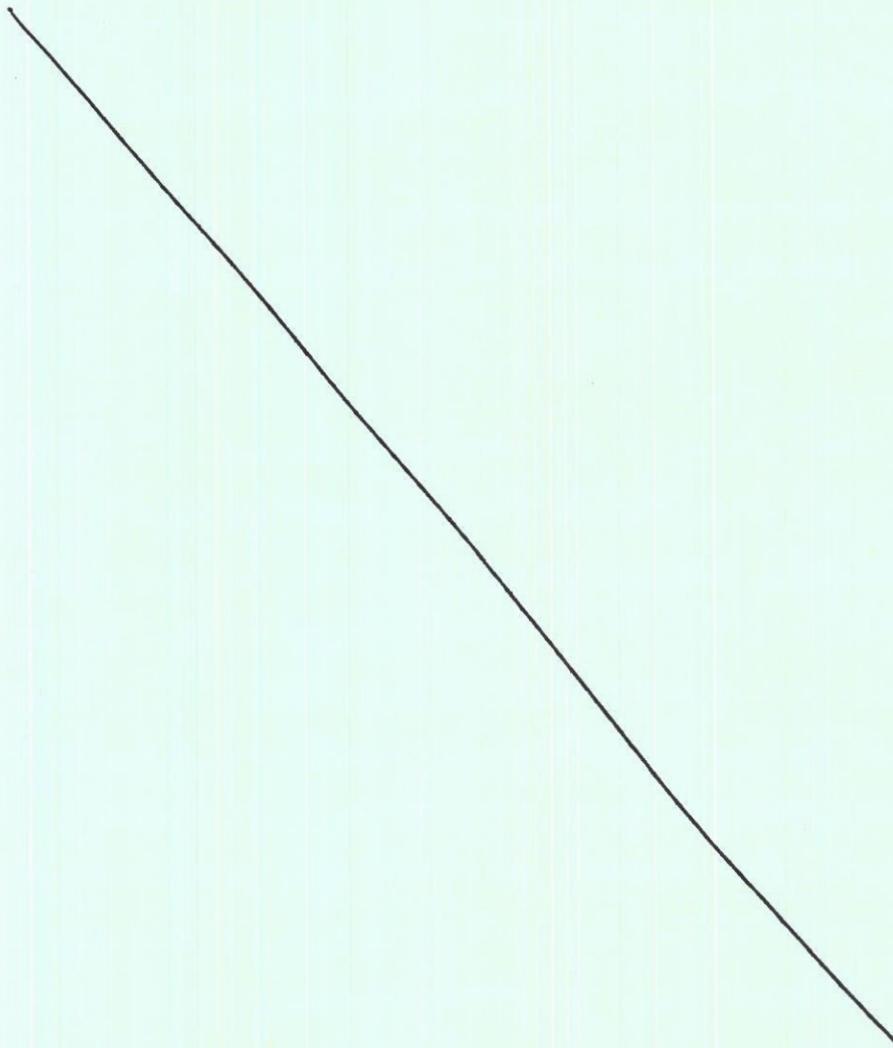
10. Approval for payment of remuneration to the Non-Executive Directors (by way of commission) for a period of 5 years w.e.f. August 1, 2021

"**RESOLVED THAT** pursuant to the provisions of Sections 197, 198 and other applicable provisions, if any, of the Companies Act, 2013 ('the Act') read with Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 ('the Rules') including any statutory modification(s) or amendment(s) thereto or re-enactment or substitution made thereof for the time being in force and in pursuance of Regulation 17(1)(6)(a) of Securities and Exchange Board of India (Listing Obligations & Disclosure Requirements) Regulations, 2015, as amended, relevant provisions of the Articles of Association of the Company and pursuant to approval of the Board, approval of Members of the Company be and is hereby accorded that the Non-Executive Directors of the Company, in addition to sitting fees being paid to them for attending the meetings of

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the Board and its Committees, be paid every year for a period of five years with effect from August 1, 2021, commission of an amount as may be determined by the Board from time to time and as may be permitted by law, subject to a ceiling of 1 % of the net profits of the Company for each financial year (computed in the manner specified in Section 198 of the Act read with the rules made thereunder), to be distributed amongst such Directors in such a manner as the Board of Directors may from time to time determine and deem fit;

RESOLVED FURTHER THAT any Director and/ or Company Secretary, be and is hereby authorized severally to do all such acts, deeds, matters and things as may be considered necessary or desirable to give effect to this resolution and matters incidental thereto."



T Chairman's Initials

Annexure 2

Resolution Required : (Ordinary)			1 (a) Adoption of Audited Standalone Financial Statements of the Company for the financial year ended March 31, 2021, the reports of the Board of Directors and Auditors; and (b) Adoption of Audited Consolidated Financial Statements of the Company for the financial year ended March 31, 2021, together with the Report of the Auditors thereon.					
Whether promoter/ promoter group are interested in the agenda/resolution?			No					
Category	Mode of Voting	No. of shares held	No. of votes polled	% of Votes Polled on outstanding shares	No. of Votes – in favour	No. of Votes – Against	% of Votes in favour on votes polled	% of Votes against on votes polled
		[1]	[2]	[3]=[2]/[1]*100	[4]	[5]	[6]=[4]/[2]*100	[7]=[5]/[2]*100
Promoter and Promoter Group	E-Voting	17795950	17795950	100.0000	17795950	0	100.0000	0.0000
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		17795950	100.0000	17795950	0	100.0000	0.0000
Public Institutions	E-Voting	3027051	1569564	51.8513	1569564	0	100.0000	0.0000
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		1569564	51.8513	1569564	0	100.0000	0.0000
Public Non Institutions	E-Voting	2904933	219108	7.5426	219091	17	99.9922	0.0078
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		219108	7.5426	219091	17	99.9922	0.0078
Total		23727934	19584622	82.5383	19584605	17	99.9999	0.0001

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CHAIRMAN'S INITIALS

Resolution Required : (Ordinary)			2- Declaration of Dividend on Equity shares for the Financial year ended March 31, 2021					
Whether promoter/ promoter group are interested in the agenda/resolution?			NO					
Category	Mode of Voting	No. of shares held	No. of votes polled	% of Votes Polled on outstanding shares	No. of Votes – in favour	No. of Votes – Against	% of Votes in favour on votes polled	% of Votes against on votes polled
		[1]	[2]	[3]={{[2]/[1]}*100	[4]	[5]	[6]={{[4]/[2]}*100	[7]={{[5]/[2]}*100
Promoter and Promoter Group	E-Voting	17795950	17795950	100.0000	17795950	0	100.0000	0.0000
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		17795950	100.0000	17795950	0	100.0000	0.0000
Public Institutions	E-Voting	3027051	2420498	79.9622	2420498	0	100.0000	0.0000
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		2420498	79.9622	2420498	0	100.0000	0.0000
Public Non Institutions	E-Voting	2904933	219208	7.5461	219191	17	99.9922	0.0078
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		219208	7.5461	219191	17	99.9922	0.0078
Total		23727934	20435656	86.1249	20435639	17	99.9999	0.0001

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CHAIRMAN'S INITIALS

Resolution Required : (Ordinary)			3- Re-appointment of Mr. R.S. Subramanian (DIN: 02946608) as a Director, liable to retire by rotation					
Whether promoter/ promoter group are interested in the agenda/resolution?			NO					
Category	Mode of Voting	No. of shares held	No. of votes polled	% of Votes Polled on outstanding shares	No. of Votes – in favour	No. of Votes – Against	% of Votes in favour on votes polled	% of Votes against on votes polled
		[1]	[2]	$[3]=\{[2]/[1]\} * 100$	[4]	[5]	$[6]=\{[4]/[2]\} * 100$	$[7]=\{[5]/[2]\} * 100$
Promoter and Promoter Group	E-Voting	17795950	17795950	100.0000	17795950	0	100.0000	0.0000
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		17795950	100.0000	17795950	0	100.0000	0.0000
Public Institutions	E-Voting	3027051	2189556	72.3330	1961157	228399	89.5687	10.4313
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		2189556	72.3330	1961157	228399	89.5687	10.4313
Public Non Institutions	E-Voting	2904933	218983	7.5383	218932	51	99.9767	0.0233
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		218983	7.5383	218932	51	99.9767	0.0233
Total		23727934	20204489	85.1506	19976039	228450	98.8693	1.1307

CHAIRMAN'S INITIALS

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Resolution Required : (Ordinary)			4- Approval for Appointment of Mr Florian Ulrich Bumberger (DIN 09045904) as a Director, liable to retire by rotation					
Whether promoter/ promoter group are interested in the agenda/resolution?			NO					
Category	Mode of Voting	No. of shares held	No. of votes polled	% of Votes Polled on outstanding shares	No. of Votes – in favour	No. of Votes – Against	% of Votes in favour on votes polled	% of Votes against on votes polled
		[1]	[2]	[3]={[2]/[1]}*100	[4]	[5]	[6]=[4]/[2]}*100	[7]=[5]/[2]}*100
Promoter and Promoter Group	E-Voting	17795950	17795950	100.0000	17795950	0	100.0000	0.0000
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		17795950	100.0000	17795950	0	100.0000	0.0000
Public Institutions	E-Voting	3027051	2189556	72.3330	2097064	92492	95.7758	4.2242
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		2189556	72.3330	2097064	92492	95.7758	4.2242
Public Non Institutions	E-Voting	2904933	219108	7.5426	219069	39	99.9822	0.0178
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		219108	7.5426	219069	39	99.9822	0.0178
Total		23727934	20204614	85.1512	20112083	92531	99.5420	0.4580

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Resolution Required : (Ordinary)			5- Approval for Appointment of Mr. Sebastian Paeßens (DIN: 09058693) as a Director, liable to retire by rotation					
Whether promoter/ promoter group are interested in the agenda/resolution?			NO					
Category	Mode of Voting	No. of shares held	No. of votes polled	% of Votes Polled on outstanding shares	No. of Votes – in favour	No. of Votes – Against	% of Votes in favour on votes polled	% of Votes against on votes polled
		[1]	[2]	[3]={[2]/[1]}*100	[4]	[5]	[6]={[4]/[2]}*100	[7]={[5]/[2]}*100
Promoter and Promoter Group	E-Voting	17795950	17795950	100.0000	17795950	0	100.0000	0.0000
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		17795950	100.0000	17795950	0	100.0000	0.0000
Public Institutions	E-Voting	3027051	2189556	72.3330	2150558	38998	98.2189	1.7811
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		2189556	72.3330	2150558	38998	98.2189	1.7811
Public Non Institutions	E-Voting	2904933	218008	7.5048	217960	48	99.9780	0.0220
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		218008	7.5048	217960	48	99.9780	0.0220
Total		23727934	20203514	85.1465	20164468	39046	99.8067	0.1933

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CHAIRMAN'S INITIALS

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Resolution Required : (Special)			6- Approval for payment of additional incentive to Mr. Balfour Manuel, Managing Director (DIN : 08416666) for the calendar year ended December 31, 2020					
Whether promoter/ promoter group are interested in the agenda/resolution?			NO					
Category	Mode of Voting	No. of shares held	No. of votes polled	% of Votes Polled on outstanding shares	No. of Votes – in favour	No. of Votes – Against	% of Votes in favour on votes polled	% of Votes against on votes polled
		[1]	[2]	[3]={{[2]/[1]}*100	[4]	[5]	[6]={{[4]/[2]}*100	[7]={{[5]/[2]}*100
Promoter and Promoter Group	E-Voting	17795950	17795950	100.0000	17795950	0	100.0000	0.0000
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		17795950	100.0000	17795950	0	100.0000	0.0000
Public Institutions	E-Voting	3027051	2189556	72.3330	1821333	368223	83.1828	16.8172
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		2189556	72.3330	1821333	368223	83.1828	16.8172
Public Non Institutions	E-Voting	2904933	219108	7.5426	218847	261	99.8809	0.1191
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		219108	7.5426	218847	261	99.8809	0.1191
Total		23727934	20204614	85.1512	19836130	368484	98.1762	1.8238

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Resolution Required : (Special)			7- Approval for revision in remuneration of Mr. Balfour Manuel, Managing Director (DIN: 08416666) for the period April 01, 2021 to March 31, 2022					
Whether promoter/ promoter group are interested in the agenda/resolution?			NO					
Category	Mode of Voting	No. of shares held	No. of votes polled	% of Votes Polled on outstanding shares	No. of Votes – in favour	No. of Votes – Against	% of Votes in favour on votes polled	% of Votes against on votes polled
		[1]	[2]	[3]=[2]/[1]*100	[4]	[5]	[6]=[4]/[2]*100	[7]=[5]/[2]*100
Promoter and Promoter Group	E-Voting	17795950	17795950	100.0000	17795950	0	100.0000	0.0000
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		17795950	100.0000	17795950	0	100.0000	0.0000
Public Institutions	E-Voting	3027051	2189556	72.3330	1803026	386530	82.3466	17.6534
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		2189556	72.3330	1803026	386530	82.3466	17.6534
Public Non Institutions	E-Voting	2904933	219108	7.5426	218837	271	99.8763	0.1237
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		219108	7.5426	218837	271	99.8763	0.1237
Total		23727934	20204614	85.1512	19817813	386801	98.0856	1.9144

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CHAIRMAN'S INITIALS

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Resolution Required : (Special)			8- Approval for re-appointment of Air Marshal M. McMahon (Retd.) (DIN 00234293) as an Independent Director, not liable to retire by rotation, for a further period of three (3) years commencing from February 10, 2022 till February 09, 2025					
Whether promoter/ promoter group are interested in the agenda/resolution?			NO					
Category	Mode of Voting	No. of shares held	No. of votes polled	% of Votes Polled on outstanding shares	No. of Votes – in favour	No. of Votes – Against	% of Votes in favour on votes polled	% of Votes against on votes polled
		[1]	[2]	[3]=[2]/[1]*100	[4]	[5]	[6]=[4]/[2]*100	[7]=[5]/[2]*100
Promoter and Promoter Group	E-Voting	17795950	17795950	100.0000	17795950	0	100.0000	0.0000
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		17795950	100.0000	17795950	0	100.0000	0.0000
Public Institutions	E-Voting	3027051	1351843	44.6587	1266349	85494	93.6757	6.3243
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		1351843	44.6587	1266349	85494	93.6757	6.3243
Public Non Institutions	E-Voting	2904933	219108	7.5426	219061	47	99.9785	0.0215
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		219108	7.5426	219061	47	99.9785	0.0215
Total		23727934	19366901	81.6207	19281360	85541	99.5583	0.4417

CHAIRMAN'S INITIALS

Resolution Required : (Special)			9- Approval for re-appointment of Ms. Kavita Nair (DIN 07771200) as woman Independent Director, not liable to retire by rotation, for a further period of five (5) years commencing from September 26, 2021 till September 25, 2026					
Whether promoter/ promoter group are interested in the agenda/resolution?			NO					
Category	Mode of Voting	No. of shares held	No. of votes polled	% of Votes Polled on outstanding shares	No. of Votes – in favour	No. of Votes – Against	% of Votes in favour on votes polled	% of Votes against on votes polled
		[1]	[2]	[3]={[2]/[1]}*100	[4]	[5]	[6]={[4]/[2]}*100	[7]={[5]/[2]}*100
Promoter and Promoter Group	E-Voting	17795950	17795950	100.0000	17795950	0	100.0000	0.0000
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		17795950	100.0000	17795950	0	100.0000	0.0000
Public Institutions	E-Voting	3027051	2189556	72.3330	2177310	12246	99.4407	0.5593
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		2189556	72.3330	2177310	12246	99.4407	0.5593
Public Non Institutions	E-Voting	2904933	219103	7.5424	218909	194	99.9115	0.0885
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		219103	7.5424	218909	194	99.9115	0.0885
Total		23727934	20204609	85.1512	20192169	12440	99.9384	0.0616

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CHAIRMAN'S INITIALS



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ON July 30, 2021

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Resolution Required : (Ordinary)			10-Approval for payment of remuneration to the Non-Executive Directors (by way of commission) for a period of 5 years w.e.f. August 1, 2021					
Whether promoter/ promoter group are interested in the agenda/resolution?			NO					
Category	Mode of Voting	No. of shares held	No. of votes polled	% of Votes Polled on outstanding shares	No. of Votes – in favour	No. of Votes – Against	% of Votes in favour on votes polled	% of Votes against on votes polled
		[1]	[2]	[3]=([2]/[1])*100	[4]	[5]	[6]=([4]/[2])*100	[7]=([5]/[2])*100
Promoter and Promoter Group	E-Voting	17795950	17795950	100.0000	17795950	0	100.0000	0.0000
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		17795950	100.0000	17795950	0	100.0000	0.0000
Public Institutions	E-Voting	3027051	2189556	72.3330	2189060	496	99.9773	0.0227
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		2189556	72.3330	2189060	496	99.9773	0.0227
Public Non Institutions	E-Voting	2904933	219108	7.5426	219023	85	99.9612	0.0388
	Poll		0	0.0000	0	0	0.0000	0.0000
	Postal Ballot		0	0.0000	0	0	0.0000	0.0000
	Total		219108	7.5426	219023	85	99.9612	0.0388
Total		23727934	20204614	85.1512	20204033	581	99.9971	0.0029

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